

Mahatma Night Degree College of Arts and Commerce

Opposite Fire Brigade, Chembur Naka

Chembur Mumbai- 400 071


(NAAC Re-Accredited)

6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

(From 2018-19 to 2022-23)

Supporting Documents


PRINCIPAL
Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071.

Criterion: VI – 6.1.1

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PRINCIPAL
Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071.



MAHATMA EDUCATION SOCIETY'S
**MAHATMA NIGHT DEGREE COLLEGE OF
ARTS AND COMMERCE**

Chembur Naka, Mumbai - 400 071 Tel: 2522 4856 / 8414 Fax : 2522 9587
● E-mail : principalmahatmandc@mes.ac.in ● www.mahatmandc.ac.in

NAAC Re-accredited : Grade B++, CGPA: 2.89
Permanently Affiliated to the University of Mumbai

LEARN

PRINCIPAL

Dr. Eknath Zhrekar

M.Com., UGC NET
GDC & A

Ohmika
PRINCIPAL

Mahatma Education Society's
Mahatma Night Degree College Of Arts & Commerce
Chembur, Mumbai - 400 071.



**Prospectus and
College Information**

About Mahatma Education Society

Step into any one of Mahatma Education Society's institution and witness how it has kept in tune with the changing times. The vision and dedication of the late chairman Mr. M.P. Pillai coupled with the global outlook, tenacious struggle and undaunted spirit of the Chairman & CEO Dr. K.M Vasudevan Pillai and the exuberant, incessant strive for excellence of the secretary Dr Daphne Pillai have now expanded the Mahatma Education Society to a vast educational complex with 48 educational institutions from K.G to post graduate professional courses. The society has also rendered its infrastructure and expertise to open universities, namely IGNOU for distance education courses which are not catered by us on regular basis.

Today at the Chembur Campus we have,

- The Chembur English Pre-primary and Primary School,
- Chembur English High School,
- Chembur Marathi Madhyamik Shala,
- Chembur Junior College
- Mahatma Night Jr. College of Arts & Commerce
- Mahatma Night Degree College of Arts and Commerce,
- Mahatma Junior College of Education (D.Ed.),
- Pillai College of Education and Research (B.Ed.) Chembur.

➤ In the year 1990, Mahatma School of Academics and Sports was established in Khanda Colony, New Panvel (West).

Mahatma

- The school houses English medium from KG to Std. X and Marathi medium.
 - Mahatma Junior college of Arts, Science & Commerce.
 - Mahatma International School from 2009 with the C.B.S.E. programme.
- The adjacent building caters to the education colleges:
- Vidyadhiraja College of Physical Education and Research offers the B.P. Ed. course.
 - The Pillai Comprehensive College of Education (D.Ed) since 2007.
 - Pillai College of Education & Research which provides the B.Ed. & M.Ed. courses
 - It is a centre for M. A. (Education) - affiliated to Mumbai University.
- Dr. K. M Vasudevan Pillai Campus, Sector 16, New Panvel established in 1992 presently houses:
- Pillai Centre for Software Technology
 - Pillai College of Arts, Commerce and Science
 - Pillai College of Engineering (PCE).
 - Pillai College of Architecture, (PICA)
 - Pillai Institute of Management Studies and Research (PIMSR)
- In the serene environment at Rasayani, Mahatma Education Society runs:

- HOC International School, English and Marathi Media, SSC:
 - HOC International School CBSE
 - HOC Junior College of Arts, Commerce and Science with vocational courses
 - Pillai HOC College of Engineering and Technology
 - Pillai HOC Polytechnic
 - Pillai HOC Institute of Management Studies and Research.
 - Pillai HOC College of Education and Research (B. Ed.)
- Dr. Pillai Global Academy located at Gorai & New Panvel are international schools that deliver:
- At the pre-primary and primary stage the CIPP (Cambridge International Primary Program)
 - At the secondary level, the students can choose between ICSE and the IGCSE Program.
 - In the Higher Secondary stage they have three options to choose from, ISC, IGCSE 'A' level and IBDP.

Our Founders

Dr. K. M. Vasudevan Pillai is the pivotal figure in the making of Mahatma Education Society. His experience, wisdom and foresight has led every institution of MES to the adherence of high standards of governance, academics and values. He has always sought to put the interest of the community and the nation before himself. With consummate skill and advocacy he has put forth the complexities of educational challenges in his

book 'EduNation-The dream of an India empowered'. Dr. Pillai has travelled worldwide with the purpose of discovering and bringing home the knowledge prevalent in enlightened institutions of learning in advanced countries. He gracefully disseminates knowledge that helps his students, his teachers and most of all the country. "Our greatest wealth will be the students we develop, in their success lies our reward".

Dr. Daphne Pillai, Secretary and Chairperson Management Board has always been a brisk partner helping Dr. Pillai to build institutions of pride that are truly global in standing. She guides the Principals and staff at Pillai Group of Institutions on the best practices which add commendable value to institutions as benchmarks of quality. She is of the opinion that among the greatest of all services that can be rendered by men to almighty God is the education and training of children. She believes that our foremost duty is to provide education in such a way that students can live and learn together and develop their full potential.

Our Institution

Mahatma Night Degree College of Arts and Commerce, Chembur, is a permanently affiliated college of the University of Mumbai. The college was established in 1986 and is located at Chembur, a central suburb of Mumbai. The college runs the three years (six semesters) B.Com Degree course under the CBSGS (choice based credit semester grading system) of the

University of Mumbai.

Catering to the needs of the economically under privileged students of the local area who are part time learners, employed during the day. Mahatma Night Degree College of Arts and Commerce, Chembur, has now completed 33 glorious years of service to society by contributing to the upliftment of these academically and economically challenged section of society by empowering and equipping the first generation learners to become better citizens.

The Mahatma Night Degree College is one of the oldest institutions among the 48 institutions under the umbrella of Mahatma Education Society, and is the "social arm" of the 'Pillai Group of Institutions'. At Mahatma Night Degree College, we understand the challenges that are in store for students, Our mission is to support students in meeting the challenges they face, and to help them achieve their goals.

Under the able guidance and leadership of our visionary Dr. K.M. Vasudevan Pillai , Chairman & CEO, Mahatma Education Society and Dr. Daphne Pillai, Secretary & Chairperson, Management Board of M.E.S, the college has made great strides in their social responsibility contributing to society at large.

Affiliation

The College is permanently affiliated to the University of Mumbai which is well known for its world class standard of Higher Education.

Accreditation

The College is re-accredited by The National Council for Assessment and Accreditation (NAAC), Bengaluru, with grade 'B++', with a CGPA of 2.89 in the third cycle of accreditation in December, 2017.

2(f) and 12(B) Status

The College is included by the University Grants Commission in the list of Colleges prepared under section 2(f) & 12 (B) of the UGC Act, 1956.

Almela

Vision

“Education for all”

Mission

Percolation of education

to the economically

and academically

underprivileged and

to empower, enlighten and

thus equip them to

become responsible

citizens.”

Almela

MESSAGE FROM THE PRINCIPAL

Welcome to Mahatma Night Degree College of Arts & Commerce...

We offer students the three year undergraduate Bachelor of Commerce (B.Com.) degree program, affiliated to Mumbai University. The course is now divided into six semesters since 2010 under the CBSGS (choice based credit semester grading system) of the University of Mumbai.

Most of our students are first generation learners, and have to support their families by adding to the family income. It was the vision of our honourable founders that these school and college dropouts should be given a chance to complete their education ... without disturbing their earnings.. The model of the Night College hence, is an ideal situation where they can earn in the day, and learn at night.

The commitment of our faculty members ensures that high academic standards are maintained in the class room. Over the years , the college has been successful in improving and improvising all the academic areas aiming at better results. The learning experience is enhanced by year-round co-curricular activities meant to promote a fuller development of personality and inculcate a sense of social responsibility among the students

Students interests and talents are further nurtured by inter-institutional programs of Mahatma Education Society, like 'Uber Rang', and 'Community Service Day' where students are sensitized to issues and problems faced by the less privileged members of our society. Both these events are annual events held in the month of February.

In keeping with our motto, we have been constantly striving to make our students employable and 'industry – ready'. We are very aggressively committed to the task of ensuring that each and every student of the Night Degree college is employed. Towards this we have signed up with many companies who are solution – providers in the areas of training and counseling for our final year students . In particular , we also ensure that all our girls also get equal opportunities and are suitably employed. We also regularly hold placement drives where our students get an opportunity to be placed in Sem V itself .

At Mahatma Night Degree College, Chembur, we understand the challenges that are in store for students. Our mission is to support students in meeting the challenges they face, and to help them reach their goals. The college fosters students' skills and teaches them to solve problems independently and to work co-operatively with others. Over the last three decades, the college has produced over 300 graduates , who are into the mainstream

of the productive section of society. Needless to say, without the opportunity of the Night College, these students would have been school dropouts and potential anti-social elements of society.

In keeping with our mission, we seek to instill in our students, a passion for learning that will bring the knowledge and understanding they will need to make a positive contribution to the communities in which they live and work Since a majority of our students are not full time learners, the task has been challenging.....

However, we understand that quality is an ongoing process, and over the years we have been successful in improving the quality of our pass out students. The college is now entering into the fourth cycle of accreditation, and we are committed to fulfilling the dream of our visionaries...

“Let us think of education as the means of developing our greatest abilities, because in each of us, there is a private hope and dream which when fulfilled, can be translated into benefit for everyone and greater strength of our nation”-

John F. Kennedy

Our Faculty - Our Strength

Dr Eknath Zhrekar M.Com, NET, GDC & A, Ph.D.	Principal Dept. of Accountancy
Dr. Lata Krishnan M.Com, Ph.D., SET	Associate Professor Head, Dept. of Commerce
Dr. Anaya Markandeya M.Com, UGC - NET, M.Phil, Ph.D.	Assistant Professor Dept. of Commerce
Mr. Tushar Pawar M.Sc. UGC-NET	Assistant Professor Dept. of Environmental Studies
Mr. Harsh Shukla M.A. UGC - NET, SET	Assistant Professor Dept. of Economics
Mr. Sachin Shinde M.Com.	Assistant Professor Computer Systems & Application
Mr. Shivom Tiwari M.Sc.	Assistant Professor Dept. Mathematics & Statistics
Mr. Girish Karnad M.Com, UGC-NET	Assistant Professor Business Law
Mr. Krishna Pandit M.A., B.Ed., UGC- NET, SET	Assistant Professor Department of English
Mrs. Parveen A Arif M.A., M.Lib	Librarian

Highlights of Our Achievements

In keeping with our mission of bringing about all round development of students personality, several extra curricular and co-curricular activities are organized in the college at the inter class as well as inter collegiate level. Our students have won several awards at intercollegiate competitions.

The N.C.C. unit of our college has cadets who have represented the Maharashtra State at the Republic Day Parade, and the Prime Minister' special 'Guard of Honour' organized at New Delhi. Our cadets have reached the rank of Sr. Under Officer.

The college has an N.S.S. Wing. (2 units) which is recognized as an ideal unit because of the excellent performance of our volunteers in various activities, programs, camps and competitions organized at the Mumbai University, State as well as National level.

Our college has a very active placement cell and we conduct several job fairs throughout the year to ensure that all our students are placed. Towards this we also give them the opportunity of getting trained at the hands of experts. We have a tie-up with Antarang Foundation, who help us train, place as well as mentor our students and hand hold them to get placed till they are 30 years of age. We also have a tie up with

TechnoserveIndia Foundation for training and placing our students. Though the students of our college 'Earn and Learn', they have given good performance at the University of Mumbai T.Y.B.Com. examination. Many of the working students of our college have passed the B.Com examination with 'Excellent and 'Outstanding' grades.

Course Conducted

The College conducts the Bachelor of Commerce (B.Com.), Degree Course of the University of Mumbai, under the Credit Based Semester Grading System (CBSGS). The course is divided into 6 semesters.

Curriculum Details

F.Y.B. Com. Subject Names (Sem. - I & Sem. - II)

Sr. No.	Sem - I	Sem - II
1	Accountancy & Financial Management - I	Accountancy & Financial Management - II
2	Foundation Course - I	Foundation Course - II
3	Mathematical & Statistical Techniques	Mathematical & Statistical Techniques
4	Business Economics - I	Business Economics - I
5	Environmental Studies - I	Environmental Studies - II
6	Introduction to Business	Service Sector
7	Business Communication	Business Communication

S.Y.B.Com.

Subject Names (Sem - III & Sem - IV)

Sr. No.	Sem - III	Sem - IV
1.	Accountancy & Financial Management - III	Accountancy & Financial Management - IV
2	Advertising - I	Advertising - II
3	Business Economics - III	Business Economics - IV
4	Business Law - I	Business Law - II
5	Foundation Course - III	Foundation Course - IV
6	Management: Functions and Challenges	Management: Production and Finance
7	Management Accounting	Management Accounting

Colmber

T.Y.B. Com.

Subject Names (Sem. - V & Sem. - VI)

Sr. No.	Sem. - V	Sem. - VI
1	Financial Accounting	Financial Accounting
2	Cost Accounting	Cost Accounting
3	Business Economics - V	Business Economics - VI
4.	Marketing	Human Resource Management
5	Direct Tax	Indirect Tax
6	Computer System & Application	Computer System & Application
7	Purchase & Store Keeping	Purchase & Store Keeping
8	Entrepreneurship & Management of Small Scale Industry (E&MSSI)	Entrepreneurship & Management of Small Scale Industry (E&MSSI)

Eligibility for admission

1. **F.Y.B.Com.** :Students who have passed H.S.C. / I.C.S.E. or any other equivalent examination conducted by Maharashtra State Board or any statutory Examination Board for Higher Secondary Education

Colmber

2. **S.Y.B.Com.:** Passed Semester I & Semester II examinations or obtained A.T.K.T. at the Semester I &/ or Semester II Examination of F.Y.B.Com examination.

3. **T.Y.B.Com.:** Passed F.Y.B.Com as well as S.Y.B.Com examination, (Semester I & Semester II), (Semester III & Semester IV),

OR

Passed F.Y.B.Com examination (Semester I & Semester II) & or obtained A.T.K.T. at S.Y.B.Com examination (Semester III & Semester IV)

OR

Passed S.Y.B.Com. examination (Semester III & Semester IV) and obtained A.T.K.T. at F.Y.B.Com examination (Semester I &/ OR Semester II)

Admission Rules

List of documents to be attached to the duly filled-in admission form:

- Online Registration Form (Mandatory) (Applicable for F.Y.B.Com students only)
- Original H.S.C. Mark Sheet and School leaving Certificate with one xerox copy of each. (Applicable for F.Y.B.Com. students only. One xerox copy of each mark sheet of previous examination passed. (Applicable for S.Y. / T.Y.B.Com. students only).
- Aadhar Card is compulsory at the time of admission
- No Objection Certificate and a letter given by the previous college stating University of Mumbai enrolment

confirmation letter number and date. (Applicable for S.Y.B.Com. / T.Y.B.Com. students coming from other colleges).

- Eligibility certificate issued by the University of Mumbai (Applicable for the students who have passed H.S.C. examination from any board out of Maharashtra State.)
- Eligibility certificate issued by the University of Mumbai (Applicable for those students who have passed F.Y.B.Com / S.Y.B.Com. examination from any University other than the University of Mumbai).
- Students of other colleges selected for admission will get "Provisional Admission" till this college receives 'No Objection Certificate' from their previous college.
- Two latest passport size photographs.
- Admission forms will be accepted only along with the first semester fees mentioned in the fees chart and the necessary documents.
- Admission forms incomplete in any respect will not be accepted.

Admission Procedure

1. An Admission Committee is constituted as per the statutes of Mumbai University.
2. Submission of the duly filled in admission form along with the required documents verified and checked by our college office.
3. Scrutiny of the application form by the Admission Committee.

4. Interview with the Principal along with the documents and signature taken from her to confirm the admission.
5. Payment of semester fees(as per approved University fees) along with the admission form and the documents..

Examination Pattern for

F.Y.B.Com.

There shall be two examinations, one at the end of each semester and they shall be called semester - I examination and semester -II examination respectively conducted by the college. The semester I examination shall be based on the portion of the syllabus taught in the first semester and the Semester II Examination shall be based on the portion of the syllabus taught in the second semester as prescribed by the respective Boards of Studies and approved by the Academic Council. The question papers for all the subjects of semester I and semester II are set by the University of Mumbai under DEPDS (Digital Electronic Paper Delivery System)

S.Y.B.Com.

There shall be two examinations, one at the end of each semester and they shall be called semester - III examination, and semester -IV examination, respectively, conducted by the college. The semester III examination shall be based on the portion of the syllabus taught in the third semester and the Semester IV examination shall be based on the portion of the syllabus taught in the fourth semester as prescribed by the respective Boards of studies and approved by the Academic Council. The question papers for all the subjects of semester III and semester IV are set by the University of Mumbai under

DEPDS (Digital Electronic Paper Delivery System)

T.Y.B.Com.

There shall be two examinations, one at the end of each semester and they shall be called semester - V examination and semester -VI examination respectively conducted by the University of Mumbai. The semester V examination shall be based on the portion of the syllabus taught in the fifth semester and the Semester VI examination shall be based on the portion of the syllabus taught in the sixth semester as prescribed by the Boards of studies and approved by the Academic Council. The question papers for all the subjects of semester V and semester VI are set by the University of Mumbai under DEPDS (Digital Electronic Paper Delivery System)

Marking Scheme

Each semester examination shall be a total of 100 marks for each subject. In order to pass in a subject a student must secure a minimum of 40% marks in the end of semester examination. Grades and credits are rewarded as per the revised CBSGS of the University of Mumbai.

Benefit of 10 grace marks

Students joining NSS or NCC or representing University of Mumbai in sports become eligible to get the benefit of 10 grace marks at F.Y.B.Com./ S.Y.B.Com./T.Y.B.Com. examination under 0.229A and 0.229B.

Rules regarding unfair means ordinance 5050

Nature of malpractice

1. Possession of copying material

Quantum of punishment

Cancellation of all papers of first and second semesters of the academic year.

Nature of malpractice

2. Actual copying from copying material

Quantum of punishment

Student will be disallowed to appear for the examination for TWO academic years.

Nature of malpractice

3. Possession of another students answer sheet or supplement

Quantum of punishment

BOTH the students will be disallowed to appear for the examination for TWO academic years.

Nature of malpractice

4. Mobile Phones

Quantum of punishment

The students should not carry mobile phones on the examination day. If the student is found carrying mobile phone during examination it is liable for strict disciplinary action. If it is in the bag outside the examination hall and it is lost or stolen the college shall not be held responsible for the same.

A.T.K.T. Rule for ~~S.Y.B.Com~~ ^{S.Y.B.Com}

A student who has failed in a maximum of two subjects in Sem - I and/or Sem - II together is allowed to keep terms (ATKT) for the S.Y.B.Com class

S.Y.B.Com

A.T.K.T. Rule for ~~TYB.Com~~

A student who has passed in both Sem - I and Sem-II (F.Y.B.Com) and has failed in a maximum of 2 subjects in Sem - III and/ or Sem - IV (S.Y.B.Com.) together is allowed to keep terms (ATKT) for the T.Y.B.Com class

OR

A student who has passed in both Sem- III And Sem-IV (S.Y.B.Com) and has failed in a maximum 2 subjects in Sem I and/or Sem II (F.Y.B.Com) together is allowed to keep terms in (A.T.K.T) for the T.Y.B.Com Class.

Identity card

Every student must obtain an identity card from the college office by presenting a latest passport size photograph within one week from the day of commencement of regular classes for the first term. If the identity card is lost / defaced, students must obtain duplicate identity card from the college office immediately by paying the necessary charges. Entry into the College premises without valid identity card duly signed by the Principal is prohibited.

Railway / BEST Concessions

A bonafide student of the college is eligible to get railway and Bus concession (BEST) as per the rules of the authorities concerned.

Facilities

State of the Art learning centre with fully automated services. INFLIBNET E-resource facility available for the N-List programme for all students and

1. Library:

teachers with authorised password.
Book loaning facility available with
Library of TISS, Chembur
The library has a seating capacity
of more than 100 readers.

Working Hours

- 10: 00 a.m - 7:00 pm on all days
except Sunday & Public holidays

2. Reading Room:

Reading room of the college
remains open for the students on
Sundays, Public Holidays and
preparatory holidays before
every examination from
8.00 a.m. to 9.00 p.m.

3. Audio-Visual Aids:

State of the art conferencing
facility with latest technology
driven class-rooms.

4. Computers:

Well equipped computer center
with 30 computers available for
students. All the latest software
related to University Syllabus of
T.Y.B.Com, elective component,
Computer Systems and
Applications are installed.
Computer Department works on
all Sundays for practical sessions
for working students of the night
college

Chembur

5. Magazine:

To hone the writing skills of
students, the college publishes an
annual issue of the college
magazine "ELIXIR" at the end of
the IInd term of every academic
year.

6. Intensive Coaching:

Special rapid revision sessions and
guidance sessions by subject
experts are conducted for the
students giving good performance
at the Practice Tests.

7. Remedial Coaching:

Students giving poor performance
at Term Test/Practice Test are
given examination oriented
guidance by senior faculty
members of the college on
Sundays and holidays.

8. Bridge Programme

(In House): Students who join
F.Y.B.Com. after passing H.S.C.
Examination of Science/Arts
stream are given special
introductory coaching in the
Commerce stream subjects
like Accountancy, Mathematics &
Commerce.

9. ISSC

Intensive Supervised Study Camp
for T.Y.B.Com students on
Sundays and week days at the end
of each semester.

Chembur

Extra Curricular and Co-curricular Activities

Without affecting regular teaching, several extra curricular and co-curricular activities are organized in the college during the first and second term by the following bodies :-

1. Students' Council
2. N.C.C. Unit
3. N.S.S. Unit
4. Literary Circle
5. Gymkhana
6. Subject Associations
7. Student Mutual Aid Fund - Book Bank Facility
8. Career Counselling Centre
9. Placement Cell
10. Nature Club - Green Campus Audit Conducted
11. Medical and Psychological Counselling Centre
12. Alumni Association
13. Value Addition Centre
14. Woman Development Cell
15. Ragging - Vigilance Committee
16. Entrepreneurship Development Cell (IIFT)

Chm The College has Students Grievances Cell to redress students grievances promptly.

Students should contact the Principal or Prof. In-charge of various bodies to get detailed information about their functioning. Notices and circulars giving details of various activities of the above bodies are displayed on the Notice Board of the College from time to time for the information of the students.

Alumni Association

Mahatma Night Degree College has formed an Alumni Association and got the same registered with the Deputy / Assistant Charity Commissioner Mumbai, on 19th October, 2010, The Association is very active and regularly conducts activities for and involving the alumni students.

Students' Council

Students' Council is formed at the beginning of the term of every academic year as per the Maharashtra Universities Act 1994. The Students' Council organises cultural and entertainment programmes, talent contests and official outings of the students under the guidance and supervision of the teachers with prior permission in writing from the Principal. However the college shall not be responsible for any untoward incidents that may occur on any occasion during any activity organised by the Students Council. The Students Council has to join hands with the college authorities to maintain discipline, improve attendance and hold the image of the college always high in society.

S.M.A.F. Book Bank

College has a SMAF (Students' Mutual Aid Fund) Book Bank having more than 500 book sets of F.Y., S.Y. and T.Y.B.Com. classes containing standard and latest editions of books for all subjects. Needy and deserving students are given book sets to use for the whole academic year on a minimum rental charge.

Chm

Counseling and Guidance Cell

“Counseling is not about being given advice, it is about being given time and space to help you come to your own decisions”

Understanding the need for constant guidance and support for our students, we have established a counseling unit, with a trained psychological counselor who provides her services 3 days a week for the students of our college.

Placement Cell

The student placement cell helps students procure not mere jobs but also a career in many cases. As a policy we encourage and regularly entertain pre-placement talks by corporates in various sectors. Companies and trainees conduct many interviews and give pre-placement talks. We have tie-ups with Antarang foundation and Technoserve India Foundation to help us in this task

Prizes

Attractive prizes for good academic performance are awarded to the students who secure First Rank in the College at the F.Y., S.Y. and T.Y.B.Com. examinations. Meritorious students are felicitated on the Annual Convocation Day. Academic prizes are also awarded to the subject toppers of all classes by the Management of the College. Students giving excellent performance in sports, N.C.C. N.S.S. and cultural programs are appreciated by rewarding them with attractive cash prizes.

Scholarships of Central and State Government

Students can apply for the following scholarships of the Central Government as well as State Government. Details of the scholarships and blank application forms can be obtained by the students from the college office, or online whenever applicable.

1. National Scholarship
2. National Loan Scholarship
3. Scholarship to children of Primary & secondary School Teachers
4. Government of India Scholarship to Backward Class Students
5. Government Open Merit Scholarship
6. Scholarship to children of Freedom Fighters.
7. Freeship/Scholarship for Minority Community Students.

Arrangement of terms

The academic year comprises of two terms.

1. First term is from June to October.
2. Second term is from November to April.

The exact dates of commencement and close of the terms are decided by the University of Mumbai and informed to the college accordingly.

Office Timing for Students

The office timings for the students on all working days shall be from 4.00 p.m. to 8.00 p.m. during the terms of the college. During the Diwali, Christmas and Summer vacation Office timings shall be from 5.30 p.m. to 7.30 p.m. only. The college

office shall remain closed on all Sundays and Public Holidays announced by the Government of India and Government of Maharashtra.

Code of Conduct

Maintenance of discipline by students in and around the college premises is extremely necessary to conduct the academic as well as non-academic activities of the college smoothly. Strict disciplinary actions such as charging fines, suspending or rustivating from the college and disqualifying from appearing for the college examinations will be taken for violation of any of the following clauses of the Code of Conduct:

College Rules and Regulations

Students must scrupulously follow each and every clause of the 'Code of Conduct' given here below.

1. Enter the college premises with identity card duly signed by the Principal. The identity card must be produced whenever demanded by any teaching or non-teaching staff of the college.
2. Attendance to regular lectures and tutorials is compulsory. As per the University of Mumbai ordinance governing attendance, every student must attend at least 75% of the periods and tutorials in each term separately. If attendance to periods and tutorials, is less than 75% in a term, a student becomes non-eligible to appear for the examination.

3. Maintain silence in the classroom, library, examination halls and computer laboratory.
4. Respect the teaching and non-teaching staff.
5. Behave decently during all functions.
6. Return library books on or before the due date.
7. Maintain cleanliness in college premises and vicinity.
8. Don't get involved in any unfair practices during the examination.
9. Don't loiter anywhere in the college premises during the college timings.
10. Take care of college property and prevent it from damage and misuse. Any damage done to the college property will have to be reimbursed by the students concerned.
11. No activity within or outside the college can be organised by the students without obtaining written permission from the Principal, well in advance. Also all activities should be organised under the supervision of the teacher deputed by the Principal.
12. Read regularly the notices placed on the notices /circulars displayed on the notice board of the college. College authorities shall not be responsible for any loss occurring to the students because of not reading the information furnished by displaying notices/circulars on the notice board.
13. Do not indulge directly or indirectly in any political activity in the college premises. Also don't force/pressurise other students to indulge in any political activities.

14. Do not communicate any matter/information regarding the college administration to the press or outside agencies without obtaining permission in writing from the Principal.
15. If the behaviour of a student in the college or outside the college is detrimental to the best interest or discipline of the college, the Principal may direct such a student to leave the college.
16. Students are required to abide by all rules, regulations and instructions that may be issued by the college authorities from time to time by the Management, University of Mumbai, College or any other statutory authority
17. Do not resort to objectionable dressing styles and other fashions.
18. Smoking, drinking and chewing tobacco/gutka are strictly prohibited in the college premises.
19. A student who is confirmed by the college to be an addict of any intoxicating commodity will be debarred from the college.
20. Use of mobiles is strictly prohibited in the college premises as notified by the University of Mumbai.
21. Failure to submit the documents necessary to confirm admission/obtain enrolment from the University of Mumbai on or before the stipulated last date shall result into cancellation of admission and college authorities will not be responsible to the loss occurring to the students because of cancellation of admission
22. Student should apply for admission provided he/she

and his/her guardian is ready to adhere unconditionally to all clauses of the 'Code of Conduct'.

Prevention of Ragging

Ragging is a criminal offence.

Stern action shall be taken against the students involved directly or indirectly in the act of ragging as per the various Laws, Directives, Guidelines of the Central Government, Government of Maharashtra and University of Mumbai.

Ragging Vigilance Committee is constituted by the college under the Chairmanship of the Principal. Students facing/suspecting ragging should report to the Chairman of the Ragging Vigilance Committee for necessary action.

General instructions

1. Students should not loiter in the college premises whenever they have a free period.
2. Students must do nothing either inside or outside the college that will in any way interfere with its orderly administration and discipline.
3. Students applying for certificates, testimonials etc. and those requiring the Principal's signature on any document or application should first contact the Registrar of the college.
4. No picnics, socials, excursion or tours shall be arranged without the prior written permission of the Principal. If students join an unofficial picnic or tour, the college shall not be responsible for anything that happens in the picnic or tour.

5. Students are liable to lose their term for disobedience, misconduct, misbehavior or for any act of indiscipline.
6. Students are advised to carry with them their books, valuables and other belongings whenever they leave their classrooms/laboratories / library. The college is not responsible for any loss of students property. Those who find lost property should deposit it in the college office. The owner should claim the lost property at the college counter on the following day after due identification.
7. SEXUAL HARASSMENT IS A PUNISHABLE OFFENCE.
8. Ragging is strictly prohibited in the college premises and outside.

Attention

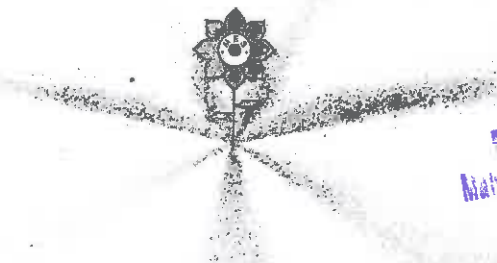
In all matters relating to admission, attendance, discipline, granting of facilities, conduct of extra curricular activities, granting of examination forms and the like, the decision of the Principal shall be final and binding on all students.

Prospectus and College Information Committee:

Chairman	: Dr. Eknath K. Zhrekar	Principal
Members	: Dr. Anaya A. Markandeya	IQAC Coordinator
	Assoc. Prof: Dr. Lata Krishnan	HOD, Commerce
	Asst. Prof. Tushar Pawar	EVS Department
	Mr. Dharmendra Sonawane	Office Superintendent
	Mr. Ashish Rai	Senior Clerk

MISSION

*“Percolation of education
to the economically and
academically underprivileged
and to empower,
enlighten and thus equip
them to become
responsible citizens”*



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VISION

“Education

For

All”



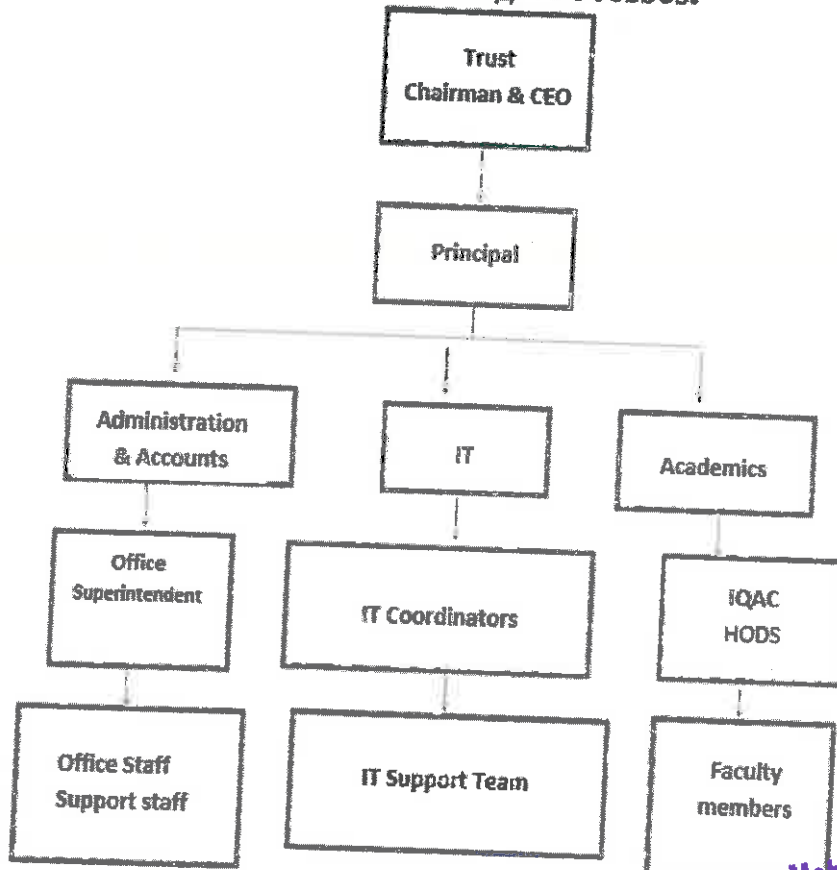
Principal
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Organizational Chart

The Internal Organizational Structure and Decision Making Processes.



Signature

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ANNOUNCEMENTS

Certificate Course in Civil Defence and Yoga

6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Academic Calendar

(From 2018-19 to 2022-23)

Supporting Documents

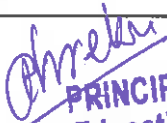

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Academic Calendar

2018-19 (For first half of the academic year 2018-19)

Month	Activities
June	3 rd week-Reopening of the College 3 rd Week: Staff Meeting
July	1 st Week- One Day Workshop 3 rd Week- Quiz Competition under Commerce Association 4 th Week: BSE program in association with Dr. Aditya 4 th Week- Parents Teachers Meeting
August	1 st Week- Friendship day Celebration 2 nd week- 15 th August Day Celebration 3 rd Week- Felicitation of the meritorious and for achievement by the Students
September	3 rd Week- Parents Teachers Meeting 3 rd Week- Alumni Association Program 4 th Week- Study Camp for FY, SY and TY
October	1 st Week: Bhajan Sandhya by NSS Unit 3 rd Week: Regular F.Y.B.Com/ S.Y.B.Com/T.Y.B.Com: Examination (Semester-I, III and V) and ATKT F.Y.B.Com/ S.Y.B.Com/T.Y.B.Com: Examination (Semester-II, IV and VI) 3 rd Week: Staff Meeting
November	Diwali Vacation 6 th November, 2018 to 25 th November, 2018 4 th Week: Reopening on 26 th November, 2019 4 th Week: Staff Meeting


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December	<p>1st Week: Aids awareness rally</p> <p>2nd Week: Workshop on composite culture</p> <p>2nd Week: Bombay Stock Exchange Visit</p> <p>3rd Week: Pen Marathon</p> <p>3rd Week: Annual Day Celebration</p> <p>3rd Week: Self-defense workshop</p> <p>4th Week: Placement Mela</p> <p>4th Week: Anti-Cancer Rally</p>
January 2019	<p>1st Week: NSS Camp</p> <p>1st Week: NCC Day</p> <p>3rd Week: Blood Donation Camp</p> <p>4th Week: Republic Day Celebration</p>
February 2019	<p>1st Week: Techno serve Pvt. Ltd Meeting</p> <p>4th Week: Community Service Day</p>
March 2019	<p>1st Week: Degree distribution</p> <p>2nd Week: Intensive Supervised study camp and Preliminary Examination for T.Y.B.Com</p> <p>3rd Week: T.Y.B.Com Send off Celebration</p>
April 2019	<p>F.Y.B.Com/ S.Y.B.Com/T.Y.B.Com: Examination</p> <p>Regular Exam For Semester- II, IV and VI</p> <p>ATKT Examination for Semester I, III and V</p> <p>4th Week: Result Declaration, Revaluation and Admission Process commences for the next Academic Year</p>
May 2019	<p>1st Week: Staff Meeting</p> <p>Summer Vacation 5th May, 2019 to 5th June, 2019</p>

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IQAC Coordinator

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Academic Calendar

2019-20 (For first half of the academic year 2019-20)

Month	Activities
June	1 st week-Reopening of the College 1 st week - Regular lectures started from 6 th June 3 rd Week- International Yoga Day
July	3 rd Week-Regular lectures for F.Y.B.Com 3 rd Week- F.Y.B.Com Orientation 3 rd Week- NSS Orientation 3 rd Week- NCC Orientation 3 rd Week- IQAC Meeting
August	1 st Week- Friendship Day Celebration 1 st Week- BSE Workshop 2 nd week- Cyber Law Awareness Seminar 2 nd week- Student's Council Election 3 rd Week- Felicitation of the meritorious and for achievement by the Students 3 rd Week- Independence Day Celebration 4 th Week- Indoor Games Tournament
September	1 st Week- Parents Teachers Meeting 2 nd Week- Parents Teachers Meeting 3 rd Week- Study Camp for T.Y.B.Com

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Academic & Activity Calendar

2019-20 (For second half of the academic year 2019-20)

Month	Activities
November	3 rd Week: Reopening of the College 4 th week: TISS NUSSD Screening test 4 th week: IBPS (Banking Exam) Preparation Seminar 5 th Week: Women Development Cell Activity on Legal Awareness 5 th Week: Commerce Department Activity on Career on Professional courses 5 th Week: TISS NUSSD Screening test 5 th Week: MAHA Walkathon
December	1 st week: Sports Day (2 nd and 3 rd December, 2019) 1 st week: Certificate Course in Hotel Management- Orientation 2 nd Week: Felicitation Program (Achievement in A.Y 2018-19) 3 rd Week: CMCA 3 rd Week: Annual day Celebration 4 th Week: NSS Residential Camp 4 th Week Aavishkar intercollegiate competition 4 th week AQAR submission

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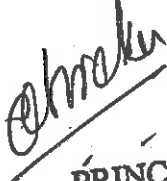
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<p>January 2020</p>	<p>2nd Week: Alumni Meet as part of Diamond Jubilee celebrations 2nd week Degree Distribution Ceremony 2nd Week: Intra Collegiate Indoor Sports and Cultural Competition 4th week: Community Service Day 4th week: Inter Collegiate Indoor Sports and Cultural Competition</p>
<p>February 2020</p>	<p>2nd week PTA meeting 3rd Week: One Day Workshop on “ How to write good Research Proposal” 4th week Alumni – Awareness lecture as part of Diamond Jubilee celebrations</p>
<p>March 2020</p>	<p>2nd Week: National Level Conference 3rd week Alumni – fun fair event as part of Diamond Jubilee celebrations 4th week – End of Semester Examinations begin</p>
<p>April 2020</p>	<p>1st, 2nd, 3rd week Semester II & Semester IV – Regular examinations ATKT Examinations of SEM. I, SEM II., SEM III, SEM IV. T.Y.B.Com. SEM VI University examinations Assessment, Moderation, Declaration of Results & Verification of results . Any other examination related work . 4th week : Admissions for SEM III & SEM V begins .</p>

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	1 st week : Report writing, NAAC work completion
MAY	1 st week : End of Term Staff Meeting
2020	Last working day : 2 nd May, 2020
	Summer Vacation from 03 rd May 2020 to 7 th June 2020 (Both days inclusive)


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Academic Calendar for the Academic Year 2020-21

Month	Activities
August, 2020	Online lectures
September, 2020	1 st week: Online lectures <ul style="list-style-type: none"> • Teachers Day and Onam celebrations 2 nd Week: Online lectures <ul style="list-style-type: none"> • Orientation for F.Y.B.Com and online training with regards to online lectures on Google meet and use of Google Classroom 3 rd Week: <ul style="list-style-type: none"> • Online lectures to be started for F.Y.B.com as well as other classes • online lectures to be continued 4 th Week: <ul style="list-style-type: none"> • Online lectures and one webinar for students/ Faculty
October, 2020	1 st week: <ul style="list-style-type: none"> • Webinar by the Alumni on Mental Health for the students of MNDC • Online Lectures to be continued 2 nd Week: <ul style="list-style-type: none"> • Online Lectures and MCQ practice questions for last year T.Y.B.Com students 3 rd Week: <ul style="list-style-type: none"> • Online lectures • Online Inter Collegiate Cultural activities 4 th Week: <ul style="list-style-type: none"> • Online Lectures
November, 2020	3 rd Week: <ul style="list-style-type: none"> • Online Lectures • Orientation for ATKT and Regular students on Online Examination System 4 th Week: <ul style="list-style-type: none"> • ATKT Examinations
December, 2020	1 st Week:

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	<ul style="list-style-type: none"> • Online lectures • Celebration of AIDS Awareness Week NSS Unit <p>2nd Week:</p> <ul style="list-style-type: none"> • A webinar on Organ Donation conducted on 10th December 2020, Thursday • Orientation for ATKT and Regular students on Online Examination Semester III and V <p>3rd and 4th Weeks:</p> <ul style="list-style-type: none"> • Online Examinations Regular and ATKT Semester III and V
January 2021	<p>1st Week:</p> <ul style="list-style-type: none"> • F.Y.B.Com. Semester I Regular Examinations (ONLINE) <p>2nd Week:</p> <ul style="list-style-type: none"> • National Youth Day Celebration <p>3rd Week:</p> <ul style="list-style-type: none"> • ATKT Examinations Semester II, IV and VI (ONLINE) • Online Regular Lectures for Semester II, IV and VI <p>4th Week:</p> <ul style="list-style-type: none"> • Republic Day Celebration by Mahatma Education Society Chembur Campus • Celebration of Marathi Bhasha Sanvardhan Fortnight "Mayboli" on 28th January, 2021 • Webinar on "Personal Integrity under CMCA Programme on 29th January, 2021 • Road Safety Project Video Making Competition by NSS Unit • E Waste Collection Drive by NSS Unit as per the guidelines of NSS Unit University of Mumbai and MCGM
February 2021	<p>1st Week:</p> <ul style="list-style-type: none"> • A Webinar on 'Disaster Management' by NSS Unit Mahatma Night Degree College on 3rd February 2021 • A Webinar on 'An Evaluation of Budget 2021-22' by IQAC and Economics Department on 6th February, 2021 <p>2nd Week:</p> <ul style="list-style-type: none"> • A webinar on Psychometric Test and Career Counselling and Employability Skills. • Commerce and Accountancy Quiz under Commerce Association • Tree Plantation by NSS Unit <p>3rd Week:</p> <ul style="list-style-type: none"> • Alumni Talk • Health and Fitness Project – Yoga

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	<ul style="list-style-type: none"> • Essay writing competition / Debate competition by Commerce Association • TISS NUSSD Programme Batch 2 • Techo-Serve Youth Employability Programme <p>4th Week:</p> <ul style="list-style-type: none"> • Inter Collegiate Cultural Fest 'Prarambha' • MNDC Placement Mela 2020-21
March 2021	<p>1st Week:</p> <ul style="list-style-type: none"> • Introduction of Value Added Courses and Bridge Course • A workshop on IPR <p>2nd Week:</p> <ul style="list-style-type: none"> • Activities by WDC to celebrate 'International Women's Day' • Faculty Exchange programme/ Collaborative activity <p>3rd Week:</p> <ul style="list-style-type: none"> • Alumni Meet • Interview of an entrepreneur among students - family business <p>4th Week:</p> <ul style="list-style-type: none"> • Health and Fitness Project - Yoga • CMCA Workshop
April 2021	<p>1st Week:</p> <ul style="list-style-type: none"> • Multidisciplinary National Level Conference <p>2nd Week:</p> <ul style="list-style-type: none"> • Feedback Collection: SSS • A workshop for teachers by Research and Development Committee <p>3rd Week:</p> <ul style="list-style-type: none"> • A talk on Cyber Law Awareness <p>4th Week:</p> <ul style="list-style-type: none"> • Health and Fitness Project - Yoga • A workshop for students by Research and Development Committee
May 2021	<p>1st Week:</p> <ul style="list-style-type: none"> • Workshop on ITR filing for non-teaching and support staff • Workshop on Importance of Insurance for teaching, non-teaching and support staff <p>2nd Week:</p> <ul style="list-style-type: none"> • Regular Examinations Semester II, IV and VI • ATKT Examinations <p>3rd Week:</p>

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	<ul style="list-style-type: none">• Regular Examinations Semester II, IV and VI• ATKT Examinations <p>4th Week:</p> <ul style="list-style-type: none">• Assessment work• Result preparation and result declaration
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Academic Calendar 2021-2022

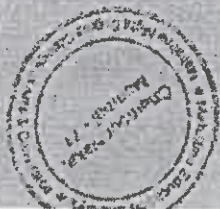
Month	Activities Planned
JUNE 2021	
1 st week	
2 nd week	
3 rd week	<ul style="list-style-type: none"> Orientation of SYBCOM and TYBCOM students for conduct of online lectures
4 th week	<ul style="list-style-type: none"> Celebration of International Yoga Day 21st June. Commencement of SYBCOM Semester III and TYBCOM Semester V online lectures
JULY 2021	
1 st week	<ul style="list-style-type: none"> Tree plantation NSS activity
2 nd week	<ul style="list-style-type: none"> Blood Donation Awareness Campaign & Survey Circulation of Blood Donation Registration forms
3 rd week	<ul style="list-style-type: none"> Awareness drive by circulating videos on WhatsApp disseminating symptoms of various disease Commencement of FYBCOM admissions
4 th week	<ul style="list-style-type: none"> Road Safety Webinar on awareness about COVID 19 vaccination
AUGUST 2021	
1 st week	<ul style="list-style-type: none"> Swachh Bharat Abhiyan Prog in the vicinity of their residents Raksha Bandhan Programme with Corona worriers
2 nd week	<ul style="list-style-type: none"> Blood Donation Camp
3 rd week	<ul style="list-style-type: none"> Blood Donation Camp
4 th week	<ul style="list-style-type: none"> Disaster Management Webinar
SEPTEMBER 2021	
1 st week	<ul style="list-style-type: none"> Eco-friendly Ganapati making workshop

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2 nd week	<ul style="list-style-type: none"> • Our Festival our responsibility- Ganapati Visarjan
3 rd week	<ul style="list-style-type: none"> • Organ Donation Workshop
4 th week	<ul style="list-style-type: none"> • Disaster Management Workshop • NSS Foundation week celebration
OCTOBER 2021	
1 st week	<ul style="list-style-type: none"> • Orientation programme for F.Y.B.Com. Semester I • Orientation by Library committee for F.Y.B.Com • Commencement of Semester I Regular lectures
2 nd week	<ul style="list-style-type: none"> • Semester I, II, IV and VI ATKT Examinations
3 rd week	<ul style="list-style-type: none"> • Semester III Regular and ATKT Examinations
4 th week	<ul style="list-style-type: none"> • Semester III Regular and ATKT Examinations
NOVEMBER 2021	
1 st week	DIWALI VACATION
2 nd week	
3 rd week	<ul style="list-style-type: none"> • Self Defense Workshop for female volunteers • Semester V Regular & ATKT Examinations
4 th week	<ul style="list-style-type: none"> • Pre-Marital Counselling Workshop
DECEMBER 2021	
1 st week	<ul style="list-style-type: none"> • Aids awareness week – RRC activity
2 nd week	<ul style="list-style-type: none"> • Webinar on Anemia (National Level) • A One Day National Level Multidisciplinary E-conference
3 rd week	<ul style="list-style-type: none"> • Blood Donation Camp
4 th week	<ul style="list-style-type: none"> • CHRISTMAS VACATION
JANUARY 2022	
1 st week	<ul style="list-style-type: none"> • Waste Management workshop or webinar
2 nd week	<ul style="list-style-type: none"> • National Youth Day Celebration
3 rd week	<ul style="list-style-type: none"> • Swachha Bharat Abhiyan • Certificate courses to be introduced on 'Fundamentals of Accounting & Finance'
4 th week	<ul style="list-style-type: none"> • Inter Collegiate skit competition <ol style="list-style-type: none"> 1. Sexual Harassment 2. COVID-19 Awareness • Stress Management



FEBRUARY 2022	
1 st week	<ul style="list-style-type: none"> Paper Recycling Project
2 nd week	<ul style="list-style-type: none"> E-Waste Collection Drive Alumni activity
3 rd week	<ul style="list-style-type: none"> Donation of Clothes to poor people Certificate course to be introduced on 'Civil Defense and Yoga'
4 th week	<ul style="list-style-type: none"> Clothes and paper bag making workshop Certificate course to be introduced on Economics of Thoughts and Economics of Development Certificate course to be introduced on 'Advance Income Tax and Filing of Income Tax Return'
MARCH 2022	
1 st week	<ul style="list-style-type: none"> Faculty Exchange Programme Field Visit Workshop on IPR
2 nd week	<ul style="list-style-type: none"> Celebration of International Women's Day One Week Research Methodology Workshop
3 rd week	<ul style="list-style-type: none"> Regular & ATKT Examinations
4 th week	<ul style="list-style-type: none"> Regular & ATKT Examinations
APRIL 2022	
1 st week	<ul style="list-style-type: none"> Regular & ATKT Examinations
2 nd week	<ul style="list-style-type: none"> One Week FDP for Teaching Staff
3 rd week	<ul style="list-style-type: none"> Workshop/ Training Programme for non-teaching staff
4 th week	<ul style="list-style-type: none"> Review Meetings
MAY 2022 SUMMER VACATION	

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IQAC COORDINATOR

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Academic Calendar 2022-2023

Month	Activities Planned
JUNE 2022	
1 st week	---
2 nd week	---
3 rd week	<ul style="list-style-type: none">• Commencement of SYBCOM Semester III and TYBCOM Semester V lectures
4 th week	<ul style="list-style-type: none">• Celebration of International Yoga Day 21st June.• Certificate Course for Semester III
JULY 2022	
1 st week	<ul style="list-style-type: none">• Alumni Meet• Alumni AGM
2 nd week	<ul style="list-style-type: none">• Field Visit by Department of Foundation Course• BSE Programme by Economics and Commerce Department
3 rd week	<ul style="list-style-type: none">• Orientation for F.Y.B.Com. students• Commencement of F.Y.B.Com. (Sem. I) lectures• Library Orientation for F.Y.B.Com. students
4 th week	<ul style="list-style-type: none">• WDC activity- A session on Cyber Law Security• Workshop on ITR filing by IQAC for teaching and non-teaching staff• NCC Orientation Program
AUGUST 2022	
1 st week	<ul style="list-style-type: none">• A talk on Career Opportunities after B.Com• Commencement of Certificate Course (Tally, Excel and Advanced Excel)• Commencement of Certificate Course on Fundamentals of Accounting and Finance

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	<ul style="list-style-type: none"> • Commencement of Certificate Course on Economics of Thoughts and Economics of Development
2 nd week	<ul style="list-style-type: none"> • Seminar by Knowledge Inclusion on Career Opportunities in Professional Courses • Friendship Day Celebration • Quiz Contest by Economics Department
3 rd week	<ul style="list-style-type: none"> • Celebration of Independence Day • Stree Mukti Sanghatana Activity
4 th week	<ul style="list-style-type: none"> • Field Visit by EVS Department for FYBCom
SEPTEMBER 2022	
1 st week	<ul style="list-style-type: none"> • Ganapati Vacation
2 nd week	<ul style="list-style-type: none"> • Parent Teacher Meeting • Guest Lecture for Alumni and Regular students by Economics Department
3 rd week	<ul style="list-style-type: none"> • Faculty Exchange Programme • Orientation by Research & Development Committee for students for Avishkar Research Convention
4 th week	<ul style="list-style-type: none"> • ATK T Examinations (Sem. II, IV)
OCTOBER 2022	
1 st week	<ul style="list-style-type: none"> • F.Y.B.Com Semester I Regular Examinations • S.Y.B.Com. Semester III Regular Examinations
2 nd week	
3 rd week	
4 th week	<ul style="list-style-type: none"> • DIWALI VACATION
NOVEMBER 2022	
1 st week	<ul style="list-style-type: none"> • DIWALI VACATION
2 nd week	<ul style="list-style-type: none"> • BSE Financial Literacy Program /Guest Lectures – Economics Dept.
3 rd week	<ul style="list-style-type: none"> • Seminar on Intellectual Property Right
4 th week	<ul style="list-style-type: none"> • ICSSR sponsored National Level Conference
DECEMBER 2022	
1 st week	<ul style="list-style-type: none"> • Excursion / field trip (Visit to RBI Monetary Museum / Factory / Stock Exchange) • Avishkar Research Convention

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	<ul style="list-style-type: none">Alumni Meet
2 nd week	<ul style="list-style-type: none">NAAC sponsored National Level Online ConferenceIndustrial Visit by Department of Commerce
3 rd week	<ul style="list-style-type: none">Cultural Events
4 th week	<ul style="list-style-type: none">WINTER BREAK
JANUARY 2023	
1 st week	<ul style="list-style-type: none">Placement Cell - Career Guidance and Counselling SessionPsychometric TestPlacement Mela
2 nd week	<ul style="list-style-type: none">NSS residential camp
3 rd week	<ul style="list-style-type: none">PRARAMBHA 2023-- An Intercollegiate Cultural and Sports Fest
4 th week	<ul style="list-style-type: none">Celebration of Republic Day
FEBRUARY 2023	
1 st week	<ul style="list-style-type: none">Community Service Day.Celebration by MESUber Rang : An Intercollegiate Cultural Fest by MES
2 nd week	<ul style="list-style-type: none">Parent Teacher Meeting
3 rd week	<ul style="list-style-type: none">Degree Distribution Ceremony
4 th week	<ul style="list-style-type: none">Marathi Bhasha Divas CelebrationATKT Examinations Semester I and III
MARCH 2023	
1 st week	<ul style="list-style-type: none">Send Off Party for TYBCom
2 nd week	<ul style="list-style-type: none">Celebration of International Women's Day
3 rd week	<ul style="list-style-type: none">F.Y.B.Com Semester II Regular Examinations
4 th week	<ul style="list-style-type: none">S.Y.B.Com. Semester IV Regular Examinations
APRIL 2023	
1 st week	<ul style="list-style-type: none">
2 nd week	<ul style="list-style-type: none">
3 rd week	<ul style="list-style-type: none">
4 th week	<ul style="list-style-type: none">
MAY 2023 SUMMER VACATION	

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6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Academic Committees

(From 2018-19 to 2022-23)

Supporting Documents

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 Mumbai- 400 071

Committees and Committee Members
For the Academic Year 2018-19

Name of Committee	Name of the Incharge
NCC	Chairperson- Dr. Lata Krishnan
NSS	Asst. Prof. Tushar A. Pawar (P.O) Asst. Prof. Harsh D. Shukla (P.O)
Sports	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar
Students Council	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Tushar A. Pawar
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Chandramohan Varma
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya
Library	Chairperson: Asst. Prof. Anaya Markandeya Member: Mrs. Parveen Arif Member: Dr. Eknath K. Zhrekar
Magazine	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Anaya Markandeya



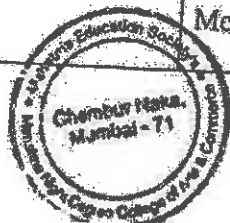
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Discipline	Chairperson: Asst. Prof. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar
Examination	Chairpersons: Asst. Prof. Anaya A. Markandeya- F.Y.B.Com Dr. Lata Krishnan- S.Y.B.Com Asst. Prof. Tushar A. Pawar- T.Y.B.Com Study Camp and Preliminary Examination Asst. Prof. Harsh D. Shukla- ATKT Examination Dr. Lata Krishnan- Moderation of FY and SY
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar
Alumni	Chairperson: Asst. Prof. Tushar A. Pawar Member: Asst. Prof. Harsh D. Shukla Asst. Prof. Chandramohan Varma
Timar Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar
Admission	Chairperson: Asst. Prof. Tushar A. Pawar
Women development Cell	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Anaya A. Markandeya Member: Mrs. Parveen Arif
Grievance Cell	Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar
College Development Committee	Dr. K.M. Vasudevan Pillai - management Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar



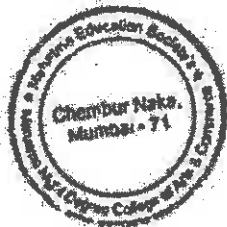
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	Asst. Prof. Tushar A. Pawar Dr. Lata Krishnan Asst. Prof. Harsh D. Shukla Mr. Dharmendra Sonawane
Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar
Research and Development	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Anaya Markandeya Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D Shukla
Collaborative Programs	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Tushar A. Pawar
Avishkar Inter Collegiate Competition	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla
Class Teachers Attendance Committee	Chairpersons: FYBCOM (A)- Asst. Prof. Tushar A Pawar FYBCOM (B)- Asst. Prof. Harsh D. Shukla SYBCOM (A)- Dr. Lata Krshnan SYBCOM (B)- Asst. Prof. Anaya A. Markandeya TYBCOM- Dr. Eknath K. Zhrekar
T.Y.B.COM	In-charge: Dr. Eknath Kundlik Zhrekar

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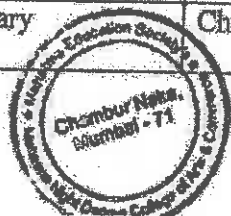
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Committees and Committee Members
For the Academic Year 2019-20

Name of Committee	Name of the Incharge
NCC	Chairperson- Dr. Lata Krishnan Member: Asst. Prof. Chandramohan Varma
NSS	Asst. Prof. Harsh D. Shukla (P.O) Assoc. Prof. Dr. Lata Krishnan
Sports (Indoor Games Only)	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Anaya Markandeya
Students Council	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Chandramohan Varma Mrs. Parveen Arif
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Chandramohan Varma
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya
Library	Chairperson: Asst. Prof. Anaya Markandeya



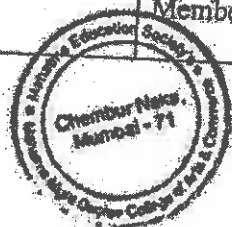
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	Member: Mrs. Parveen Arif Dr. Eknath K. Zhrekar
Magazine	Chairperson: Asst. Prof. Anaya Markandeya Member: Dr. Eknath K. Zhrekar Asst. Prof. Tushar A. Pawar
Discipline	Chairperson: Asst. Prof. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Mrs. Parveen Arif
Examination	Chairpersons: Asst. Prof. Harsh D. Shukla - F.Y.B.Com Dr. Lata Krishnan - S.Y.B.Com Dr. Eknath K. Zhrekar - T.Y.B.Com (Applied Component) Asst. Prof. Tushar A. Pawar and Dr. Eknath K. Zhrekar - T.Y.B.Com Study Camp and Preliminary Examination Asst. Prof. Tushar A. Pawar - ATKT Examination Dr. Eknath K. Zhrekar - Moderation of FY and SY and TY
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Mrs. Parveen Arif Asst. Prof. Chandramohan Varma
Alumni	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Chandramohan Varma
Time Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar
Admission - F.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Asst. Prof. Tushar A. Pawar



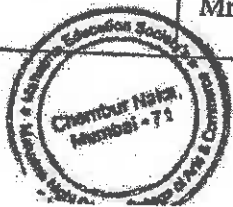
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	Asst. Prof. Chandramohan Varma
Admission - S.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Asst. Prof. Anaya Markandeya Asst. Prof. Harsh D. Shukla
Admission - S.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Dr. Lata Krishnan Dr. Eknath K. Zhrekar
Women development Cell	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Anaya A. Markandeya Mrs. Parveen Arif Jayshree Venugopalan
Grievance Cell	Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar Dr. Lata Krishnan Mr. Dharmendra Sonawane Mr. Ajit Pandey
College Development Committee	Dr. K.M. Vasudevan Pillai - management Chairperson: Dr. Padma Rangan Member: Asst. Prof. Chandramohan Varma Asst. Prof. Dr. Eknath K. Zhrekar Asst. Prof. Anaya A. Markandeya Asst. Prof. Tushar A. Pawar Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Harsh D. Shukla Mr. Dharmendra Sonawane



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Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar
Research and Development	Asst. Prof. Chandramohan Varma Dr. Lata Krishnan Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya Asst. Prof. Tushar Pawar Asst. Prof. Harsh D. Shukla
Collaborative Programs	Chairperson: Dr. Padma Rangan Member: Dr. Lata Krishnan Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla
Avishkar Inter Collegiate Competition	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla
Class Teachers Attendance Committee	Chairpersons: FYBCOM (A)- Asst. Prof. Tushar A Pawar FYBCOM (B)- Asst. Prof. Harsh D. Shukla SYBCOM (A)- Dr. Lata Krshnan SYBCOM (B)- Asst. Prof. Anaya A. Markandeya TYBCOM- Dr. Eknath K. Zhrekar

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Academic Committees for the Academic Year 2020-21

Name of Committee	Name of the Incharge
NCC	Chairperson- Dr. Lata Krishnan Member: Asst. Prof. Tushar Pawar Member: Mrs. Sajida Shaikh (From Junior College)
NSS	Assoc. Prof. Dr. Lata Krishnan (Sr. PO) Asst. Prof. Dr. Anaya Markandeya (Second PO) Member: Mrs. Parveen Arif
Sports (Indoor Games Only)	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Anaya Markandeya
Students Council	Chairperson: Dr. Lata Krishnan Member: Mrs. Parveen Arif
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Dr. Anaya Markandeya
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya Asst. Prof. Tushar Pawar Asst. Prof. Harsh Shukla Asst. Prof. Parveen Arif (Librarian)
Library	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Mrs. Parveen Arif Dr. Eknath K. Zhrekar

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	Student Representative: _____
Magazine	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Dr. Eknath K. Zhrekar Asst. Prof. Tushar A. Pawar
Discipline	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Mrs. Parveen Arif Mr. Ashish Rai (Administrative Staff)
Examination	Chairpersons: Asst. Prof. Harsh D. Shukla - F.Y.B.Com - Moderation Dr. Lata Krishnan - S.Y.B.Com - Moderation Dr. Eknath K. Zhrekar - T.Y.B.Com (Applied Component) - Moderation Asst. Prof. Dr. Anaya Markandeya and Dr. Eknath K. Zhrekar - T.Y.B.Com Study Camp and Preliminary Examination Asst. Prof. Tushar A. Pawar - ATKT Examination - Moderation
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Mrs. Parveen Arif Asst. Prof. Tushar Pawar
Alumni	Chairperson: Asst. Prof. Harsh D. Shukla Student Representative: President and Secretary Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif (Librarian) Asst. Prof. Dr. Eknath Zhrekar (For Accounting)
Time Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh Shukla
Admission - F.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Assoc. Prof. Dr. Lata Krishnan

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	Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission – S.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Asst. Prof. Dr. Anaya Markandeya Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission – T.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Women development Cell	Chairperson: Mrs. Parveen Arif Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Dr. Eknath Zhrekar Mr. Dinesh Kunder (Junior Clerk)
College Grievance Redressal Cell (CGRC)	Chairperson : Principal Dr. Padma V. Rangan Member Secretary : Asst. Prof. Dr. Eknath Zhrekar -- Prof. Incharge of Degree College Member : Assoc. Prof. Dr. Lata Krishnan – Head, Dept. of Commerce Member : Mr. Dharmendra Sonawane – Superintendent Member : Mr. Ajit Pandey – Sr. Clerk
College Development Committee	Dr. K.M. Vasudevan Pillai – Management Chairperson: Dr. Padma Rangan- Principal Member: Assoc. Prof. Dr. Lata Krishnan- Senior Prof.

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	Asst. Prof. Dr. Eknath K. Zhrekar- IQAC Coordinator Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla Mrs. Parveen Arif Mr. Dharmendra Sonawane- Administrative
Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar Mr. Dharmendra Sonawane (OS)
Research and Development And Avishkar Research Convention	Chairman: Asst. Prof. Harsh D. Shukla Members: Dr. Lata Krishnan Dr. Eknath K. Zhrekar Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Tushar Pawar Asst. Prof. Parveen Arif
Collaborative Programs	Chairperson: Dr. Padma Rangan Member: Dr. Lata Krishnan Dr. Anaya Markandeya Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla
Prospectus and College Information Committee	Chairman: Dr. Padma Rangan – Principal Members: Dr. Eknath K. Zhrekar- IQAC Coordinator Assoc. Prof: Dr. Lata Krishnan- IIOD, Commerce Asst. Prof. Tushar Pawar- EVS Department Mr. Dharmendra Sonawane- Office Superintendent Mr. Ashish Rai - Senior Clerk

Note: The Standard Operating Procedure for all committees has to be prepared by the respective committee chairperson


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Chembur Naka, Mumbai - 400 071

Academic Committees for the Academic Year 2021-22

Name of Committee	Name of the Incharge
NCC	Chairperson- Dr. Lata Krishnan Member: Asst. Prof. Tushar Pawar Member: Mrs. Sajida Shaikh (From Junior College)
NSS	Assoc. Prof. Dr. Lata Krishnan (Sr. PO) Asst. Prof. Tushar A. Pawar (Second PO) Member: Mrs. Parveen Arif
Sports (Indoor Games Only)	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Anaya Markandeya
Students Council	Chairperson: Dr. Eknath K. Zhrekar Member: Dr. Lata Krishnan Member: Mrs. Parveen Arif
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Dr. Anaya Markandeya
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya Asst. Prof. Parveen Arif (Librarian)
Library	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Mrs. Parveen Arif Dr. Eknath K. Zhrekar Student Representative: Ms. Kanchan Chag (1st B.C. Cell)

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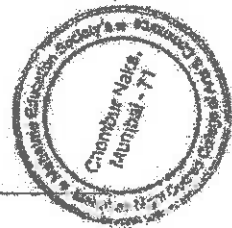


Magazine	Chairperson: Asst. Prof. Harsh Shukla Member: Dr. Anaya Markandeya Asst. Prof. Tushar A. Pawar
Discipline	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Mrs. Parveen Arif Mr. Ashish Rai (Administrative Staff)
Attendance	F.Y.B.Com (A) – Asst. Prof. Tushar A. Pawar F.Y.B.Com (B) – Asst. Prof. Harsh D. Shukla S.Y.B.Com (A+B) – Dr. Lata Krishnan T.Y.B.Com – Dr. Anaya A. Markandeya
Examination	Chairpersons: (Examination and Moderation) F.Y.B.Com (Regular – ATKT) - Asst. Prof. Harsh Shukla S.Y.B.Com (Regular + ATKT) - Dr. Lata Krishnan T.Y.B.Com (Regular + ATKT) – Dr. Anaya Markandeya
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Mrs. Parveen Arif Asst. Prof. Tushar Pawar
Alumni	Chairperson: Asst. Prof. Harsh D. Shukla Student Representative: President and Secretary Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif (Librarian) Asst. Prof. Dr. Eknath Zhrekar (For Accounting)
Time Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh Shukla
Admission – F.Y.B.Com	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar A Pawar Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk)

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	Mr. Ajit Pandey (Senior Clerk)
Admission - S.Y.B.Com	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Dr. Anaya Markandeya Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission - T.Y.B.Com	Chairperson: Dr. Eknath K. Zhrekar Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Women development Cell	Chairperson: Mrs. Parveen Arif Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Dr. Eknath Zhrekar Mr. Dinesh Kunder (Junior Clerk)
College Grievance Redressal Cell (CGRC)	Chairperson : Principal Dr. Eknath K. Zhrekar Member Secretary : Asst. Prof. Dr. Anaya A. Markandeya Member : Assoc. Prof. Dr. Lata Krishnan - Head. Dept. Of Commerce Member : Mr. Dharmendra Sonawane - Office Superintendent Member : Mr. Ajit Pandey - Sr. Clerk
College Development Committee	Dr. K.M. Vasudevan Pillai - Management Chairperson: Dr. Eknath Kundlik Zhrekar- Principal Member: Assoc. Prof. Dr. Lata Krishnan- Senior Prof. Asst. Prof. Dr. Anaya A. Markandeya- IQAC Coordinator Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla Mrs. Parveen Arif

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	Mr. Dharmendra Sonawane- Administrative
Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar Mr. Dharmendra Sonawane (OS)
Research and Development And Avishkar Research Convention	Chairman: Asst. Prof. Tushar Pawar Members: Dr. Lata Krishnan Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh D. Shukla Asst. Prof. Parveen Arif
Collaborative Programs	Chairperson: Dr. Eknath K. Zhrekar Member: Dr. Lata Krishnan Dr. Anaya Markandeya
Prospectus and College Information Committee	Chairman: Dr. Eknath K. Zhrekar - Principal Members: Dr. Anaya A. Markandeya - IQAC Coordinator Assoc. Prof: Dr. Lata Krishnan- HOD, Commerce Asst. Prof. Tushar Pawar- EVS Department Mr. Dharmendra Sonawane- Office Superintendent Mr. Ashish Rai - Senior Clerk

Note: The Standard Operating Procedure for all committees has to be prepared by the respective committee chairperson

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Mahatma Night degree College of Arts and Commerce

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Academic Committees for the Academic Year 2022-23

Name of Committee	Name of the Incharge
NCC	Chairperson- Asst. Prof. Harsh Shukla Member: Mrs. Sajida Shaikh (From Junior College)
NSS	Assoc. Prof. Dr. Lata Krishnan (Sr. PO) Asst. Prof. Tushar A. Pawar (Second PO) Member: Mrs. Parveen Arif
Sports (Indoor Games Only)	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Anaya Markandeya
Students Council	Chairperson: Dr. Eknath K. Zhrekar Member: Dr. Lata Krishnan Member: Mrs. Parveen Arif
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Dr. Anaya Markandeya
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Asst. Prof. Harsh Shukla Asst. Prof. Anaya Markandeya Asst. Prof. Parveen Arif (Librarian)
Library	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Mrs. Parveen Arif Member: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Student Representative: _____ (T.Y.B.Com)

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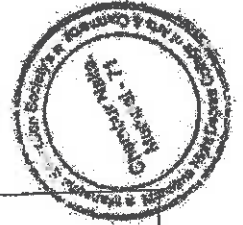
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Magazine	Chairperson: Asst. Prof. Harsh Shukla Member: Dr. Anaya Markandeya Asst. Prof. Tushar A. Pawar
Discipline	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Member: Asst. Prof. Harsh Shukla Member: Mrs. Parveen Arif Member: Mr. Ashish Rai (Administrative Staff)
Attendance	F.Y.B.Com (A) - Asst. Prof. Tushar A. Pawar F.Y.B.Com (B) - Asst. Prof. Harsh D. Shukla S.Y.B.Com (A+B) - Dr. Lata Krishnan T.Y.B.Com - Dr. Anaya A. Markandeya
Examination	Chairpersons: (Examination and Moderation) F.Y.B.Com (Regular - ATKT) - Asst. Prof. Harsh Shukla S.Y.B.Com (Regular - ATKT) - Dr. Lata Krishnan T.Y.B.Com (Regular - ATKT) - Dr. Anaya Markandeya F.Y.B.Com and S.Y.B.Com ATKT - Asst. Prof. Tushar A. Pawar
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Mrs. Parveen Arif Asst. Prof. Tushar Pawar (Regular Examination) Dr. Anaya Markandeya (ATKT Examination)
Alumni	Chairperson: Asst. Prof. Harsh D. Shukla Student Representative: President and Secretary Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif (Librarian) Asst. Prof. Dr. Eknath Zhrekar (For Accounting)
Time Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh Shukla
Admission - F.Y.B.Com	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar A. Pawar

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	Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission - S.Y.B.Com	Chairperson: Dr. Eknath K. Zhrekar Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission - T.Y.B.Com	Chairperson: Dr. Eknath K. Zhrekar Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Women development Cell	Chairperson: Mrs. Parveen Arif Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Dr. Eknath Zhrekar Mr. Dinesh Kunder (Junior Clerk)
College Grievance Redressal Cell (CGRC)	Chairperson : Principal Dr. Eknath K. Zhrekar Member Secretary : Asst. Prof. Dr. Anaya A. Markandeya Member : Assoc. Prof. Dr. Lata Krishnan - Head, Dept. Of Commerce Member : Mr. Dharmendra Sonawane - Office Superintendent Member : Mr. Ajit Pandey - Sr. Clerk
College Development Committee	Dr. K.M. Vasudevan Pillai - Management Chairperson: Dr. Eknath Kundlik Zhrekar- Principal Member: Assoc. Prof. Dr. Lata Krishnan- Senior Prof. Asst. Prof. Dr. Anaya A. Markandeya- IQAC Coordinator Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla Mrs. Parveen Arif Mr. Dharmendra Sonawane- Administrative
Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar

Dharmendra

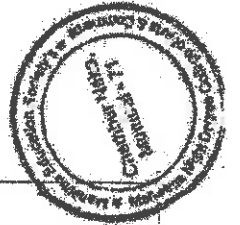
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	Mr. Dharmendra Sonawane (OS)
Research and Development And. Avishkar Research Convention	Chairman: Asst. Prof. Tushar Pawar Members: Dr. Lata Krishnan Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh D. Shukla Asst. Prof. Parveen Arif
Collaborative Programs	Chairperson: Dr. Eknath K. Zhrekar Member: Dr. Lata Krishnan Member: Dr. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Member: Asst. Prof. Harsh D. Shukla
Prospectus and College Information Committee	Chairman: Dr. Eknath K. Zhrekar - Principal Members: Dr. Anaya A. Markandeya - IQAC Coordinator Assoc. Prof. Dr. Lata Krishnan- HOD, Commerce Asst. Prof. Tushar Pawar- EVS Department Mr. Dharmendra Sonawane- Office Superintendent Mr. Ashish Rai - Senior Clerk
Anti-Ragging Committee	Chairman: Asst. Prof. Tushar A. Pawar Member: Asst. Prof. Parveen Arif Member: Assoc. Prof. DR. Lata Krishnan
College News Letter Bulletin	Chairman: Asst. Prof. Harsh D. Shukla Member: Assoc. Prof. DR. Lata Krishnan Member: Asst. Prof. Parveen Arif

Note: The Standard Operating Procedure for all committees has to be prepared by the respective committee chairperson

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6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

CDC Meeting Minutes

(From 2018-19 to 2022-23)

Supporting Documents


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Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE,
CHEMBUR, MUMBAI

Academic Year 2018-19
College Development Committee

Date : 25th June, 2018

NOTICE


The first meeting of the College Development Committee for the academic year 2018-19 is scheduled on Monday 2nd July, 2018 at 4.00 p.m. in the Conference room , first floor of the College building.

The following is the agenda :-

Agenda

1. Approval of the Income & Expenditure Account for the Academic Year 2017-18
2. Approval of budget for the A.Y. 2018-2019.
3. To review the NAAC accreditation grade and identify areas of improvement as per the new NAAC accreditation system.
4. To discuss the introduction of value added courses to improve the employability of the students .
5. To discuss the filing of Alumni Association income-tax returns and to apply for 'Change Report' at the Charity Commissioner's office in consultation with M/s. Bhavi , Chartered Accountants.
6. Any other matter with the permission of the Chair .

All members are requested to be present for the meeting.


PRINCIPAL
Mahatma Education Society's
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Chembur, Mumbai - 409 071.

Minutes of the first meeting of the College Development Committee of Mahatma Night Degree College of Arts and Commerce, Chembur held on Monday 2nd July, 2018 at 4.00 p.m. in the Conference room , first floor of the College building.

The first meeting of the CDC of the college was held on Monday 2nd July, 2018 at 4.00 p.m. The following members were present : -

- 1 DR. K.M. VASUDEVAN PILLAI
- 2 DR. DAPHNE PILLAI
- 3 MR. RAVINDRAN PILLAI
- 4 DR. PADMA RANGAN
- 5 ASSTT.. PROF. DR. EKNATH ZHREKAR
- 6 ASSOC. PROF. DR. LATA KRISHNAN
- 7 ASSTT. PROF. .DR. ANAYA MARKANDEYA
- 8 ASSTT. PROF.. TUSHAR PAWAR
- 9 ASSTT. PROF. HARSH SHUKLA
- 10 DR. LATA MENON
- 11 MR. DHARMENDRA SONAWANE
- 12 MR. SANDEEP MALUSARE
- 13 MR. SACHIN NAIKODE

Dr. K.M.Vasudevan Pillai was in the Chair. The meeting started by the Chairman explaining the purpose of having regular meetings of the CDC .The Management explained the meaning and features of the CDC to all the teachers.

Meaning: The College Development Committee (CDC) is formed with an objective of having an empowered system of administration and to ensure that the faculty feels involved into the administration of the college.

The meeting then began with the permission of the chair.

1. Item 1: Approval of the Income & Expenditure Account for the Academic Year 2017-18

The Secretary asked the O.S. to present the income – expenditure statement for 2017-18, Mr. Dharmendra Sonawane presented the income – expenditure statement for the academic year 2017 – 18 and the same was placed in front of the members for their approval

Proposed by : Dr. Anaya Markandeya
Seconded by : Mr. Raveendran Pillai

All the members approved the same and the statement was passed .

2. Approval of budget for the A.Y. 2018-2019.

The budget for the academic year 2018-19 was presented by IQAC coordinator Dr. Eknath Zhrekar . It was suggested in particular that more funds needed to be allocated for Research & Development activities of the teachers. Towards this , teachers were encouraged to apply for grants from funding bodies to assist in conducting their various research activities . The Management informed everyone to be together between 4.00 pm to 6.00 pm and do readings, research work, find out agencies which can get grants/funds for the institution. All accreditation will take place only if the institution gets funding so therefore, teachers need to apply for funds in the coming five-six years. It is mandatory or else in future the college will not get accreditation.

Proposed by : Dr.Lata Krishnan
Approved by : Dr. Daphne Pillai

All the members approved the same and the budget was passed unanimously .

3. To review the NAAC accreditation grade and identify areas of improvement as per the new NAAC accreditation system.

The Management Committee announced that there are drastic changes in the NAAC process. As per the new system 30% weightage is for visit and 70% for online. Each criterion should be in hardcopy and softcopy format. The hardcopy has to be filed and documented and the softcopy has to be uploaded. A feedback form should be sent to all the students and if the forms are unfilled the NAAC committee will not come for inspection.

The Principal read the highlights of the NAAC accreditation report received from NAAC in October, 2017. She stated that based on the feedback analysis received from NAAC, the college as a team had to really work very hard to improve the grade from the current one. Further NAAC having introduced a new system of assessment & accreditation it was indeed a very challenging task. She congratulated the IQAC coordinator Dr. Eknath Zhrekar – appointed in November, 2017 for having begun on a good note and assured him that the staff and Principal & the Management would support him wholeheartedly in this new endeavour.

When put to vote the proposal was agreed to unanimously.

4. To discuss the introduction of value added courses to improve the employability of the students.

To improve the placement opportunities of our students and to make them more employable, the IQAC of the college had introduced 'Tally. ERP 9 and GST Expert' – a computer course in collaboration with M/S. Satyam Institute of Chartered Accountants, Mumbai. The first batch was introduced in May, 2018 and subsequently more batches were also conducted. As the response was good, the IQAC coordinator placed before the Management to increase more computer facility in the IT LAB from the present 30 computers to atleast 50 computers. The Principal also stated that as these courses were run on a revenue sharing model, it would be more viable to have a larger batch size.

Proposed by : Dr.Eknath Zhrekar
Seconded by : Asstt. Prof. Harsh Shukla

The proposal was passed by the members unanimously.

5. To discuss the filing of Alumni Association income-tax returns punctually and to apply for 'Change Report' at the Charity Commissioner's office in consultation with M/s. Bhavi, Chartered Accountants.

Mr. Raveendran Pillai, member of the Governing Council of MES, stated that as per the new latest guidelines of the Charity Commissioners office, it was necessary to register the Alumni Association once every 5 years (tenure as per initial registration fixed) even if there was no amendment to the constitution of the Managing Committee of the Alumni Association. Towards this a 'Change Report' had to be submitted at the Charity Commissioner's office by the trustee. Principal Dr. Padma Rangan member-secretary stated that the matter would be taken up immediately for further action.

Proposed by : Dr. Lata Menon
Seconded by : Mr. Sachin Naikode

The proposal was placed in front of the members and passed unanimously

As there were no other matter to be discussed , the meeting concluded with a vote of thanks to the Chair .

Circulated to all members present at the meeting for their information .

S/d-
Dr. Padma Rangan
Member – Secretary


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Chembur, Mumbai - 400 071.

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE,
CHEMBUR, MUMBAI

Academic Year 2018-19
College Development Committee

Date : 18/04/2019


NOTICE

The second meeting of the College Development Committee is scheduled on Thursday, 25th April, 2019 at 6.00 p.m. in the Conference room , first floor of the College building.

The following is the agenda :-

1. To review the admission position & academic performance of the students in year 2018-19 and to identify areas for remedial coaching in the various subjects.
2. To discuss about the policy formation related to FDPs attended by the faculty members and updating service books in preparation for CAS procedures.
3. To discuss institution wise planning for the Golden Jubilee celebrations of MES .
4. Any other matter with the permission of the Chair.

All members are requested to be present for the meeting.


PRINCIPAL
Mahatma Education Society's
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Chembur, Mumbai - 400 071.

Minutes of the second meeting of the College Development Committee of Mahatma Night Degree College of Arts and Commerce, Chembur held on Thursday 25th April, 2019 at 6.00 p.m. in the Conference room , first floor of the College building.

The second meeting of the CDC of the college was held Thursday 25th April, 2019 at 6.00 p.m. The following members were present : -

- 1 DR. K.M. VASUDEVAN PILLAI
- 2 DR. DAPHNE PILLAI
- 3 MR. RAVINDRAN PILLAI
- 4 DR. PADMA RANGAN
- 5 ASSTT.. PROF. DR. EKNATH ZHREKAR
- 6 ASSOC. PROF. DR. LATA KRISHNAN
- 7 ASSTT. PROF. .DR. ANAYA MARKANDEYA
- 8 ASSTT. PROF.. TUSHAR PAWAR
- 9 ASSTT. PROF. HARSH SHUKLA
- 10 DR. LATA MENON
- 11 MR. DHARMENDRA SONAWANE
- 12 MR. SANDEEP MALUSARE
- 13 MR. SACHIN NAIKODE

Dr. K. M. Vasudevan Pillai was in the Chair. The meeting began with the permission of the Chair.

1. To review the admission position & academic performance of the students in year 2018-19 and to identify areas for remedial coaching in the various subjects.

The Management Committee suggested that since the college is a night college and meant for working students, the college should keep a liberal system for students attendance as they all are working and can be given some concessions in late coming.

The Management Committee suggested that the Principal should send letters to the students who are habitually absent and try to talk to their parents. Also if possible conduct more parent – teacher meetings.

The Management Committee instructed the members that students will come to the college only if they feel they are getting something from attending college .To get good results the Principal and the staff as a team should work hard for college development . They should conduct extra classes for weaker students and help them pass and try to increase the number of students/admissions.

It was proposed by the IQAC that the Intensive Supervised Study Camp which was presently being conducted for T.Y.B.Com. (sem. V and sem. VI)can be extended to F.Y.B.Com. (sem. I and sem. II) as well as (sem. III and sem. IV). Accordingly the academic calendar shall be planned for the next academic year .

Proposed by : Asstt. Prof. Anaya Markandeya

Seconded by : Asstt. Prof. Tushar Pawar

When put to vote was passed unanimously by the members .

2. To discuss about the policy formation related to FDPs attended by the faculty members and updating service books in preparation for CAS procedures.

The Management Committee instructed everyone that teachers will not attend any refresher course during examination time and that they should try to attend such courses in the vacation. Only one teacher at a time should attend such courses on rotational basis. For this all teachers should sit together, discuss, plan and decide collectively. It was clearly stated to all the teachers that Management would encourage their career enhancement.

The Management Committee asked Mr. Dharmendra Sonawane whether the service books of all the teachers were updated in preparation of the CAS interviews of the teaching staff who were due for promotion. Mr

Dharmendra stated that he was yet to receive details regarding leave record of all the employees to be recorded in the service book. He was asked to update the same immediately.

Proposed by : Mr. Raveendran Pillai

Seconded by : Dr. Padma Rangan

The proposal was placed in front of the members and was passed unanimously.

3. To discuss institution wise planning for the golden Jubilee celebrations of MES .

The Management shared with the members present that 2020 was the Golden Jubilee celebration year of Mahatma Education Society , and that the celebrations for the same will be conducted throughout the year 2020 . The Chairman instructed the gathering stating that since this was a very important milestone in the history of Mahatma Education Society all the alumni members starting from year 1970 should be reached out and invited for the celebrations . The Alumni Association incharge Asstt. Prof. Harsh Shukla was instructed to form a core team to register all the alumni of the college since its inception in 1986. It was suggested that an online alumni registration link be provided in the college website for alumni registration and to give the series of events maximum publicity .

Proposed by : Mr. Sandeep Malusare

Seconded by : Asstt. Prof. Harsh Shukla

When put to vote was passed unanimously.

4. Any other matter with the permission of the Chair.

Since there was no other matter to be discussed the meeting ended with a formal vote of thanks to the Chair .

Circulated to all members present at the meeting for their information .

S/d-

Dr. Padma Rangan
Member – Secretary

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



1st July, 2019

NOTICE

The first meeting of the College Development Committee is scheduled on 1st July, 2019 at 4:30 p.m. in the Conference room for the academic year 2019-20 to discuss the following agenda.

1. To approve the Income & Expenditure Account for the Academic Year 2018-2019.
2. To approve budget for the A. Y. 2019-2020.
3. To approve the purchase of assets for A. Y. 2019-2020.
4. To approve revised honorarium to be provided to the CHB staff.
5. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

Member Secretary *Chmoker*
College Development Committee

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COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING
Minutes of the College Development Committee (CDC)

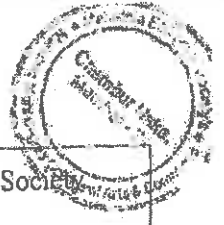
Meeting No. : 01

Academic Year : 2019-20

Date: 01 /07/2019

Minutes of the 1st meeting of the members of the College Development Committee for the academic year 2019-20 held on Monday, 1st July, 2019 at 04:30 p.m. in Conference Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
1.	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Dr. Padma Rangan	Principal
5.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	IQAC Coordinator & Professor Incharge
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	Woman Teacher, Dept. of Commerce
8.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
9.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics



10.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society Chembur Campus
11.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent
12.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
13.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting started with the welcome of Chairman and all the members by (Dr.) Padma Rangan, Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Padma Rangan, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

Minutes of Meeting

- 1. Approval of the Income & Expenditure Account for the Academic Year 2018-2019.**
Income & Expenditure Account for the Academic Year 2017-2018 was placed before the members for approval by Dr. Ekanth Zhrekar (IQAC Coordinator). It was seconded by Mr. Dharmendra Sonawane (Office Superintendent). All the members approved the same.
- 2. Approval of budget for the A.Y. 2019-2020.**
The budget for the Academic Year 2018-2019 was placed before the members for approval by Dr. Padma Rangan (Principal). It was seconded by the Dr. Anaya Markandeya (CDC Member). All the members approved the same.
- 3. Approval to purchase assets of Rs. 3, 50,000/- (approx.) for A.Y. 2019-2020.**
IQAC coordinator Dr. Eknath Zhrekar presented approximate budget for the purchase of assets for the academic year 2019-2020. He has also given requisition for the same to the committee. It was seconded by Dr. Lata Krishnan (CDC member). The Hon. Chairman suggested that list out important assets and purchase as per requirement and which are not required now, we will purchase them from balance amount. After detailed discussion committee members approved the budget for the purchase of assets (approx. 3,50,000/-).

Signature
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Chembur, Mumbai - 400 071.



4. Approval of revised honorarium to be provided to the CHB staff.

Dr. Padma Rangan (Principal) proposed that visiting faculties are demanding increasing honorarium, since from last 2 years there is no revision in the Honorarium, hence it is proposed an increase of 10% per Lecture to the visiting faculty. It was seconded by asst. Prof. Tushar Pawar (CDC member). All the members decided to increase honorarium of visiting faculty only and approved the same.

5. Any other matter with the permission of chair.

Hon. Chairman suggested to all teachers to start some skill development courses for the overall development of the students and college. It was seconded by Dr. Padma Rangan (Principal). All members accepted the suggestion of Hon. Chairman and agreed to start skill development courses.

The meeting was concluded by vote of thanks by Asst. Prof. Harsh Shukla (CDC member).

Ohmker

Member Secretary CDC

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Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



1st July, 2020

NOTICE

The first meeting of the College Development Committee is scheduled on 1st July, 2020 at 4:00 p.m. in online mode on zoom platform for the academic year 2020-2021 to discuss the following agenda.

1. To approve the Income & Expenditure Account for the Academic Year 2019-2020.
2. To approve budget for the A.Y. 2020-2021.
3. To approve budget for the purchase of assets (approx. Rs.1,00,000/- proposed low budget because of lock down)
4. To approve the conduct of online lectures for T. Y. B.Com. and online activities.
5. To apply for M. Com programme in University of Mumbai in the academic year 2019-2020.
6. To approve the instalment facility to students to pay fees due to pandemic
7. Any other matter with the permission of chair.

The link for the meeting will be sent ten minutes before the scheduled time.

All members are requested to be present virtually for the said meeting.

Member Secretary

College Development Committee

PRINCIPAL

Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071.

PRINCIPAL

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Mahatma Night Degree College Of Arts & Commerce
Chembur, Mumbai - 400 071.

COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)



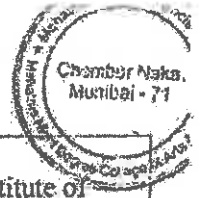
Meeting No. : 01

Academic Year : 2020-2021

Date : 01/07/2020

Minutes of the 1st meeting of the members of the College Development Committee for the academic year 2020-21 held on Wednesday, 1st July, 2020 at 04:00 p.m. on ZOOM platform (Online mode). The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Dr. Padma Rangan	Principal
5.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	IQAC Coordinator & Professor Incharge
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	Woman Teacher, Dept. of Commerce
8.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
9.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
10.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
11.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent



12.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
13.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by (Dr.) Padma Rangan, Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Padma Rangan, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. **Approval of the Income & Expenditure Account for the Academic Year 2019-2020.**
Mr. Dharmendra Sonawane (Office Superintendent) explained that due to COVID-19 pandemic lockdown the financial accounts could not be finalised. He further told that the same would be prepared by the month of December 2020.

2. **Approval of budget for the A.Y. 2020-2021.**

The budget for the academic year 2020-2021 was placed before committee members for the approval by Dr. Padma Rangan (Principal). It was seconded by Dr. Lata Krishnan (CDC member). Approximate expenditure was discussed by during meeting and approved by the members.

3. **Approval of budget for the purchase of assets (approx. Rs.1,00,000/- proposed low budget because of lock down)**

CDC member Dr. Anaya Markandeya presented approximate budget of Rs. 1,00,000/- for the purchase of assets for the academic year 2020-2021. She highlighted that due to pandemic actual purchase of asset may not take place, however if college reopens and we need to purchase some assets then provision of budget is required. It was seconded by Asst. Prof. Tushar Pawar (CDC member). All the committee members agreed the points which was discussed by Dr. Anaya Markandeya and approved the same.

4. **Approval to conduct online lectures for T. Y. B. Com and online activities.**

Dr. Padma Rangan (Principal) proposed that the revision session to be conducted for semester-VI in an online mode. Further she also proposed that webinars and other activities also to be conducted through online mode. This proposal was seconded by IQAC coordinator Dr. Eknath Zhrekar and all members approved this suggestion.



5. Approval to apply for M. Com programme University of Mumbai in the academic year 2021-2022.

IQAC coordinator Dr. Eknath Zhrekar recommended to start PG programme (M. Com) and he said that he would write the proposal for the same and apply for M. Com programme. Hon. Chairman of the CDC committee appreciated the initiative of IQAC coordinator and approved the same proposal on behalf of the committee.

6. Approval to give instalment facility to pay fees due to pandemic.

Dr. Lata Krishnan requested to committee to allow students to pay admission fees in instalments as there was financial difficulties faced by parents due to pandemic. This proposal was seconded by Asst. Prof. Tushar Pawar and all members approved the same.

7. Any other matter with the permission of chair.

Principal Dr. Padma Rangan requested all the members to approach and counsel students and tell them they can pay admission fees in instalments.

The meeting was concluded with vote of thanks by Asst. Prof. Tushar A. Pawar.

Chmiker

Member Secretary CDC

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Chembur, Mumbai - 400 071

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Chembur, Mumbai - 400 071.



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Chembur Naka, Mumbai 400071

3rd August, 2020.

NOTICE

The first meeting of the College Development Committee is scheduled on Monday, 3rd August, 2020 at 4:30 p.m. in online mode on zoom platform for the academic year 2020-2021 to discuss the following agenda.

1. To arrange online seminar/ conference.
2. Requisition to make available Google suit to conduct online lectures.
3. Requisition to arrange Google suit training for teachers to conduct online lectures.

The link for the meeting will be sent ten minutes before the scheduled time.

All members are requested to be present virtually for the said meeting.

Chmber

Member Secretary

College Development Committee

PRINCIPAL

Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071

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COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)

Meeting No. : 02

Academic Year : 2020-2021

Date : 03/08/2020

Minutes of the 2nd meeting of the members of the College Development Committee for the academic year 2020-21 held on Monday, 3rd August, 2020 at 04:30 p.m. on zoom platform (Online mode). The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai -	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member - Governing Council, Mahatma Education Society
4.	Member - Secretary	Dr. Padma Rangan	Principal
5.	Member - Secretary	Asst. Prof. Dr. Eknath Zhrekar	IQAC Coordinator & Professor Incharge
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	Woman Teacher, Dept. of Commerce
8.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
9.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics

10.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
11.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent
12.	Local Member Nominated by the Management	Mr. Sandeep Mahisare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
13.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by (Dr.) Padma Rangan, Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Padma Rangan, presented current profile of the college and the agenda of the meeting. Agenda for the meeting was approved without modification.

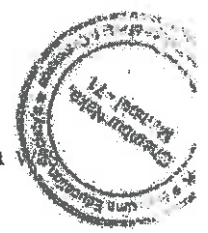
1. Approval to arrange online seminar/ conference.

IQAC coordinator Dr. Eknath Zhrekar requested Chairman of College Development Committee to approve to arrange National level conference on online mode. Chairman suggested to committee to appoint convener for the conference and request him to apply for UGC or ICSSR grant to conduct conference on online mode. IQAC coordinator Dr. Eknath Zhrekar accepted the suggestion of Chairman and suggested that if grant for the conference would not be sanctioned by the funding agencies, then also, we would conduct this conference by keeping conference registration and publication fees. This was seconded by Asst. Prof. Tushar Pawar and approved by the members.

2. Requisition to make available Google suit to conduct online lectures.

Dr. Anaya Markandeya (CDC member) put forward the point that due to pandemic lectures need to be taken on online mode, hence one stable platform is required like Google suit or zoom. It would be helpful to maintain the record of lectures taken. This proposal was seconded by the Asst. Prof. Harsh Shukla. After discussion on this online lecture stable and constant platform all the members suggested that Google suit will be the helpful mode to

conduct lectures and also to keep the tract of the online lectures. This requisition approved during meeting by all the members.



3. Requisition to arrange Google suit training for teachers to conduct online lectures. Dr. Padma Rangan (Principal) requested Hon. Chairman to arrange training programme for teachers on how to use Google suit. This training will enable teachers to conduct online lectures smoothly and confidently. This request was seconded by Dr. Lata Krishnan and it was approved by the Hon. Chairman.

4. Any other matter with the permission of chair.

Principal Dr. Padma Rangan requested all the teacher members to guide other teachers to make WhatsApp group class wise and add students in it so that we can inform them about all the notification on single window.

The meeting was concluded with vote of thanks by Asst. Prof. Dr. Anaya Markandeya.

Chamekar

Member Secretary CDC

PRINCIPAL

Mahatma Education Society's
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4th January, 2021

NOTICE

The meeting of the College Development Committee is scheduled on Monday, 4th January, 2021 at 4:30 p.m. in online mode on zoom platform for the academic year 2020-2021 to discuss the following agenda.

1. . To approve the Income & Expenditure Account for the Academic Year 2019-2020.
2. Appointment of new Principal
3. Reconstitution of all college committees

The link for the meeting will be sent ten minutes before the scheduled time.
All members are requested to be present virtually for the said meeting.

Chmiker

Member Secretary
College Development Committee

PRINCIPAL
Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071

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PRINCIPAL
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Chembur, Mumbai - 400 071.



COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)

Meeting No. : 03

Academic Year : 2020-2021

Date : 04/01/2021

Minutes of the 3rd meeting of the members of the College Development Committee for the academic year 2020-21 held on Monday, 4th January, 2022 at 04:30 p.m. on zoom platform (Online mode). The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asst. Prof. Dr. Eknath Zhrekar	In-charge Principal
5.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
6.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	(Woman Teacher), IQAC Co-ordinator
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochari	Mahatma Education Society, Chembur Campus
10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent

11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by (Dr.) Eknath Zhrekar, Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar presented current profile of the college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. Approval of financial statements

Mr. Dharmendra Sonawane (Office Superintendent) presented the income and expenditure account of academic year 2019-2020 which was pending due to COVID 19 pandemic lockdown to the CDC members. All the generated income and expenditure were discussed in detailed with members and seconded by Dr. Anaya Markandeya (IQAC coordinator). All the members approved the same.

2. Appointment of Dr. Eknath Zhrekar as an I/c Principal


Assistant Professor Dr. Eknath Zhrekar was appointed as new I/c Principal of Mahatma Night Degree College from 31st December, 2020 onwards by the Chairman of CDC. All CDC members congratulated and wished him luck for the future endeavours.

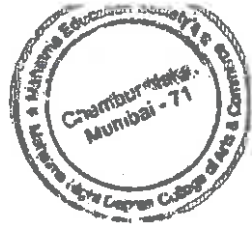
3. Reconstitution of all college committees

All the college committees were required to be reconstituted due to appointment of new Principal.


Member Secretary CDC

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Chembur, Mumbai - 400 071


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Chembur Naka, Mumbai 400071

14th June, 2021

NOTICE

The first meeting of the College Development Committee is scheduled on 29th June, 2021 at 4:30 p.m. in the staff room for the academic year 2021-22 to discuss the following agenda.

1. Approval of budget for the A.Y. 2021-2022.
2. Approval to purchase assets for A.Y. 2021-2022.
3. To apply for M. Com Programme
4. Approval to avail instalment facility for the students to pay admission fees during pandemic
5. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

Member Secretary

College Development Committee

PRINCIPAL
Mahatma Education Society's
Mahatma Night Degree College Of Arts & Commerce
Chembur, Mumbai - 400 071.

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COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)

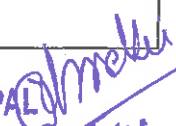
Meeting No. : 01

Academic Year : 2021-22

Date : 29/06/2021

Minutes of the 1st meeting of the members of the College Development Committee for the academic year 2021-22 held on Tuesday, 29th June, 2021 at 04:30 p.m. in Staff Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	In-charge Principal
5.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
6.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	(Woman Teacher), IQAC Co-ordinator
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus

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Chembur, Mumbai - 400 071.



10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent
11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting started with the welcome of Chairman and all the members by the (Dr.) Eknath Zhrekar, I/C Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

Minutes of Meeting

1. Approval of budget for the A.Y. 2021-2022.

The budget for the Academic Year 2021-2022 was placed before the members for approval by Dr. Eknath Zhrekar (I/C Principal). It was seconded by the Dr. Lata Krishnan (CDC Member). All the members approved the same.

2. Approval to purchase assets of Rs. 5, 00000/- (approx.) for A.Y. 2021-2022.

IQAC coordinator Dr. Anaya Markandeya presented approximate budget for the purchase of assets for the academic year 2021-2022. She has also given requisition for the same to the committee. It was seconded by Asst. Prof. Harsh Shukla (CDC member). The Hon. Chairman accepted the requisition budget he also suggested that purchase of important assets to be done on the priority basic and rest of the things we can purchase later from remaining amount. IQAC Coordinator list out the important assets to be purchased from the discussion of CDC members and all the members approved the same.

3. To apply for M. Com Programme

Dr. Eknath Zhrekar (I/C Principal) proposed to start M. Com course and he requested Hon. Chairman to permit us to start unaided class of M.Com. Further he said that our alumni are enquiring about M.Com and they are willing to take admission here for their further studies. It was seconded by Asst. Prof. Tushar Pawar (CDC member). Hon. Chairman accepted the request and he informed all the members to start applying for

Principal
Mahatma Education Society's
Mahatma Night Degree College Of Arts & Commerce
Chembur, Mumbai - 400 071.



the same and take the help for the same from Mr. Pradnesh and prepare the file. All the members were happily approved the point proposed by Dr. Ekanth Zhrekar.

4. Approval to avail instalment facility for the students to pay admission fees during pandemic

F. Y. BCom admission Incharge Asst. Prof. Tushar A. Pawar proposed to give instalment facility to student. He discussed reason behind it students are coming for enquiry and not able to take admission because of shortage of money as their parents and themselves lost their job and income source hence they can not pay full fees at the tome of admission. During this pandemic period many of our students and their parents lost their jobs hence in order to promote them for higher education we need to give this facility suggested by Asst. Prof. Tushar A. Pawar and it was seconded by Dr. Anaya Markandeya (IQAC Coordinator). This was accepted by the Hon. Chairman and approved the same in the meeting.

5. Any other matter with the permission of chair.


Hon. Chairman suggested to all teachers to counsel the students for the admission and help them in all possible ways. It was seconded by Dr. Eknath Zhrekar (I/C Principal). All members accepted the suggestion of Hon. Chairman and agreed to start skill development courses.

The meeting was concluded by vote of thanks by Dr. Anaya Markandeya (IQAC Coordinator).


Member Secretary

College Development Committee

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Chembur Naka, Mumbai 400071

30th October, 2021

NOTICE

The second meeting of the College Development Committee is scheduled on 16th November, 2021 at 4:00 p.m. in online mode on zoom platform for the academic year 2021-2022 to discuss the following agenda.

1. Approval of the Income & Expenditure Account and balance sheet for the Academic Year 2021-2022.
2. Approval to conduct online seminars and conference.
3. Approval to subscribe Eklavya software for conducting online examination.
4. Submission of CDC report to University of Mumbai.
5. Any other matter with the permission of chair.

All members are requested to be present virtually for the said meeting.

Member Secretary

College Development Committee

PRINCIPAL

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Mahatma Night Degree College Of Arts & Commerce
Chembur, Mumbai - 400 071.

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Chembur, Mumbai - 400 071.



COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)


Meeting No. : 02

Academic Year : 2021-2022

Date : 16/11/2021

Minutes of the 2nd meeting of the members of the College Development Committee for the academic year 2021-22 held on Tuesday, 16th November, 2021 at 04:00 p.m. on zoom platform (Online mode). The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	In-charge Principal
5.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
6.	Teacher Representative	Asst. Prof. Dr. Anaya Markandeya	(Woman Teacher), IQAC Co-ordinator
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent


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11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by the (Dr.) Ekanth Zhrekar, I/C Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. Approval of the Income & Expenditure Account and balance sheet for the Academic Year 2021-2022.

Mr. Dharmendra Sonawane (Office Superintendent) presented the income and expenditure account and balance sheet of academic year 2021-2021 to the CDC members. All the generated income and expenditure was discussed in detailed with members and seconded by Dr. Lata Krishnan (CDC Member). All the members approved the same.

2. Approval to arrange online seminar/ conference.

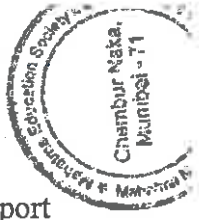
IQAC coordinator Dr. Anaya Markandeya requested Chairman of College Development Committee to approve to arrange National and International level conference and seminars on online mode. Chairman suggested to committee to decide the multidisciplinary theme for conference and appoint convener for the conference and request her to apply for UGC or ICSSR grant to conduct conference on online mode. IQAC coordinator Dr. Anaya Markandeya accepted the suggestion of Chairman. This was seconded by Asst. Prof. Tushar Pawar and approved by the members.

3. Approval to subscribe Eklavya software for conducting online examination.

Dr. Eknath Zhrekar (I/C Principal) place the proposal of Ekalvy software for online examination and he also presented the quotation given by the Ekalvy software company. Dr. Eknath Zhrekar also discussed that this software is approved by the University and Hon. VC of University of Mumbai appeal all the colleges to purchase the same. Hon. CDC chairman accepted the proposal of Eklavya software and suggested to subscribe the same. This was seconded by the Asst. Prof. Harsh Shukla and approved by all the CDC members.

4. Submission of CDC report to University of Mumbai.

Eknath Zhrekar
PRINCIPAL
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Hon. Chairman of CDC requested I/C Principal Dr. Ekanth Zhrekar to prepare CDC report as early as possible and submit to the University of Mumbai. This was seconded by the Dr. Lata Krishnan (CDC Member) and approved the same by all the members.

5. Any other matter with the permission of chair.

F. Y. BCom admission committee incharge Asst. Prof. Tushar A. Pawar requested all the members to set up admission counselling desk. Those students having admission fees related problems can approach counselling desk and get proper counselling from teachers about fees installation facility and admission procedure. It was seconded by Asst. Prof. Harsh Shukla. All members approved the request made by Asst. Prof. Tushar A. Pawar. The meeting was concluded with vote of thanks by Dr. Anaya Markandeya (IQAC Coordinator).

Member Secretary

College Development Committee

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6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

IQAC Meeting Minutes

(From 2018-19 to 2022-23)

Supporting Documents


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Mahatma Education Society's
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Chembur, Mumbai - 400 071.

Mahatma Education Society's
Mahatma Night Degree College of Arts and Commerce
Chembur Naka, Mumabi-400 071


NOTICE


Date: 25th September, 2018

All the IQAC members of our college are hereby informed that third meeting of the IQAC will be held on 28th September, 2018, Friday at 3.00 pm in the conference room.

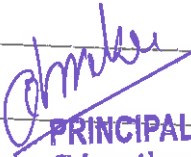
Agenda:

1. To read and approve the minutes of last IQAC meeting.
2. To officially allocate the college committees to the teaching and non teaching staff.
3. To take a review on "One day workshop on TYBCOM revised Syllabus" on 7th July, 2018.
4. To discuss the dates for conducting of academic activities under the banner of association.
5. To discuss the date for National Level Conference to be conducted in the current academic year.
6. Planning to maintain the student's records as per NAAC requirement and allotment to the teachers.
7. To plan parents teachers meeting.
8. To discuss the college budget for different activities for the current academic year.
9. Any other matter with the permission of the chair.


Principal
(Dr. Padma Rangan)


25/09/2018
IQAC Coordinator
(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
Hemsh Shukla	Dharmendra Sonawane
Tushar A. Pawar	
Dr. Lata Krishna	
Parveen Anif - Porvest	
Mrs. Anaya A. Markundaya	
Ashish Rai	


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I Q A C Meeting

Date: 28/09/2018

Members Present

1.

2. Dr. Padma Rangan. Rangan 28/9/18.

3. Dr. Elmath Kundlik Zhreker Zhreker

4. Tushar A Pawar

TP 28/09/18

5. Mes. Anaya A. Markandeya

Anaya 28/9/18

6. Harsh Shukla

HS 28/9/18

7. Parveen Arif

PA 28/9/18

8. Dr. Lata Krishnan

LK 28/9/18

9.

Zhreker

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MINUTES FOR IQAC MEETING HELD ON 28TH SEPTEMBER 2018

The IQAC meeting was held on 28th September, 2018, Friday at 3.00p.m., in the conference room, 1st floor, Mahatma Night Degree College, under the chairmanship of Principal Dr. Padma Rangan. The following decisions were taken.

Point 1

The minutes of the last IQAC meeting held on 3rd March, 2018 were read by the IQAC coordinator Dr. Eknath Zhrekar. The same were approved by all the members of IQAC.

Point 2

The different college committees were approved and allocated for the academic year 2018-19.

The copy of the same is attached herewith for reference.

Point 3


The review was taken on a "One Day Workshop on T.Y.B.Com. Revised Syllabus (Sem. V and VI)". Principal Dr. Padma Rangan appreciated, workshop coordinator Dr. Ekanth Zhrekar and all teaching staff for their efforts and enthusiasm.

Further, the event was also evaluated critically. The corrective measures were suggested for improvisation in future events. Asst. Prof. Tushar Pawar talked about orientation and guidance required to be provided to the non-teaching and support staff.

Point 4

The activities to be conducted for the academic year under the banner of various associations were discussed and finalized as follows.

- i. Association of Economics and Alumni Association are to conduct an activity in collaboration with Bombay Stock Exchange.
- ii. A Quiz Contest is to be conducted under the banner of Commerce Association.


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In this connection the Principal stated that, for the smooth and effective conduct of any event coordination is must. She emphasized on a team work to avoid any chaos and confusion among staff members.

Further, it was also decided that, *No* concession will be given to any teacher to conduct any activity or event. Teachers were instructed to do planning and preparatory work in this regard before 5p.m or after 9p.m. without disturbing their lectures workload. It was also decided that, in case of students are involved in an activity, the Principal will take a decision accordingly.

Principal also stressed that, the policy will be applicable to all to avoid any discrimination.

It was further instructed that, NCC and NSS programme officers should be present at the time of any NCC or NSS activity.

Point 5

It was decided that, the national level conference will be held in the first week of March 2019. It was further decided that, the agencies like ICSSR, NAAC will be approached for collaboration and funds.

Point 6

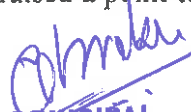
To fulfill one of the requirements of revised NAAC guidelines, it was decided to collect and maintain students' records online with the help of IT assistant Ms. Ruchita Vahradi. Class teachers of respective classes were directed to create and maintain the class wise data. As per the new guidelines the email address for each student needs to be maintained active for feedback purpose.

Point 7

It was decided that the chairperson of every committee should submit his/her annual activity plan with budget in the beginning of the academic year.

Point 8

With the permission of the chair, the discussion was held on the point of Refresher/ Orientation Courses. The point was raised by Dr. Ekanth Zhrekar. He suggested that, the teacher whose promotion as per CAS is due, should get preference. Further all teachers raised a point to have a


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permanent policy on this matter. The Principal took a decision that, due to staff constraint only one teacher can attend the refresher/ orientation course at a time. It was further decided that, the teacher concerned will be allowed and relieved for above mentioned courses anytime during the academic years whether during the period of regular lectures or examinations.



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NOTICE

Date: 10th July, 2019


All the IQAC Members of our college are hereby informed that the meeting of IQAC for the academic year 2019-20 will be held on 16th July, 2019, Tuesday at 4.00 pm in the conference room.




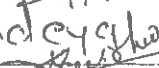


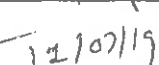
Agenda:

1. To read and approve the minutes of last IQAC meeting.
2. To officially allocate the college committees to the teaching and non teaching staff for the academic year 2019-20.
3. To finalise the Academic Calendar for the academic year 2019-20.
4. To introduced new E-Learning methodology.
5. To finalise the college publications for the academic year 2019-20.
6. Any other matter with permission to Chair.


PRINCIPAL
IQAC Chairperson
Mahatma Education Society's
(Mahatma Night Degree College of Arts & Commerce)
Chembur, Mumbai - 400 071.




IQAC Coordinator
(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
Chandrimber Varme 	
Dr. Lata Krishnan 	Ashish Rai 
Dr. Anaya A. Marathe 	Dharmendra Sonawane 
Dr. Anant Pawar 	
Harsh Shukla 	


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NOTICE

Date: 16th July, 2019

All the IQAC Members of our college are hereby informed that the meeting of IQAC which was scheduled on 16th July, 2019 has been postponed to next week i.e. 23rd July, 2019, due to unavailability of Principal Dr. Padma Rangan. Place and time of the meeting will remain the same.

Dr. Eknath K. Zhrekar

IQAC Coordinator

(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
	Harshi Shukla <i>HS</i>
Tushar A. Pawar <i>TAP</i>	Ashish Rai <i>AR</i>
Dr. Anaya A. Markandeya <i>AM</i>	
Chandrambas Varma <i>CV</i>	
Dr. Lata Krishnan <i>LK</i>	

Dr. Padma Rangan
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Chembur, Mumbai - 400 071.

I @ A c Meeting

Date: 23/07/2019

Following are the members presented for the meeting at 3.15 pm.

1.

2. Dr. Padma Rangem

Signature
23/07/19

3. Parveen Arif

Parveen

4. Dr. Anaya A. Markandeya

Signature
23/7/19

5. Dr. Elmatah K. Zherekar

Signature
23/7/19

6. Tushar A. Pawar

Signature
23/07/19

7. Chandramohan Varma

Signature
23/07/19

8. Dr. Lata Krishnan

Signature

9. Asst. Prof. Harsh Shetye

Signature

Signature
PRINCIPAL
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Mahatma Night Degree College Of Arts & Commerce
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MINUTES FOR IQAC MEETING HELD ON 23rd JULY, 2019, TUESDAY

The following are the minutes of the IQAC meeting held on 23rd July, 2019, Tuesday at 3.00p.m., in the library, 5st floor, Mahatma Night Degree College, under the Chairmanship of Principal Dr. Padma Rangan. All the members of the IQAC are hereby requested to read and approve the same. Suggestions if any are welcome.

The following decisions were taken in the meeting.

Point 1

The minutes of the last IQAC meeting held on 28th September, 2018 were read by the IQAC coordinator Dr. Eknath Zhrekar. The same were approved by all the present members of IQAC.

Point 2

The different college committees were approved and allocated for the academic year 2019-20.

The copy of the same is attached herewith for reference.

Point 3

The Academic Calendar for the first term of the Academic Year 2019-20 was finalized.

Point 4

The discussion was held on introduction of "E-Learning Methodology". Various suggestions were given by all the teaching staff members. The methods suggested were, online notes and recorded lectures for the students to be uploaded on the college website.

Point 5

The Magazine Committee was suggested to link the soft copy of the yearly magazine to the college website.

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Chembur, Mumbai - 400 071.

Point 6


With the permission of the Chairperson, the issue of Compensatory Leave to be granted as per University of Mumbai – S423 and S425- 2(b) for the days worked during the vacation was discussed. The same was approved by the Principal Dr. Padma Rangan.

Point 7

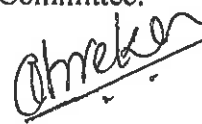
Dr. Lata Krishnan requested for clarity of the role of Head of the Department with regards to Commerce Department. With reference to her request, Principal asked her to define the vision, mission, objectives and goals of the Commerce Department. Dr. Lata Krishnan was further instructed to conduct the regular departmental meetings with proper notice, agenda and minutes. She was also instructed to conduct departmental activities like Research and Development etc.


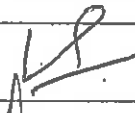
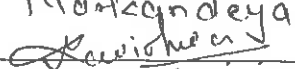




Point 8

The discussion was held on Research and Development Committee activities. It was clarified by the Principal that all the teaching staff members will be the part of the said Committee.

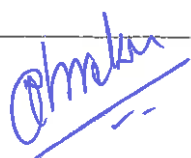

IQAC Chairperson
PRINCIPAL
(Principal Dr. Padma Rangan)
Mahatma Education Society's
Mahatma Night Degree College of Arts & Commerce
Chembur, Mumbai - 400 071.




IQAC Coordinator
(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
	Assoc. Prof. Dr. Lata Krishnan  21/8/19
	Ashish Rai 
Dr. Anaya Montgandeya 	Dharmendra S 
Asst Prof. Harsh Shukla 	C.M. Varma 
Tushar A. Pawar  21/08/19	

Suggestions:


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MAHATMA EDUCATION SOCIETY'S
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai - 400 071. Tel : 2522 4856 / 8414 Fax: 2522 9587
NAAC ACCREDITED

19th October, 2019

To
Dr. Parag Karulkar
K. G. Uran College of Commerce and Arts,
Uran

Subject: Invitation for conducting Faculty Development Programme

Dear Sir,

It gives us immense pleasure to invite you as an expert to conduct Faculty Development Programme in on "Preparation of NAAC Documentation with Special reference to SSR" our college on 22nd October, 2019 at 2 p.m. Your expertise will facilitate our faculty members to enhance their knowledge in the preparing and maintaining NAAC related documents.

Thank you.

Principal
Dr. Padma V. Rangan
PRINCIPAL

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE
Chembur Naka, Mumbai - 400 071


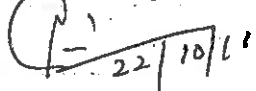
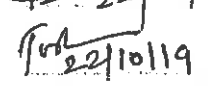
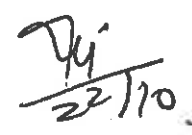
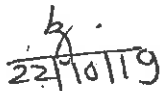


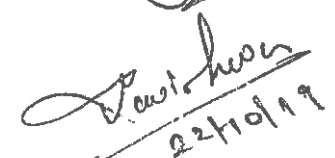
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22/10/19

Date: 22/10/19


Faculty Development Program


Following are the faculties present for the FDP on 22/10/2019 at 2.00 pm. The FDP is conducted on "Preparation of NAAC documentation with special reference to SSR". Program is conducted in staff room (Second floor)

Sr.No.	Name of Faculty	Signature
1)	Asst. Prof. Harsh Shukla	 22/10/19
2)	" " Chandramohan Varma	 22/10/19
3)	Tushar Anant Pawar	 22/10/19
4)	Dr. Lata Krishnan	 22/10
5)	Parveen Arif	 22/10/19
6)	Mr. Elmath Zbreker	 Zbreker
7)	Dr. Padma Rangem	 22/10/19
8)	Dr. Anaya A. Markandeya	 22/10/19

Resource Person:

Dr. Parag R. K.


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 22/10/19

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NOTICE

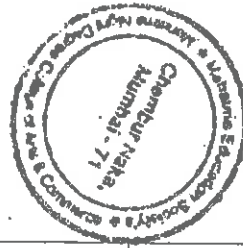
Date: 15th November, 2019


All the IQAC Members of our college are hereby informed that the meeting of IQAC for the academic year 2019-20 will be held on 23rd November, 2019, Saturday at 4.00 pm in the conference room.

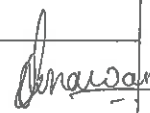







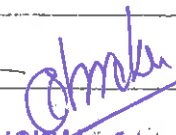
Agenda:

1. To review the last semester's activities
2. To plan the activities for the second term of the academic year 2019-20
3. To allocate the NAAC criterion to the staff members
4. To prepare the AQAR for the academic year 2018-19
- 5: Any other matter with permission to Chair.


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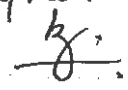


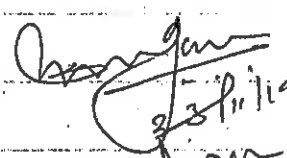
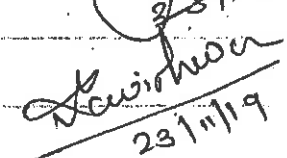


IQAC Coordinator
(Dr. Eknath K. Zhrekar)


Name and Signature	Name and Signature
	Dharmendra S. Senawane 
Dr. Lata Krishnan 	Mr. Ashish Rai 
Tushar Anant Pawar 	
Dr. Anaya Markandeya 	Parveen Arif 
Harsh Shukla 	

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23/12/2019

Following are the members presented for the TEAC meeting.

Sr. No.	Name	Signature
1	Parveen Arif	
2	Harsh Shukla	
3	Lata Krishnan	
4	Dr. Padma Rangam	 23/12/19
5	Dr. Anaya A. Markandeya	 23/12/19
6	Dr. Umash K. Zherekar	


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**MINUTES FOR IQAC MEETING HELD ON 23RD NOVEMBER, 2019,
SATURDAY**

The following are the minutes of the IQAC meeting held on 23rd November, 2019, Saturday at 4.00p.m., in the Conference room, first floor, Mahatma Night Degree College, under the Chairmanship of Principal Dr. Padma Rangan.

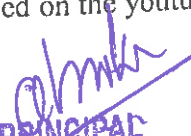
The following decisions were taken in the meeting.

Point 1:

The first agenda of the meetings was to review the last semester's activity. The IQAC coordinator Dr. Eknath Kundlik Zhrekar read the last meeting's discussion and said that all the activities are completed except E-Learning resources. Hence the Principal asked every teacher regarding E-Learning resources to be prepared and uploaded on the college website.

Following faculty agreed to prepare the E-Learning resources:

- a. Dr. Padma Rangan: Dr. Padma Rangan, Principal agreed to prepare a Question and Answers for the tutorial and will be uploaded on the college website.
- b. Dr. Lata Krishnan: Dr. Lata Krishnan said that she will find the sources from internet, youtube, articles etc. and the link of the said will be uploaded on the website. She agreed that she will prepare E-Learning resources for Service Sector of F.Y.B.Com commerce paper.
- c. Dr. Eknath Zhrekar: Dr. Eknath Zhrekar agreed to prepare the video lectures for F.Y.B.Com Accounting subject and will upload on the youtube and the link will be uploaded on the college website.
- d. Dr. Anaya Markandeya: Dr. Anaya Markandeya agreed to prepare T.Y.B.Com Cost accounting paper Question Bank and will be uploaded on the college website.
- e. Asst. Prof. Harsh Shukla: Asst. Prof. Harsh Shukla sir also agreed to prepare Video lectures for T.Y.B.Com Economics subject and will be uploaded on the youtube. The link of the youtube will be uploaded on the college website.


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Point 2:

Principal appreciated and congratulate to all the teachers who successfully submitted the Major research Proposals and Minor Research Proposals in the academic year 2019-20.

The following are the faculties who submitted the Major research and Minor Research Proposals:

- a. Major Research: Dr. Lata Krishnan
Dr. Eknath Zhrekar and Dr. Anaya Markandeya
- b. Minor Research: Dr. Padma Rangam
Asst. Prof. Harsh Shukla
Asst. Prof. Parveen Arif (Librarian)

Point 3:

The second agenda for the meeting was to plan the activities for the second term. The second term activities planned and finalised as follows:

Month	Activities
November	3 rd Week: Reopening of the College 4 th week: TISS NUSSD Screening test 4 th week: IBPS (Banking Exam) Preparation Seminar 5 th Week: Women Development Cell Activity on Legal Awareness 5 th Week: Commerce Department Activity on Career on Professional courses 5 th Week: TISS NUSSD Screening test 5 th Week: MAHA Walkathon
December	1 st week: Sports Day (2 nd and 3 rd December, 2019) 1 st week: Certificate Course in Hotel Management- Orientation 2 nd Week: Felicitation Program (Achievement in A.Y 2018-19) 3 rd Week: CMCA 3 rd Week: Annual day Celebration

	4 th Week: NSS Residential Camp
January 2020	2 nd Week: Alumni Meet 2 nd Week: Intra Collegiate Indoor Sports and Cultural Competition 4 th week: Community Service Day 4 th week: Inter Collegiate Indoor Sports and Cultural Competition
February 2020	3 rd Week: One Day Workshop on "How to write good Research Proposal"
March 2020	2 nd Week: National Level Conference

Point 4:

The IQAC coordinator allocated the IQAC/NAAC criterion to all the teachers for the smooth conduct of the activities. The intention for allocation of criterion amongst the teacher was every teacher should be aware about the entire criterion. The following are the teachers and the criterion allotted.

1. Dr. Anaya Markandeya: Criterion 1 and 2.2
2. Dr. Eknath Kundlik Zhrekar: Criterion 3 and 2.2
3. Mrs. Parveen Arif: Criterion 4
4. Dr. Lata Krishnan: Criterion 5 and 2.4
5. Asst. Prof. Harsh Shukla: Criterion 6 and 2.5
6. Asst. Prof. Tushar Pawar: Criterion 7 and 2.1
7. Principal Dr. Padma Rangan: Criterion 2.6 and 2.7

Point 5:

The last agenda of the meetings was regarding uploading of AQAR for the academic year 2018-19. Principal Dr. Padma Rangan instructed all the teachers to give their criterion in fully filled up. With regards to this Principal Dr. Padma Rangan informed the teachers to take the help of IQAC Coordinator Dr. Eknath Kundlik Zhrekar. Principal also instructed to upload the AQAR on or before 31st December, 2019 (Last date).





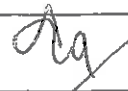

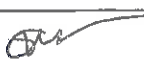
IQAC Chairperson

(Principal Dr. Padma Rangan)




IQAC Coordinator

(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
	Dr. Anaya Markandeya 
	Tushar A. Pawar 
Dr. Lata Krishna 	
Parveen Arif 	
Harsh Shukla 	

Suggestions:

N. A



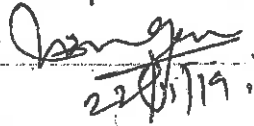
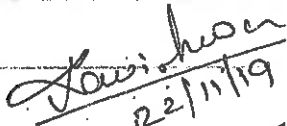


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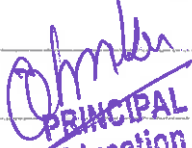
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22/11/2019

The following are the members present for meeting, The meeting is called to discuss and approve the file of CAS submitted by Asst. Prof. Harsh Shukla.

Sr. No.	Name	Signature
1.	Dr. Padma Ranjan	 22/11/19
2.	Dr. Anaya A. Markandeya	 22/11/19
3.	Dr. Umesh K. Zherkar	 22/11/19
4.	Dr. Lata Krishnan	 22/11


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NOTICE

Date: 30th January, 2020

All the IQAC Members of our college are hereby informed that the meeting of IQAC for the academic year 2019-20 will be held on 06th February, 2020, Thursday at 4.00 pm in the conference room.

Agenda:

1. To read and approve the minutes of last IQAC meeting.
2. Making policy regarding issuance of certificate for:
 - a. Total percentage of lectures taken during the academic year.
 - b. Supervision duty, paper setting, paper assessment etc.
 - c. Annual submission of CAS file.
 - d. Activity Report submission.
3. Preparation of documentation as per the requirement of NAAC.
4. Feedback from the stakeholders (Present Students-SSS and Alumni).
5. Maintaining of mentor mentee records.
6. Any other matter with the permission of Chair.


IQAC Chairperson
PRINCIPAL

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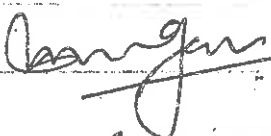
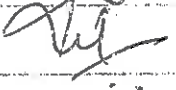


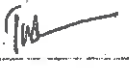
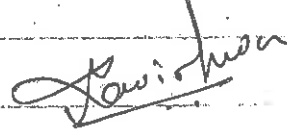

IQAC Coordinator
(Dr. Eknath K. Zhrekar)

Name and Signature	Name and Signature
Dr. Lata Krishnan	Dr. Anaya A. Markandeya
Parveen Azif	Dharmendra S. Drowane
Tushar A. Pawar	Ashish Rai


PRINCIPAL

06/02/2020

The following members of IQAC were present for the regular IQAC meeting which is ~~set~~ taken place on 06/02/2020 at 4.00 pm in the conference room.

Sr. No.	Name	Signature
1.	Dr. Padma Ranjan	
2.	Dr. Lata Krishnan	
3.	Parveen Arif	
4.	Harsh Shukla	
5.	Tushar Anant Pawar	
6.	Dr. Anaya A. Madkandey	
7.	Dr. Elmatah K. Zardkar	


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NOTICE

Date: 30th June, 2020

All the IQAC members of our college are hereby informed that the first meeting of IQAC for the academic year 2020-2021 will be held on 1st July, 2020, Wednesday at 7.30 pm through online mode.(Zoom). The link for the meeting will be send at 7.15 pm on the same day.

Agenda:

1. Allocation of Working Committees for the academic year 2020-2021.
2. Preparation of Academic Calendar for the academic year 2020-2021.
3. Submission of CAS file for the academic year 2019-20
4. SOP for webinar during COVID-19
5. Any other matter with permission to chair

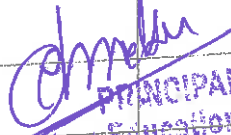
IQAC Chairperson

Principal Dr. Padma Rangan


IQAC Coordinator

Dr. Eknath K. Zhrekar

Name	Signature	Name	Signature


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MINUTES FOR IQAC MEETING HELD ON 1ST JULY, 2020, WEDNESDAY

The following are the minutes of the IQAC meeting held on 1st July, 2020, Wednesday at 7.30 pm through online mode (Zoom Platform), under the chairmanship of Principal Dr. Padma Rangan. All the members are hereby requested to read and approve the same. Suggestions if any are welcome.

Following members were present during IQAC meeting.

1. Principal Dr. Padma Rangan
2. Dr. Eknath K. Zhrekar- IQAC Co-ordinator
3. Dr. Lata Krishnan- Member
4. Dr. Anaya Markandeya- Member
5. Asst. Prof. Tushar Pawar- Member
6. Asst. prof. Harsh Shukla- Member
7. Mr. Dharmendra Sonawane- Member
8. Mr. Ashish Rai- Member

Principal Dr. Padma Rangan welcomes all the members of IQAC for the meeting (Suppose to be 1st meeting for the Academic Year 2020-21). IQAC coordinator also welcome all the members for the meeting. Meeting started at 7.45 pm.


Point 1 and 2:

The first point was the allocation of working committees for the Academic year 2020-21 and second point was to prepare the Academic Calendar for the Academic Year 2020-21, Principal Asked to prepare the Academic Calendar and Allocation of working committees but Dr. Eknath K. Zhrekar, IQAC Coordinator said that we can not prepare both Academic Calendar and Allocation of working committees as University has not issued any circular or guideline for the Academic Year 2020-21. Hence all the members decided to wait for the Guidelines or circular from the University for further clearance.

Though the University has not issued any guidelines, but we will continue online lectures for the benefit of the students. For online teaching Google Meet shall be used as the management has subscribe for G-Suit. Also decided that all the lecture notes should be posted in the Google Classroom on time to time.

Point 3:

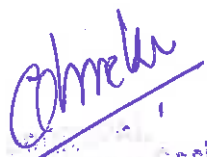
IQAC coordinator informed all the faculty members to submit their CAS file for the Academic year 2019-20 on or before 9th July, 2020 on eknathzhrekar@mes.ac.in. It was also instructed that, if any faculty member failed to submit their CAS file on or before due date, IQAC shall not be responsible for checking the CAS file.


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Point 4:

Principal Dr. Padma Rangan instructed to frame a Standard Operating Procedure for Organising Webinars in our college. The discussion was made amongst all the IQAC members and decided that, the Convener shall follow the following steps:

1. Decide topic, Resource person, day and date for the webinar
2. Make an application (Through mail) to the IQAC coordinator for the approval along with the flyer of the webinar. (Flyer must be prepared from the DTP department Mr. Sanjay Singh)
3. IQAC Coordinator will send it Principal and Management for the approval. The approval shall be with respect to topic, its relevance, resource person, day and date along with the Honorarium.
4. Once the approval received from Principal and Management, the Flyer, Registration link shall be forwarded in the various groups.
5. At least 2-3 days before the webinar, the Convener shall hold meeting and allocate the work among the faculty members.
6. After the completion of Webinar, the participation certificate shall be prepared with the help of Mr. Sanjay singh and distribute to all the participants
7. And finally the Webinar report shall be submitted to the IQAC coordinator.


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NOTICE


Date: 3rd September, 2020

All the IQAC members of our college are hereby informed that the meeting of IQAC for the academic year 2020-21 will be held on 6th September, 2020, Sunday at 6.30pm through online mode (Zoom). The link of the meeting will send one day before the meeting.

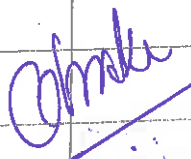
Agenda:

1. To read and approve the minutes of last meeting (Dated on 1st July, 2020)
2. To review pending issues in the last Academic year 2019-20
3. Preparation of academic Calendar for the Academic Year 2020-21
4. Allocation of working committees for the Academic Year 2020-21
5. Collection of Feedback from the students with regards to online lectures taken.
6. Planning for the further online lectures (If any change is required)
7. To form a group for Mentor -Mentee
8. Any other matter with the permission to chair

IQAC Chairperson
Principal Dr. Padma Rangan


IQAC Coordinator
Dr. Eknath K. Zhrekar

Name	Signature	Name	Signature


Mahatma Education Society's
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Chembur, Mumbai - 400 071.

MINUTES FOR IQAC MEETING HELD ON 06th SEPTEMBER, 2020, SUNDAY

The following are the minutes of the IQAC meeting held on 06th September, 2020, Sunday at 6.30 pm through online mode (Zoom Platform), under the chairmanship of Principal Dr. Padma Rangan. All the members are hereby requested to read and approve the same. Suggestions if any are welcome.

Following members were present during IQAC meeting.

1. Dr. K.M. Vasudevan Pillai- Management
2. Dr. Daphne Pillai- Management
3. Principal Dr. Padma Rangan
4. Dr. Eknath K. Zhrekar- IQAC Co-ordinator
5. Dr. Lata Krishnan- Member
6. Dr. Anaya Markandeya- Member
7. Asst. Prof. Tushar Pawar- Member
8. Asst. prof. Harsh Shukla- Member
9. Mr. Ashish Rai- Member
10. Mrs. Parveen Arif- Member

Principal Dr. Padma Rangan welcomes all the members of IQAC for the meeting. IQAC coordinator Dr. Eknath Zhrekar also welcome all the members for 1st IQAC the meeting for the Academic year 2020-21. Meeting started at 6.45 pm.

The Mahatma Education Society organizes every year Teachers days and Onam celebration. This year also management of Mahatma education Society organizes the Teachers days and Onam celebration but in Online mode. With regards to this every institution has asked to submit their achievements and highlights of the institution. Accordingly, the information was given to all the heads but the same information was not given by the Principal Dr. Padma Rangan to their staff on time and hence Mahatma Night Degree College of Arts and Commerce remain unrepresented in the event. This question was asked by IQAC Coordinator to the principal and Principal accepted the entire mistake and also regret it.

The Management Dr. K.M. Vasudevan Pillai and Dr. Daphne Pillai asked the same to the Principal and also informed that various information is not passed to the staff on time and hence it caused damage the image of the institution. Amongst 48 institutions only one institution remained unrepresented, this was very disappointed to the teachers who worked a lot and not recognized at all.

Point 1:

IQAC Coordinator Dr. Eknath Zhrekar read the minutes of IQAC meeting which was held on 1st July, 2020 through online mode. All presented IQAC members, approved the minutes.

Point 2:

Pending issues in the last academic year: Chairperson Principal Dr. Padma Rangan asked the IQAC coordinator is there any issues are pending?

- a. Dr. Eknath Zhrekar mentioned that Alumni documentation is not done properly so we need to update. This includes Alumni Notices and its minutes. Only activity reports are submitted on time to time.
- b. The magazine for the academic year 2019-20 is still not finalized. The chairperson (Magazine Committee) Dr. Anaya Markandeya said it is in process and it will be finalized very soon. Because of lockdown and no face to face communication, it caused a delay.

Point 3:

Preparation of Academic Calendar: The University of Mumbai has issued guidelines stating only the start of online lectures from 7th August, 2020. University of Mumbai has not yet given any information with regards to academic calendar. Hence the IQAC Coordinator Dr. Eknath Zhrekar proposed that we will prepare Academic Calendar for the month of August, September and October. He also mentioned that only online lectures are not sufficient in this pandemic, hence need to be added webinars for Faculty/ students, Cultural activities (Online) etc.

The Academic Calendar for 3 months ended October, 2020 is as under:

Month	Activities
August	Online lectures
September, 2020	1 st week: Online lectures Teachers Day and Onam celebrations 2 nd Week: Online lectures Orientation for F.Y.B.Com and online training with regards to online lectures on Google meet and use of Google Classroom 3 rd Week: Online lectures to be started for F.Y.B.com as well as other classes online lectures to be continued 4 th Week: Online lectures and one webinar for students/ Faculty
October, 2020	1 st week: Webinar by the Alumni on Mental Health for the students of MNDC Online Lectures to be continued 2 nd Week: Online Lectures and MCQ practice questions for last year T.Y.B.Com students 3 rd Week: Online lectures Online Inter Collegiate Cultural activities 4 th Week: Online Lectures

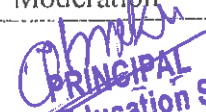
It is also recommended to the faculty members that only online lectures are not sufficient, we need to take regular test also. Hence all the faculties are requested to prepare MCQ for students to practice. Also faculties can give Assignment in Google Classroom and submit the lecture notes in the Google Classroom.

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Point 4:

Allocation of working committees: The following are the working committees and the respective incharge and members:

<i>Name of Committee</i>	<i>Name of the Incharge</i>
NCC	Chairperson- Dr. Lata Krishnan Member: Asst. Prof. Tushar Pawar Member: Mrs. Sajida Shaikh (From Junior College)
NSS	Assoc. Prof. Dr. Lata Krishnan (Sr. PO) Asst. Prof. Dr. Anaya Markandeya (Second PO) Member: Mrs. Parveen Arif
Sports (Indoor Games Only)	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Anaya Markandeya
Students Council	Chairperson: Dr. Lata Krishnan Member: Mrs. Parveen Arif
Cultural	Chairperson: Asst. Prof. Harsh D. Shukla Member: Asst. Prof. Tushar A. Pawar Asst. Prof. Dr. Anaya Markandeya
Placement Cell	Chairperson: Dr. Lata Krishnan Member: Dr. Eknath K. Zhrekar Asst. Prof. Anaya Markandeya Asst. Prof. Tushar Pawar Asst. Prof. Harsh Shukla Asst. Prof. Parveen Arif (Librarian)
Library	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Mrs. Parveen Arif Dr. Eknath K. Zhrekar Student Representative: _____
Magazine	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Dr. Eknath K. Zhrekar Asst. Prof. Tushar A. Pawar
Discipline	Chairperson: Asst. Prof. Dr. Anaya Markandeya Member: Asst. Prof. Tushar A. Pawar Mrs. Parveen Arif Mr. Ashish Rai (Administrative Staff)
Examination	Chairpersons: Asst. Prof. Harsh D. Shukla - F.Y.B.Com + Moderation Dr. Lata Krishnan- S.Y.B.Com + Moderation


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	Dr. Eknath K. Zhrekar- T.Y.B.Com (Applied Component) + Moderation Asst. Prof. Dr. Anaya Markandeya and Dr. Eknath K. Zhrekar - T.Y.B.Com Study Camp and Preliminary Examination Asst. Prof. Tushar A. Pawar - ATKT Examination + Moderation
Unfair Means	Chairperson: Dr. Eknath K. Zhrekar Member: Mrs. Parveen Arif Asst. Prof. Tushar Pawar
Alumni	Chairperson: Asst. Prof. Harsh D. Shukla Student Representative: President and Secretary Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif (Librarian) Asst. Prof. Dr. Eknath Zhrekar (For Accounting)
Time Table	Chairperson: Dr. Eknath K. Zhrekar Member: Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Harsh Shukla
Admission – F.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission – S.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Asst. Prof. Dr. Anaya Markandeya Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Admission – T.Y.B.Com	Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Parveen Arif Mr. Ashish Rai (Senior Clerk) Mr. Ajit Pandey (Senior Clerk)
Women development Cell	Chairperson: Mrs. Parveen Arif Member: Assoc. Prof. Dr. Lata Krishnan Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Dr. Eknath Zhrekar Mr. Dinesh Kunder (Junior Clerk)


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Grievance Cell/ Sexual Harassment and Anti Ragging Committee	Chairperson: Dr. Padma Rangan Member: Dr. Eknath K. Zhrekar Dr. Lata Krishnan Mrs. Parveen Arif Mr. Dharmendra Sonawane Mr. Ajit Pandey
College Development Committee	Dr. K.M. Vasudevan Pillai – Management Chairperson: Dr. Padma Rangan- Principal Member: Assoc. Prof. Dr. Lata Krishnan- Senior Prof. Asst. Prof. Dr. Eknath K. Zhrekar- IQAC Coordinator Asst. Prof. Dr. Anaya A. Markandeya Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla Mrs. Parveen Arif Mr. Dharmendra Sonawane- Administrative
Special cell	Chairperson: Dr. Eknath Kundlik Zhrekar Member: Asst. Prof. Tushar Pawar Mr. Dharmendra Sonawane (OS)
Research and Development And Avishkar Research Convention	Chairman: Asst. Prof. Harsh D. Shukla Members: Dr. Lata Krishnan Dr. Eknath K. Zhrekar Asst. Prof. Dr. Anaya Markandeya Asst. Prof. Tushar Pawar Asst. Prof. Parveen Arif
Collaborative Programs	Chairperson: Dr. Padma Rangan Member: Dr. Lata Krishnan Dr. Anaya Markandeya Asst. Prof. Tushar A. Pawar Asst. Prof. Harsh D. Shukla
Prospectus and College Information Committee	Chairman: Dr. Padma Rangan – Principal Members: Dr. Eknath K. Zhrekar- IQAC Coordinator Assoc. Prof: Dr. Lata Krishnan- HOD, Commerce Asst. Prof. Tushar Pawar- EVS Department Mr. Dharmendra Sonawane- Office Superintendent Mr. Ashish Rai - Senior Clerk
Note: The Standard Operating Procedure for all committees has to be prepared by the respective committee chairperson	

Point 5:

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Collection of feedback from students and faculties with regards to Online Lectures: The IQAC coordinator informed that though we are taking online lectures, there will be some problems which are facing by the students and teachers. These issues are to be address as early as possible. Hence we required to take feedback from students as well as teachers of our college. He said somebody to take the lead for preparation of Google Questionnaire.

Dr. Anaya Markandeya and Asst. Prof. Harsh Shukla came forward and agreed to take the lead. They said they will prepare and finalized the Google Questionnaire by 10th September, 2020.

Point 6:

Planning for further Online lectures:

As per as University of Mumbai guidelines is concern, Initially University of Mumbai has not issued any guidelines for conducting inline lectures, so IQAC of the college instructed to take 2 lectures per day. But now in new circular it is clearly stated that every college supposed to take 3 to 5 lectures per day of 50 minutes each. Hence IQAC advise Time Table committee to make the new time table and take atleast 3 lectures per day of 50 minutes each. And after every lecture give a break of 10 minutes so that the function of the lectures will be properly.

Point 7:

Form a group for Mentor and Mentee: As per the practice by the IQAC of the college and Circular by the University of Mumbai, this year also we have form a Mentor and Mentee groups. This will help us to solve the problems which are face by the students.

Hence the following are the Mentor and Mentee groups:

Class Teachers and Mentor	Chairpersons:
	FYBCOM (A)- Asst. Prof. Tushar A Pawar
	FYBCOM (B)- Asst. Prof. Harsh D. Shukla
	SYBCOM (A)- Assoc. Prof. Dr. Lata Krishnan
	SYBCOM (B)- Asst. Prof. Dr. Anaya A. Markandeya
	TYBCOM- Asst. Prof. Dr. Eknath K. Zhrekar

Pont 8:

Any other matter with the permission to chair:

IQAC Coordinator Dr. Eknath Zhrekar, mentioned that for the smooth functioning of the college, the regular meetings by the Principal, Head of departments and committee chairperson has to be taken. He also mentioned that atleast 2 meetings in each semester has to be taken for smooth functioning.

He also mentioned that every teacher is required to keep their records ready (If any authority ask for the same) with regards to action taken in the COVID-19 lockdown period like Webinars

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attended, webinars organized, Online lectures taken, Research papers written, Any Publications etc.

The meeting ended at 10.00 pm.



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NOTICE


Date: 30th October, 2020

All the IQAC members of our college are hereby informed that the meeting of IQAC for the academic year 2020-21 will be held on 2nd November, 2020, Monday at 08.00 pm through online mode (Zoom). The link of the meeting will send one day before the meeting.


Agenda:

9. To read and approve the minutes of last meeting (Dated on 6th September, 2020)
10. To prepare and submission of AQAR for the Academic Year 2019-20
11. To prepare Academic Calendar Till 31st December, 2020
12. To plan for Parents Teacher meeting (Online)
13. To use of N-list resources for Research and Teaching
14. To accept and processed CAS file for:
 - a. Mrs. Parveen Arif- Stage 2 to 3 (Librarian)
 - b. Asst. Prof. Dr. Eknath Zhrekar- Stage 2 to 3
 - c. Asst. Prof. Dr. Anaya Markandeya- Stage 2 to 3
15. Any other matter with the permission to chair

IQAC Chairperson
Principal Dr. Padma Rangan


IQAC Coordinator
Dr. Eknath K. Zhrekar

Name	Signature	Name	Signature


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MINUTES FOR IQAC MEETING HELD ON 02ND NOVEMBER, 2020, MONDAY

The following are the minutes of the IQAC meeting held on 02nd November, 2020 at 8.00 pm through online mode (Zoom Platform), under the chairmanship of Principal Dr. Padma Rangan. All the members are hereby requested to read and approve the same. Suggestions if any are welcome.

Following members were present during IQAC meeting.

1. Principal Dr. Padma Rangan
2. Dr. Eknath K. Zhrekar- IQAC Co-ordinator
3. Dr. Lata Krishnan- Member
4. Dr. Anaya Markandeya- Member
5. Asst. Prof. Tushar Pawar- Member
6. Asst. prof. Harsh Shukla- Member
7. Mr. Ashish Rai- Member
8. Mrs. Parveen Arif- Member

Principal Dr. Padma Rangan welcomes all the members of IQAC for the meeting. IQAC coordinator Dr. Eknath Zhrekar also welcome all the members for IQAC the meeting. Meeting started at 8.05 pm.

Point 1:

IQAC Coordinator Dr. Eknath Zhrekar read the minutes of IQAC meeting which was held on 6th September, 2020 through online mode. All presented IQAC members, approved the minutes.

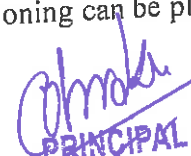
Point 2:

IQAC Coordinator Dr. Eknath Zhrekar insist all the AQAR Criterion in-charge to complete their criterion latest by 20th November, 2020. So that the final checking will be done well in advance. After submission of all the criterion and checking, Dr. Eknath Zhrekar will submit the AQAR for the Academic year 2019-20 before 31st December, 2020.

Point 3:

Regarding the Academic calendar, the University of Mumbai has not yet sent the Academic Calendar for the year 2020-21, so it was decided that the Academic calendar will be prepared till 31st December, 2020. It was also suggested that the Examination for final year students of Academic Year 2020-21 shall also be included (on Assume that the Exam will be held in December, 2020) in the Academic calendar 2020-21.

The IQAC Coordinator suggested that the feedback on Online Exam and Online lectures shall be taken from the students as well as from teachers, so that the further functioning can be planned or can be modify if necessary.


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Asst. Prof. Tushar Pawar suggested separate feedback form shall be preparing for separate classes so that the proper analysis and action can be taken. 18th November, 2020 last date for the feedback form collection was decided.

Point 4:

All the teaching staff suggested to hold a Parents Teachers Meeting in Online mode. The purpose of the meeting was to inform the parents about Online Lectures, Activities and Examination.

It was decided that the meeting to be held before 19th December, 2020. It was further suggested that On One Day One class to be called. All teachers are requested to prepare a plan for online meeting and is to be inform Principal madam.

Point 5:

IQAC Coordinator Dr. Eknath Zhrekar informed all the teaching staff to use the N-List for the Teaching Learning and Research purpose. The college has subscribed the facility so we must avail the facility and take the benefit of the same.

All the teachers requested to provide the training regarding how to operate and use the N-List. The responsibility for the training to staff was given to Mrs. Parveen Arif (Librarian) and Mrs. Jayshree Venugopal. The training program scheduled after Diwali vacation.

Point 6:

CAS proposal of following teachers were due for Stage 2 to Stage 3:


- a. Dr. Eknath K Zhrekar
- b. Dr. Anaya Markandeya and
- c. Mrs. Parveen Arif

Principal Dr. Padma Rangan directed to teachers to prepare the CAS file. The CAS file needed to submit on or before 31st December, 2020. After submission of the file Checking will be done by IQAC of the college. If all found correct and are eligible for promotion, online application has to be submitted. It was also informed that the CAS processing fees will be reimburse from the college.

Point 7:

IQAC coordinator informed to cultural incharge to conduct Online Inter Collegiate cultural Competition. Asst. prof. Harsh Shukla agreed and ready to conduct inter collegiate competition after in the month of January, 2021.

Meeting ended at 9.40 pm.


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24th April, 2021

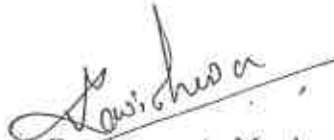
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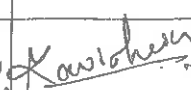
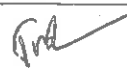
All the IQAC members are hereby informed that the IQAC meeting will be conducted on Tuesday, 27th April, 2021 at 5 p.m. to discuss the following points.

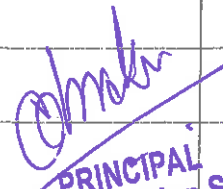
1. To read and approve the minutes of last IQAC meeting dated 20th November, 2020, Monday.
2. To plan the activities to be conducted in the month of May, 2021.
3. To discuss the strategy to conduct Students' Satisfaction Survey for the academic year 2020-21.
4. Any other matter with the permission of the Chair.

The ZOOM link for the meeting will be shared 15 minutes before the scheduled time. Attendance is mandatory.


Dr. Eknath K. Zhrekar
I/C Principal


Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature	Name	Signature
Dr. Anaya A. Markandeya			
Tushar A. Pawar			


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MINUTES OF THE IQAC MEETING HELD ON TUESDAY, 27TH APRIL, 2021

The IQAC meeting was held on Tuesday, 27th April, 2021 at 5.00 p.m. on ZOOM platform under the chairmanship of I/c Principal Dr. Eknath Zhrekar.

Following members were present during IQAC meeting.

1. I/c Principal Dr. Eknath K. Zhrekar
2. Dr. Anaya Markandeya - IQAC Coordinator
3. Dr. Lata Krishnan- Member
4. Asst. Prof. Tushar Pawar- Member
5. Asst. Prof. Harsh Shukla- Member
6. Mr. Ashish Rai- Member
7. Mrs. Parveen Arif- Member

All the members of IQAC are hereby requested to read the minutes of said meeting and approve the same. Suggestions are welcome.

The following points were discussed and decisions were taken.

Point 1

Dr. Anaya Markandeya, IQAC coordinator requested Dr. Eknath Zhrekar to guide on the feedback system to be implemented to collect feedback from students, teachers, alumni and parents for the academic year 2020-21.

Point 2


Dr. Eknath Zhrekar and all members suggested the points to be incorporated in the feedback form like Student Satisfaction Survey on admission procedure, conduct of online lectures, teachers' involvement in online lectures, webinars, co-curricular activities conducted online, examinations, declaration of results and library facilities.

It was suggested to refer to the templates on the NAAC website for teachers' feedback.

Point 3

The pending activities for the year 2020-21 were allotted to the following teachers.

- a. A webinar on Intellectual Property Rights - Asst. Prof. Harsh Shukla
- b. A webinar for non-teaching staff on Use of Google Applications under Professional Development and Administrative Training Programme - Asst. Prof. Tushar Pawar
- c. A webinar on ITR for non-teaching staff- Dr. Ekanth Zhrekar.


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The teachers in charge were instructed to conduct the above activities on or before 30th June, 2021.
Meeting ended at 6.30 p.m.

IQAC Chairperson

I/C Principal Dr. Eknath Zhrekar


IQAC Coordinator

Dr. Anaya A. Markandeya


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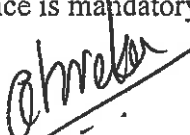
12th July, 2021

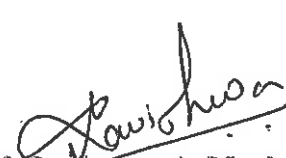
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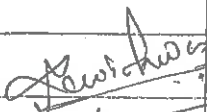

All the IQAC members are hereby informed that the IQAC meeting will be conducted on Wednesday, 21st July, 2021 at 11.30 a.m. to discuss the following points.

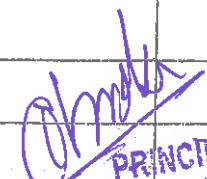
1. To approve the minutes of the meeting conducted on 26th April 2021.
2. To review the activities of last academic year.
3. To plan the academic calendar for the year 2021-22.
4. To plan activity to be conducted in the academic year 2021-22.
5. Preparation of AQAR 2020-21.
6. Submission of CAS files of 2020-21.
7. Approval of time table for the academic year 2021-22.
8. Any other matter with the permission of the Chair.

The ZOOM link for the meeting will be shared 15 minutes before the scheduled time.
Attendance is mandatory.


Dr. Eknath K. Zhrekar
I/C Principal


Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature	Name	Signature
Dr. Anaya Markandeya			
Tushar A. Pawar			


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MINUTES OF MEETING HELD ON 21st JULY, 2021, WEDNESDAY

The minutes of the last IQAC meeting held on 27th April, 2021, Tuesday were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by all the members present.

1. I/C Principal Dr. Eknath K. Zhrekar
2. Dr. Anaya Markandeya- IQAC Coordinator
3. Dr. Lata Krishnan- Member
5. Asst. Prof. Tushar Pawar- Member
6. Asst. Prof. Harsh Shukla- Member
7. Mr. Ashish Rai- Member
8. Mrs. Parveen Arif- Member

POINT 1

The review was taken for the activities planned during the last IQAC meeting. The activities were planned to be undertaken during the month of May and June 2021. It was observed that the following activities/ webinars were conducted.

- a. A webinar for teaching and non-teaching staff on Google Exploration was organised by Asst. prof. Tushar Pawar on
- b. A webinar on Intellectual Property Rights was going to be conducted on 22nd July, 2021, Thursday by Asst. Prof. Harsh Shukla.
- c. Dr. Eknath Zhrekar explained the reasons for non-conduct of a session on Income Tax Return Filing as the Form 16 was not received by the staff members till date which was required for the practical hands-on training of ITR filing. Further, he had also informed about the changes in Income Tax website.


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POINT 2

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- a. I/c Principal Dr. Eknath Zhrekar instructed all the staff members to check the AQAR of academic year 2019-20 uploaded on the college official website. He also expressed his intention to start the following programmes/ courses in the academic year 2021-22.
 - b. M.Com.
 - c. Value Added course
 - d. Bridge Course

IQAC coordinator Dr. Anaya Markandeya explained the expected tentative structure for Value Added and Bridge Courses to be introduced. It was told that the entire curriculum and pattern/structure would be decided by the subject teacher.

Accordingly, the bridge courses for the following subjects were decided to introduce in the current academic year.

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- a. Semester I – Accountancy and Financial Management
 - b. Semester II – Environmental Studies
 - c. Semester III – Economics
 - d. Semester IV- Commerce
 - e. Semester V – English
 - f. Semester VI – Tax


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Asst Prof. Tushar Pawar suggested to involve an industrial expert so that a separate Board of Studies can be formed for a particular subject.

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POINT 3

The NAAC requirement of the feedback system was discussed in the meeting. Principal instructed to prepare the feedback google forms for students and teachers for the academic year 2019 -20 and 2020-21.


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POINT 4

I/c Principal Dr. Eknath Zhrekar asked all teachers to

- a. Publish at least two research papers in an academic year
- b. Conduct an online conference in the current academic year
- c. A session/ seminar on Gender Equality
- d. Conduct faculty/ student exchange programme
- e. Conduct at least two activities under the Research and Development Cell.

POINT 5

I/c Principal Dr. Eknath Zhrekar asked teachers to research on E-content development and MOOCS lectures. He also suggested arranging a workshop for teachers in this regard.

POINT 6


I/c Principal Dr. Eknath Zhrekar asked Dr. Lata Krishnan to collect data of students / alumni going for higher education. He also instructed to complete the alumni enrolment for the year 2020-21.

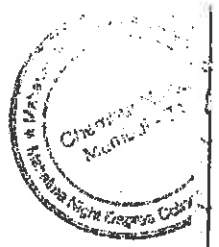
POINT 7

All teachers were directed to submit the hard copies of CAS files for the academic year 2019-20 and 2020-21 with required documents by the end of August 2021.

POINT 8

The time table committee shared the time table of the online lectures for the academic year 2021-22 and it was approved by I/c Principal Dr. Eknath Zhrekar.


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ACTION TAKEN REPORT 2020-21

1. Introduction of online admission procedure

During the lockdown period students were unable to come to college for admission. Thus, the online admission procedure was introduced for the academic year 2020-21.

2. Submission of annual CAS file

As per discussions and decisions taken in the IQAC meeting, it was made mandatory for all teachers to submit their CAS file for a particular academic year to the IQAC within a stipulated period of time. This decision was taken to avoid delay in the promotion process of the teachers. Accordingly, all teachers were instructed to submit their CAS files for the academic year 2019-20 on or before 9th July, 2020. All teachers submitted their files to the IQAC coordinator Dr. Eknath Zhrekar within a given period of time.

3. Finalization of SOPs for the online curricular and co-curricular activities

Due to COVID-19 pandemic it was directed by the Government that all the curricular and co-curricular activities were to be conducted through online mode. Accordingly, as per instructions by the Management the Standard Operating Procedures for the said activities were finalized.

4. Conduct of online webinars

The online webinars were organized by various committees as per suggestion of the IQAC.


5. Training programmes organized for teachers and non-teaching staff

As per directives of Government and University of Mumbai, the curricular and cocurricular activities were conducted through online mode due to COVID-19 pandemic. The training sessions were organized for teachers on the use of Google applications for the conduct lectures and other activities through online mode. The Management purchased G Suit for online teaching learning process.

The non-teaching staff was also provided a training through online workshop on the topic 'Paperless Office'.

6. Formation and implementation of Mentor-Mentee system

The groups for Mentor-Mentee System were formed as follows.


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	FYBCOM (A)- Asst. Prof. Tushar A Pawar
	FYBCOM (B)- Asst. Prof. Harsh D. Shukla
Class Teachers and Mentor	SYBCOM (A)- Assoc. Prof. Dr. Lata Krishnan
	SYBCOM (B)- Asst. Prof. Dr. Anaya A. Markandeya
	TYBCOM- Asst. Prof. Dr. Eknath K. Zhrekar

7. Processing of online CAS application

CAS files for the promotion of Stage 2 to 3 of Dr. Eknath Zhrekar and Dr. Anaya Markandeya were verified as per University of Mumbai format and guidelines by the IQAC. The online application was made for the further processing.

8. Implementation of Student Satisfaction Survey system

During the IQAC meeting all teachers were asked to prepare and submit questions on administrative working, conduct of online lectures, conduct of online examinations etc. All teachers submitted questions for different criteria.

The online feedback form was prepared for Student Satisfaction Survey for the academic year 2020-21. It was circulated on official WhatsApp group.

Total 356 forms were collected from the students.

9. Application for PG course

As per the NAAC Peer Team (3rd cycle) recommendation, the college had applied for the PG course, M.Com. (Accountancy) to the University of Mumbai.

10. Encouraged staff members to attend online development programmes


The IQAC encouraged staff members to register themselves and attend online development programmes like, Orientation programme, Refresher course, FDPs etc. Accordingly, following teachers attended and completed the programmes successfully.

- Dr. Eknath Zhrekar
- Dr. Anaya Markandeya
- Asst. Prof. Tushar Pawar
- Ms. Parveen Arif


IQAC Coordinator

Dr. Anaya A. Markandeya




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Principal

Dr. Eknath Zhrekar
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10th August, 2021

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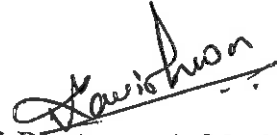
All the IQAC members are hereby informed that the IQAC meeting will be conducted on Saturday, 28th August, 2021 at 11.30 a.m. to discuss the following points.

1. To approve the minutes of the meeting conducted on 21st July, 2021.
2. Preparation of AQAR 2020-21.
3. Documentation for AQAR 2020-21.

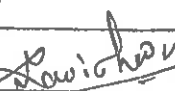



Attendance is mandatory.

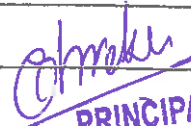


Dr. Eknath K. Zhrekar
I/C Principal



Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature	Name	Signature
Dr. Anaya Markandeya			
Tushar A. Poojar			
Harsh Shukla			
Dr. Lata Kishore			



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MINUTES OF MEETING HELD ON 28th AUGUST, 2021, SATURDAY

POINT 1

The minutes of the IQAC meeting held on 21st July, 2021, Wednesday were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by all the members present.

1. I/C Principal Dr. Eknath K. Zhrekar
2. Dr. Anaya Markandeya- IQAC Coordinator
3. Dr. Lata Krishnan- Member
4. Asst. Prof. Tushar Pawar- Member
5. Asst. Prof. Harsh Shukla- Member
6. Mr. Ashish Rai- Member
7. Mrs. Parveen Arif- Member

POINT 2


All the IQAC members were instructed to fill the information in the criterion allotted to them for the AQAR 2020-21.

The criterions were allotted to the members in the IQAC meeting held on 23rd December, 2019 as follows;

1. Dr. Anaya Markandeya- Criterion 1 and Criterion 2.2
2. Dr. Eknath K. Zhrekar- Criterion 2.6, 2.7, 2.3 and Criterion 3
3. Mrs. Parveen Arif- Criterion 4
4. Dr. Lata Krishnan- Criterion 5 and Criterion 2.4
5. Mr. Harsh Shukla- Criterion 6 and Criterion 2.5
6. Mr. Tushar Pawar- Criterion 7 and Criterion 2.1

POINT 3

The members are also requested to collect and file the required documents (criterion wise) simultaneously with the preparation of AQAR 2020-21.


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3rd January, 2022

NOTICE

All the IQAC members are hereby informed that the IQAC meeting will be conducted on Saturday, 14th January, 2022 at 3.30 p.m. to discuss the following points.

1. To approve the minutes of the meeting conducted on 28th August, 2021.
2. Documentation for the Academic Year 2019-20 and 2020-21 (Criterion wise)

Attendance is mandatory.

Dr. Eknath K. Zhrekar

Dr. Eknath K. Zhrekar
I/C Principal

Asst. Prof. Dr. Anaya A. Markandeya

Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature	Name	Signature
Asst. Prof. Harsh Shukla	<i>Harsh Shukla</i>		
Dr. Anaya Markandeya	<i>Anaya Markandeya</i>		
Dr. Lata Krishnan	<i>Lata Krishnan</i>		

Dr. Eknath K. Zhrekar
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14th Jan. 2022

MINUTES OF MEETING HELD ON 28th AUGUST, 2021, SATURDAY

POINT 1

The minutes of the IQAC meeting held on 28th August, 2021., Saturday were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by all the members present.

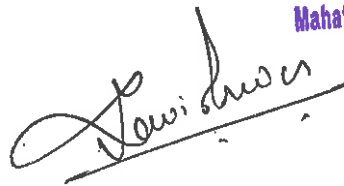
1. I/C Principal Dr. Eknath K. Zhrekar
2. Dr. Anaya Markandeya- IQAC Coordinator
3. Dr. Lata Krishnan- Member
4. Asst. Prof. Harsh Shukla- Member
5. Mrs. Parveen Arif- Member


POINT 2

The IQAC members present were directed to start collection and filing the necessary documents for the Academic Years 2019-20 and 2020-21 according to the criterion allotted to them.

For the year 2020-21, instructions for documentation were given in the IQAC meeting held on 28th August, 2021. However, due to COVID 19 lockdown the process of documentation could not be started for the year 2019-20.

Principal Dr. Eknath Zhrekar guided the members present with respect to expected documents to be collected for both the years.




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25th April, 2022

NOTICE

All IQAC members are hereby informed that the IQAC meeting will be held on Tuesday, 10th May, 2022 at 4.00 p.m. in the conference room of the college.

The following points will be discussed during the meeting;

1. To read and approve the minutes of previous IQAC meeting.
2. To review the activities undertaken during the year.
3. To review the Mentor-Mentee system.
4. To review the working of College Grievance Redressal Cell *Anti Ragging*
5. Collection of Feedback for the year 2021-22 from stakeholders. (Students, Alumni and Peer to Peer).
6. NAAC documentation work status.
7. To review the research paper publications of teachers during the year 2021-22.
8. To review the Faculty Exchange Programme.
9. Submission of CAS file for the academic year 2021-22.

Assoc. Prof. Dr. Lata Krishnan.	<i>Tri</i> 5/5/22
Asst. Prof. Harsh Shukla	<i>Sur</i> 05/05/22
Dr. Anaya Markandeya <i>Lavish</i> 5/5/22	Tushar A. Pawar <i>Tri</i> 05/05/22

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Dr. Eknath K. Zhrekar
I/C Principal

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Lavish
Dr. Anaya A. Markandeya
IQAC Coordinator

MINUTES OF MEETING HELD ON 10th May, 2022, Tuesday

The minutes of the IQAC meeting held on 14th Jan, 2022 were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by all the members present.

1. I/C Principal Dr. Eknath K. Zhrekar
2. Dr. Anaya Markandeya- IQAC Coordinator
3. Dr. Lata Krishnan- Member
4. Asst. Prof. Tushar Pawar- Member
5. Asst. Prof. Harsh Shukla- Member
6. Mr. Ashish Rai- Member
7. Mrs. Parveen Arif- Member

POINT 1

I/C Principal Dr. Eknath Zhrekar took the review of the activities undertaken during the academic year 2021-22. He also mentioned about the activities planned but not conducted during the year as follows;

- a. Mentor-Mentee System
- b. A session on Intellectual Property Rights for students, teachers and non-teaching staff.
- c. Training programme for non-teaching staff.
- d. Workshop by Library committee.

Dr. Zhrekar also instructed that the planned certificate courses would be commenced in the next academic year 2022-23.

POINT 2

The feedback system for the academic year 2021-22 was reviewed by the I/C Principal

The IQAC coordinator Dr. Anaya Markandeya said that the Students' Satisfaction Survey had been already circulated on official WhatsApp groups and 167 responses were received till date.

Asst. Prof. Harsh Shukla asked for 2 days to prepare the Alumni Feedback Form. He also said that it would be circulated immediately on the official WhatsApp group of alumni.

Asst. Prof. Tushar Pawar was asked to prepare the Peer to Peer Feedback by 30th June 2022.

POINT 3

All the IQAC members were again instructed to start with the documentation work for 2018-19, 2020-21, 2021-22 and 2022-23.

Assoc. Prof. Dr. Lata Krishnan suggested for having the checklist of required documents to be collected which would be helpful for collection, filing and review of documentation.

POINT 4

I/c Principal Dr. Eknath Zhrekar said that the Women Development Cell should have more activities in the coming academic year. He also mentioned that minimum two activities should be conducted with organisations having MoUs with our college.

POINT 5

It was decided in the meeting to have the Academic Audit and Gender Audit in the month of June 2022.

POINT 6

The review of research paper publications by the faculty members was taken during the meeting.

1. Dr. Eknath Zhrekar
2. Dr. Lata Krishnan: 2 (Peer Reviewed Journal)
3. Dr. Anaya Markandeya: 1 (UGC Care Listed) + 2 (Peer Reviewed)
4. Asst. Prof. Tushar Pawar: 1 (Peer Reviewed)
5. Asst. Prof. Harsh Shukla: 1 (Peer Reviewed) + 1 (SCOPUS awaited)

All the members were instructed to publish at least two research papers in UGC Care Listed journal. *in each academic year.*

25/6/22

POINT 7

I/c Principal Dr. Eknath Zhrekar appreciated and congratulated Dr. Lata Krishnan for successful conduct of 'Certificate Course in Civil Defence and Yoga' of 30 hours.

POINT 8

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Page 2 of 4

Assoc. Prof. Dr. Lata Krishnan, in-charge of the Faculty Exchange Programme undertaken during the academic year 2021-22 with MVM college, Andheri gave a report of the activity. I/c Principal Dr. Eknath Zhrekar and all the members present congratulated her for organising the programme in an excellent manner.

Dr. Anaya Markandeya suggested to ask for MVM college students' feedback for improvement in future.

It was decided to continue the Faculty Exchange Programmes with MVM college and to have the same with Tope Night College, Parel and Uran College in the next academic year.

POINT 9

I/c Principal Dr. Eknath Zhrekar and all the members present congratulated Asst. Prof. Tushar Pawar for organising ICSSR sponsored ten days Research Methodology workshop in a smooth and excellent way.

Further, Asst. Prof. Harsh Shukla was asked to have a conference or seminar under the sponsorship of ICSSR in the next academic year.

POINT 10

'Placement Mela' one of the biggest event of Mahatma Night Degree College was acknowledged by I/c Principal Dr. Eknath Zhrekar. He congratulated and appreciated efforts taken by Dr. Lata Krishnan, Placement in-charge. He mentioned that the event could successfully place 120 plus students. He also mentioned and appreciated the tired less and active support and cooperation by Ms. Parveen Arif and Asst. Prof. Harsh Shukla for the event.

POINT 11

Dr. Eknath Zhrekar mentioned about the excursion organised by Commerce Department and Economics Department joint to RBI Monetary Museum. He congratulated Dr. Lata Krishnan and Asst. Prof. Harsh Shukla, the organising team.

POINT 12

All faculty members were requested to submit the CAS file for the academic year 2021-22 on or before 31st August, 2022 to the IQAC coordinator in soft and in hard copy as well.

Dr. Lata Krishnan and Ms. Parveen Arif were requested to submit the NIL CAS report for the academic year 2020-21. *on the request of said candidates*

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17th June, 2022


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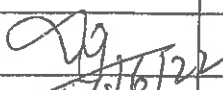
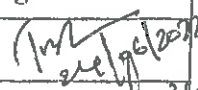
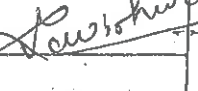
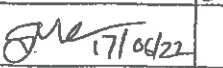
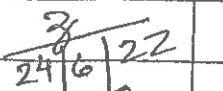
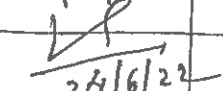
All the IQAC members are hereby informed that the IQAC meeting will be conducted on Saturday, 25th June, 2022 at 3.30 p.m. in the staffroom (Room No. 202) to discuss the following points.


1. To approve the minutes of the meeting conducted on Tuesday, 10th May, 2022
2. To review the activities of last academic year.
3. To plan the academic calendar for the year 2022-23.
4. Preparation of AQAR 2021-22.
5. NAAC documentation work status
6. Submission of CAS files of 2021-22.
7. Approval of time table for the academic year 2022-23.
8. To plan the Mentor-Mentee system for the academic year 2022-23.
9. Any other matter with the permission of the Chair.

Attendance is mandatory.


Dr. Eknath K. Zhrekar
I/C Principal


Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature	Name	Signature
Dr. Lata Krishnan	 17/6/22	Tushar A. Sawar	 24/6/22
		Dr. Anaya Markandeya	 24/6/22
Harsh Shukla	 17/6/22		
Panveer Arif	 24/6/22		
Ashesh Rao	 24/6/22		


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MINUTES OF MEETING HELD ON SATURDAY, 25TH JUNE, 2022

The minutes of the IQAC meeting held on 10th May, 2022 were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by the all members of the IQAC. Following members were present for the meeting.

1. Mr. Ravi Pillai- Management representative
2. I/C Principal Dr. Eknath K. Zhrekar
3. Dr. Anaya Markandeya- IQAC Coordinator
4. Dr. Lata Krishnan- Member
5. Asst. Prof. Tushar Pawar- Member
6. Asst. Prof. Harsh Shukla- Member
7. Mrs. Parveen Arif- Member

POINT 1

The analysis of feedback taken for the academic year 2021-22 was asked to be submitted by the teacher in charge as follows;

- Students Satisfaction Survey: Dr. Anaya A. Markandeya
- Alumni feedback: Dr. Harsh Shukla
- Peer to peer feedback: Asst. Prof. Tushar Pawar

POINT 2

The chairperson of Women Development Cell Ms. Parveen Arif was asked to submit the list of activities to be conducted during the academic year 2022-23. She was also asked to form the DSH committee as per the norms of University of Mumbai.

POINT 3

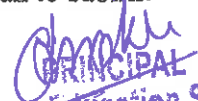
It was discussed and decide in the meeting that the Academic Audit and Gender Audit would to be conducted by the end of July 2022 or first week of August.

POINT 4

Ms. Parveen Arif, librarian was asked to organised library activities during the academic year 2022-23. Ms. Parveen Arif proposed to conduct a Book Exhibition on 29th June, 2022 for students and teachers.

POINT 5

It was decided that the AQAR for the academic year 2021-22 to be submitted by the criterion in charge on or before 16th August, 2022. Principal Dr. Eknath Zhrekar expressed his plan to submit


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the AQAR for 2022-23 by June 2023. Further he also told the members about the possibility of utilisation of May 2023 vacation for the purpose of NAAC documentation and preparation of AQAR 2022-23. In this connection all criterion n charge were once again requested to prepare the checklists and start the documentation work.

The members present requested Principal to circulate the updated SSR copies for their reference.

POINT 6

The members were reminded and requested to submit their CAS files for the year 2021-22 on or before 31st August, 2023.

POINT 7

The Time Table committee was asked to prepare the class time table for the academic year 2022-23 on or before 2nd August, 2022. Further, it was also instructed to allot the time slot of 5.00 p.m. to 5.45 p.m. for Mathematics in the regular time table.

POINT 8

It was decided in the meeting that the Mentor-Mentee batches would remain the same as last academic year.

Class	Mentor
F.Y.B. Com (A)	Asst. Prof. Tushar Pawar
F.Y.B.Com. (B)	Dr. Harsh Shukla
S.Y.B.Com.	Assoc. Prof. Dr. Lata Krishnan (50% of total admissions)
S.Y.B.Com.	Dr. Anaya A. Markandeya (50% of total admissions)
T.Y.B.Com.	Principal Dr. Eknath Zhrekar

POINT 9

It was decided in the meeting that the registration of students on Anti-Ragging portal of Government would be the responsibility of respective class teachers.

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13th February, 2023


NOTICE


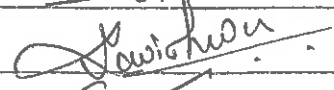




All the IQAC members are hereby informed that the IQAC meeting will be conducted on Friday, 17th February 2023 at 3.30 p.m. in the staffroom (Room No. 202) to discuss the following points.

1. To approve the minutes of the meeting conducted on Saturday, 25th June 2022
2. To inform the status of AQAR 2021-22
3. To review the activities conducted / organized during the academic year 2022-23 by the criterion in charge
4. To plan the activities to be conducted from March 2023 to June 2023
5. To plan the working for NAAC 4th cycle
6. Any other matter with the permission of the Chair.

Attendance is mandatory.


Dr. Eknath K. Zhrekar
I/C Principal


Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator

Name	Signature
Dr. Eknath K. Zhrekar	
Dr. Anaya A. Markandeya	
Dr. Gushar A. Pawas	
Dr. Harsh Shukla	
Dr. Lata Krishnam	
	

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* Members present for the meeting held
on 17th February, 2023, Friday, at
4:00 pm in the college staff room.

1. Dr. Elmuth K. Zhrekar - ICAC chairman Chmela
2. Dr. Lata Krishna. 17/2/23
3. Dr. Harsh Shukla. 17/02/2023
4. Dr. Tushar A. Pawar 17/02/2023
5. Parveen Arif - 17/2/23.

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Minutes of Meeting Held on Friday, 17th February, 2023

The minutes of the IQAC meeting held on Saturday, 25th June 2022 were read by the IQAC coordinator Dr. Anaya A. Markandeya and the same were approved by the all members of the IQAC.

POINT 1

The IQAC coordinator Dr. Anaya Markandeya informed all the IQAC members present that the AQAR for the academic year 2021-22 was successfully submitted and the same was accepted by the NAAC. She also thanked and congratulated all criterion in charge for their support by submitting their respective criterion on time.

POINT 2

All the members were instructed by the IQAC coordinator to start with collection of documents for last five years from the point of view of preparation and submission of SSR. It was also discussed that the AQAR for the academic year 2022-23 would be submitted by July 2023.

POINT 3

I/c Principal Dr. Eknath Zhrekar took a review of activities conducted during the academic year 2022-23. Accordingly, he suggested the criterion in charge to organise the required pending activities. Dr. Lata Krishnan suggested to have an alumni activity in the current year. She also reviewed the cultural activities, sports organised during the year. Dr. Harsh Shukla mentioned about the entries sent for the Youth Festival organised by the University of Mumbai. However, he also made a note that the students didn't report at the venue for the same.

POINT 4

Dr. Harsh Shukla suggested that one Faculty Development Programme was to be conducted for teaching and non-teaching staff members. Ms. Parveen Arif, Librarian was requested to conduct one staff enrichment programme for the year. Further, Dr. Eknath Zhrekar informed the members he was in the process of organizing a session on Financial Literacy for teaching and non-teaching staff members.


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POINT 5

Dr. Tushar Pawar mentioned that there is a need to conduct more activities under Women Development Cell. To be specific he suggested to organise sessions for students on human values, rights and duties of citizens in the month of April.

POINT 6

Dr. Eknath Zhrekar asked the members to conduct one session on Intellectual Property Rights in this academic year.

POINT 7

Dr. Tushar Pawar requested to plan for T.Y.B.Com. Intensive Supervised Study Camp for Semester VI.

POINT 8

After the criterion wise discussion of the required activities, it was decided to conduct the following activities between March to June, 2023

- Commerce Dept. activities- Group Discussion, Essay Writing, Poster Making etc.
- Orientation for students and teacher on Use of N-List
- NSS activities
- WDC activities to be coordinated by Ms. Parveen Arif.

In connection with NSS and WDC activities, Dr. Lata Krishnan suggested to have collaborative session of the said departments on 'Crime Against Women'. She also suggested the resource person Advt. Vishal Saxena who was referred by the District Coordinator, NSS for the same.

- Dr. Eknath Zhrekar suggested to collaborate with Rotary Club to organise a Health Camp for students, teachers and non-teaching staff.

POINT 9

Dr. Anaya Markandeya took up the next point for discussion i.e. to plan the working for NAAC 4th cycle. I/c Principal Dr. Eknath Zhrekar said that the same should start from the month of April, 2023. Further, he also mentioned that there might be a need to work in the month of May 2023 with regards to SSR.

POINT 10

It was decided to conduct the Academic Audit and Gender Audit in the academic year. It was also decided to involve one non-teaching staff member in the CAS evaluation committee.

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11th March, 2023

NOTICE


All the IQAC members are hereby informed that an urgent meeting of an IQAC will be conducted on Tuesday, 14th March, 2023 at 4.00 p.m. in the staffroom (Room No. 202) to discuss the following points.

1. To start the process of applying for NAAC Re-accreditation (4th cycle).
2. Any other matter with the permission of the Chair.

Attendance is mandatory.

Dr. Eknath K. Zhrekar
I/C Principal


Asst. Prof. Dr. Anaya A. Markandeya
IQAC Coordinator


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Minutes of Meeting Held on Tuesday, 14th March, 2023

An urgent meeting of IQAC was conducted on Tuesday, 14th March, 2023 to inform the members that the college is required to go for NAAC Re-accreditation (4th cycle) as the validity of NAAC Re-accreditation (3rd cycle) is expired in October, 2022.

POINT 1

The IQAC coordinator Dr. Anaya A. Markandeya explained all the IQAC members the prospective plan to complete the IIQA and SSR procedure.

POINT 2

It was decided that there would be a presentation by respective criterion in charge as per revised SSR framework on the document requirements form 21st March, 2023 to have a clear idea about the further working.

POINT 3

Dr. Anaya Markandeya instructed the IQAC members to complete the first draft of SSR with required documents by the end May, 2023 so as to enable the IQAC to submit the IIQA on or before 30th May, 2023.


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ACTION TAKEN REPORT 2022-23

1. Preparation of Academic Calendar 2022-23

The Academic Calendar for the year 2022-23 was prepared with the proposed activities to be conducted by various departments and committees. The same was uploaded on the college website.

2. Preparation and online submission of AQAR 2021-22

The AQAR criterion were submitted by the criterion in charge within the stipulated time. The IQAC verified and compiled the same for the online submission. The online AQAR for the year 2021-22 was presented before the College Development Committee meeting. The same was also uploaded on the college website.

3. Introduction of new Post Graduate Program M.Com. (Advanced Accountancy)

The college introduced new P.G. Program of M.Com. in Advanced Accountancy from the academic year 2022-23.

4. Applied for Ph.D. (Commerce and Management- Business Policy and Administration) research centre

The college applied for the permission of Ph.D. (Commerce and Management- Business Policy and Administration) research centre to the University of Mumbai.

5. NAAC documentation work

The gathering, compiling and filing of documents as per the SSR requirements was started.

6. Submission of CAS files for 2021-22

All the faculty members submitted CAS files for academic year 2021-22 to the IQAC except Ms. Parveen Arif.

7. Promotion under CAS


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Two teaching staff members were eligible for the CAS promotion Stage 3 to Stage 4 (Associate Professor); Dr. Eknath K. Zhrekar and Dr. Anaya A. Markandeya. The IQAC forwarded the cases to the University in the prescribed format. The committee was invited and interviews were conducted as per norms. The required documents were forwarded to the University for further processing.

8. Formation and implementation of Mentor-Mentee system

The groups for Mentor-Mentee System were formed as follows.

Class Teachers and Mentor	FYBCOM (A)- Asst. Prof. Dr. Tushar A Pawar FYBCOM (B)- Asst. Prof. Dr. Harsh D. Shukla SYBCOM (A)- Assoc. Prof. Dr. Lata Krishnan TYBCOM- Asst. Prof. Dr. Anaya A. Markandeya
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9. ICSSR Sponsored One Day International Multi-Disciplinary E-Conference on "India and the New World Order: Accelerating with Innovative Development Strategies amidst Global Turbulence"

The IQAC and Department of Economics organised a one-day international multidisciplinary conference funded by ICSSR (WR) on Saturday, 19th November, 2022 between 11.00 a.m. to 6.00 p.m. on ZOOM platform. There were 65 teachers, research scholars and students were participated in the conference. The selected 30 research papers were published in Peer Reviewed and Referred International Journal of Social Science and Management Studies with Indexing and Impact Factor 5.2.

10. NAAC Sponsored A One Day National Level E-Conference on 'The Role of National Education Policy in The Re-Accreditation Framework of Higher Education'

A one-day national level NAAC sponsored e-conference on 'The Role of National Education Policy in The Re-Accreditation Framework of Higher Education' was organised by the IQAC of the college on Saturday, 10th December, 2022 between 11.00 a.m. to 4.00 p.m. on ZOOM platform. There were 24 teachers, research scholars and students were participated in the conference. The selected 19 research papers were published in VIDYAWARTA, A Peer Reviewed International Journal ISSN No. 2319-9318 with Impact Factor 8.14.



11. Faculty Exchange Programme 2021-22

The Faculty Exchange Programme was conducted with M. V. Mandali's College of Commerce & Science, Andheri, Mumbai from 7th November to 12th November, 2023 through online mode.

The programme was conducted for T.Y.B.Com. Semester V students for the following subjects;

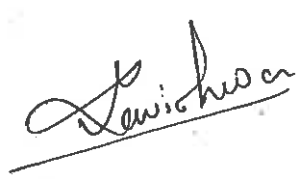
- i. Business Economics (Paper V)
- ii. Financial Accounting and Auditing (Paper VIII)
- iii. Direct and Indirect Taxation (Paper I)
- iv. Commerce V (MHRM)
- v. Cost Accounting (Paper IX)

12. Feedback from students, alumni and teachers (peer to peer) collected, analysed and uploaded on the website for the academic year 2022-23.

The online feedback form was prepared for Student Satisfaction Survey and alumni for the academic year 2022-23. It was circulated on official WhatsApp group. The hardcopies of peer to peer forms were circulated among the teachers. The feedback was collected, analysed and uploaded on the official website of the college.

13. Training Programme for teaching and non-teaching staff members on Financial Wellness: Way to Financial Freedom


The IQAC of the college organised a talk on financial awareness for the teaching and non-teaching staff members on Monday, 3rd April, 2023 between 6.00 p.m. to 8.00 p.m. in the college campus. The beneficiaries for the workshop were teaching and non-teaching staff members of all institutions of Mahatma Education Society's Chembur campus. Resource person for the session was Dr. Pruthviraj Desai, Principal of Pruthvi Sir's Foray Commerce Academy and financial advisor and mutual fund distributor.





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6.1.1 QIM.

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Library Book Bank Report

(From 2018-19 to 2022-23)

Supporting Documents


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MAHATMA EDUCATION SOCIETY'S
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
LIBRARY DEPARTMENT
BOOK BANK REPORT

YEAR: 2018-19

CLASS	NO. OF STUDENTS	NO. OF BOOKS.	TOTAL NO. OF BOOK ISSUED
F.Y.B.COM	24	24(7 BOOKS)	168
S.Y.B.COM	26	26(7 BOOKS)	182
T.Y.B.COM	31	31(6 BOOKS)	186

YEAR: 2019-20

CLASS	NO. OF STUDENTS	NO. OF BOOKS.	TOTAL NO. OF BOOK ISSUED
F.Y.B.COM	53	53(7 BOOKS)	371
S.Y.B.COM	42	42(6 BOOKS)	252
T.Y.B.COM	45	45(6 BOOKS)	270

YEAR: 2020-21

CLASS	NO. OF STUDENTS	NO. OF BOOKS.	TOTAL NO. OF BOOK ISSUED
F.Y.B.COM	37	37(7 BOOKS)	238
S.Y.B.COM	36	36(6 BOOKS)	216
T.Y.B.COM	46	46(6 BOOKS)	276

YEAR: 2021-22

CLASS	NO. OF STUDENTS	NO. OF BOOKS.	TOTAL NO. OF BOOK ISSUED
F.Y.B.COM	51	51(7 BOOKS)	357
S.Y.B.COM	36	36(6 BOOKS)	252
T.Y.B.COM	35	35(6 BOOKS)	210

YEAR: 2022-23

CLASS	NO. OF STUDENTS	NO. OF BOOKS.	TOTAL NO. OF BOOK ISSUED
F.Y.B.COM	49	49(7 BOOKS)	343
S.Y.B.COM	47	47(6 BOOKS)	282
T.Y.B.COM	52	52(6 BOOKS)	312

Principal
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