

Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

### **5.1.4 QnM.**


**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

  
PRINCIPAL -  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

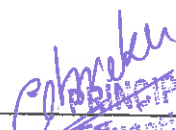
**(From 2018-19 to 2022-23)**  
**Supporting Documents**

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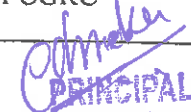
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**Chembur, Mumbai - 400 071.**

Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

### **5.1.4 QnM.**

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

*Chmela*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Year: 2018-19**

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**


23rd June 2018


**Notice**

A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Friday 29th June 2018 at 4.30 pm in the 2nd floor staff room of the college. All members are required to attend.

**Agenda**






1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on Friday 27th April 2018.
3. Constitution of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2018-19.
4. Any other matter with the permission of the Chair


  
Dr. Padma Rangan  
Principal


  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Friday 29th June 2018 at 4.30 pm in the 2nd floor staff room  
of the college.

The following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Padma Rangan	Chairperson	
2	Asst. Prof. Dr. Eknath Zhrekar (Prof. Incharge of Degree College)	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	

  
Dr. Padma Rangan  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



Minutes of the Mahatma Night Degree College of Arts and Commerce, Chembur, College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee held on Friday 29th June 2018 at 4.30 pm in the 2nd floor staff room of the college.

1. Principal Dr. Padma Rangan, greeted the members and welcomed them to the first meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2018-19. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on Friday 27th April 2018 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Padma Rangan said that the previous College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee be dissolved and a new committee be constituted for the academic year 2018-19.
5. Principal Dr. Padma Rangan asked the members if they would consent to continue in the committee as before. On receiving a positive response from all members the same members were nominated for the same positions for the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee AY 2018-19.
6. The College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the year 2018-19 was constituted. The new committee is as under.
7. She welcomed all the members and encouraged them to continue working in their capacity in the committee.
8. As there were no other matters to be discussed, she thanked the members and declared the meeting to be closed.

**College Grievance Redressal Cell and**

**Sexual Harassment and Anti Ragging Committee 2018-19**

Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

  
PRINCIPAL

**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
Chembur, Mumbai - 400 671.

Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur Naka, Chembur Mumbai - 71

**College Grievance Redressal Cell and Sexual Harassment and  
Anti Ragging Commitee**

**2018-19**

Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk



Dr. Padma Rangan

Principal



**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**


27th April 2019


**Notice**

A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Monday 29th April 2019 at 4.30 pm in the 2nd floor staff room of the college. All members are required to attend.

**Agenda**






1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on Friday 29th June 2018
3. Addressing the complaints received from students in the AY 2018-19
4. Feedback from members regarding the functioning of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee.
5. Any other matter with the permission of the Chair


  
Dr. Padma Rangan  
Principal


  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Monday 29th April 2019 at 4.30 pm in the 2nd floor staff  
room of the college.

The following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Padma Rangan	Chairperson	
2	Asst. Prof. Dr. Eknath Zhrekar (Prof. Incharge of Degree College)	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	

  
Dr. Padma Rangan  
Principal

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 406 011.

Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur,  
College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee  
held on Monday 29th April 2019 at 4.30 pm in the 2nd floor staff room of the college.

1. Principal Dr. Padma Rangan, greeted the members and welcomed them to the second and concluding meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2018-19. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th June 2018 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Padma Rangan asked whether any written complaints were received by the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee in the academic year 2018-19.
5. Dr. Eknath Zhrekar said that the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee had not received any complaints in the AY 2018-19. She confirmed this information with all the other members present.
6. Dr. Padma Rangan declared, "There were no complaints registered with the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee by the students for the AY 2018-19."
7. Principal Dr. Padma Rangan asked the members if they had any feed back to give rewarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee. All the members agreed that the committee had no problems and that they had good communication and coordination amongst themselves.
8. She thanked all the members for their contribution during the year.
9. As there were no other matters to be discussed, she thanked the members and declared the meeting to be closed.



*Chambur*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

7


### Special Cell: Committee for SC/ST

As per the UGC guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act NO. 33 OF 1989, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989. The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institution promotes the special interests of students in the reserved category. In case of any grievance in this regard, students can approach the committee for redressal.

### Members of the SC/ST Committee: 2018-19

Sr. No.	Name	Designation	Contact No.	Caste	Gender	Signature
1	Dr. Eknath Zhrekar	Asst. Professor	9224151450	SC	M	
2	Asst. Prof. Tushar Pawar	Asst. Professor	8097631237	SC	M	

  
Principal

  
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Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
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### **5.1.4 QnM.**

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Year: 2019-20**

*Chmeka*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**


22nd June 2019


**Notice**

A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Friday 29th June 2019 at 4.30 pm in the 2nd floor staff room of the college. All members are required to attend.

**Agenda**

5. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
6. Reading of the minutes of the meeting held on Friday 29th April 2019.
7. Constitution of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2019-20.
8. Any other matter with the permission of the Chair






  
Dr. Padma Rangan  
Principal


  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.




Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Friday 29th June 2019 at 4.30 pm in the 2nd floor staff room  
of the college.

The following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Padma Rangan	Chairperson	
2	Asst. Prof. Dr. Eknath Zhrekar (Prof. Incharge of Degree College)	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	

  
Dr. Padma Rangan  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400071.

Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur, College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee held on Friday 29th June 2019 at 4.30 pm in the 2nd floor staff room of the college.

1. Principal Dr. Padma Rangan, greeted the members and welcomed them to the first meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2019-20. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on Friday 29th April 2019 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Padma Rangan said that the previous College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee be dissolved and a new committee be constituted for the academic year 2019-20.
5. Principal Dr. Padma Rangan asked the members if they would consent to continue in the committee as before. On receiving a positive response from all members the same members were nominated for the same positions for the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee AY 2019-20.
6. The College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the year 2019-20 was constituted.
7. She welcomed all the members and encouraged them to continue working in their capacity in the committee.
8. As there were no other matters to be discussed, she thanked the members and declared the meeting to be closed.

College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee 2019-20


Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 074.

Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur Naka, Chembur Mumbai - 71

**College Grievance Redressal Cell and Sexual Harassment and  
Anti Ragging Commitee**

**2019-20**

Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

Dr. Padma Rangan

Principal

**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

27th April 2020


**Notice**


An online meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Wednesday 29th April 2020 at 4.30 pm on zoom platform. All members are required to attend. Zoom link will be shared.

The Zoom link will be shared with members before the start of the meeting.

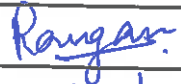



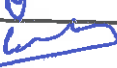
**Agenda**


1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on 29th June 2019
3. Addressing the complaints received from students in the AY 2019-20
4. Feedback from members regarding the functioning of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee.
5. Any other matter with the permission of the Chair.


  
Dr. Padma Rangan  
Principal

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai 71

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Wednesday 29th April 2020 at 4.30 pm on Zoom platform.

Sr. No.	Name		Signature
1	Principal Dr. Padma Rangan	Chairperson	
2	Asst. Prof. Dr. Eknath Zhrekar (Prof. Incharge of Degree College)	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	

  
Dr. Padma Rangan  
Principal

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 074.

Minutes of the online of Mahatma Night Degree College of Arts and Commerce ,  
Chembur, College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee held on Wednesday 29th April 2020 at 4.30 pm on Zoom platform.



1. Principal Dr. Padma Rangan, greeted the members and welcomed them to the second and concluding meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2019-20. She enquired about the health and well being of all the members during the difficult Covid 19 pandemic period. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th June 2019 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Padma Rangan asked whether any written complaints were received by the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee in the academic year 2019-20.
5. As all the students and teachers remained indoors during the last two months of AY 2019-20 pandemic period However, they did attend college for the major part of 2019-20 and there was online interaction among students in the last few months. Dr. Eknath Zhrekar said that the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee had not received any complaints in the AY 2019-20. She confirmed this information with all the other members present.
6. Dr. Padma Rangan declared, "There were no complaints registered with the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee by the students for the AY 2019-20."
7. Principal Dr. Padma Rangan asked the members if they had any feed back to give rewarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee. All the members agreed that the committee had no problems and that they had good communication and coordination amongst themselves.
8. She thanked all the members for their contribution during the year.
9. As there were no other matters to be discussed, she thanked the members and declared the meeting to be closed.

*Cehmsku*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

### Special Cell: Committee for SC/ST

As per the UGC guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act NO. 33 OF 1989, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989. The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institution promotes the special interests of students in the reserved category. In case of any grievance in this regard, students can approach the committee for redressal.

### Members of the SC/ST Committee: 2019-20

Sr. No.	Name	Designation	Contact No.	Caste	Gender	Signature
1	Dr. Eknath Zhrekar	Asst. Professor	9224151450	SC	M	
2	Asst. Prof. Tushar Pawar	Asst. Professor	8097631237	SC	M	

  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

### **5.1.4 QnM.**

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

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**Year: 2020-21**

*Amaku*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.



**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**


22nd June 2020


**Notice**

A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Monday 29th June 2020 at 4.30 pm on Zoom platform. All members are required to attend. Link will be shared.




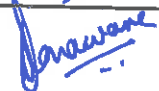
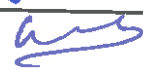
**Agenda**


1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on Friday 29th April 2020.
3. Constitution of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2020-21.
4. Any other matter with the permission of the Chair


  
Dr. Padma Rangan  
Principal

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Friday 29th June 2020 at 4.30 pm on Zoom Platform. The  
following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Padma Rangan	Chairperson	
2	Asst. Prof. Dr. Eknath Zhrekar (Prof. Incharge of Degree College)	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	

  
Dr. Padma Rangan  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur,  
College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee  
held on Monday 29th June 2020 at 4.30 pm on Zoom platform.

1. Principal Dr. Padma Rangan, greeted the members and welcomed them to the first meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2020-21. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th April 2020 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Padma Rangan said that the previous College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee be dissolved and a new committee be constituted for the academic year 2020-21.
5. Principal Dr. Padma Rangan asked the members if they would consent to continue in the committee as before. On receiving a positive response from all members the same members were nominated for the same positions for the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee AY 2020-21.
6. The College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the year 2020-21 was constituted.
7. She welcomed all the members and encouraged them to continue working in their capacity in the committee.
8. As there were no other matters to be discussed, she thanked the members and declared the meeting to be closed.

College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee 2020-21

Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur Naka, Chembur Mumbai - 71

**College Grievance Redressal Cell and Sexual Harassment and  
Anti Ragging Committee**

**2020-21**

Chairman Principal: Dr. Padma V. Rangan

Member Secretary: Asst. Prof. Dr. Eknath Zhrekar Pro. Incharge of Degree College

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce


Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk



Dr. Padma Rangan

Principal

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

27th April 2021

**Notice**

An online meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Thursday 29th April 2021 at 4.30 pm on zoom platform. All members are required to attend.

The Zoom link will be shared with members before the start of the meeting.

**Agenda**


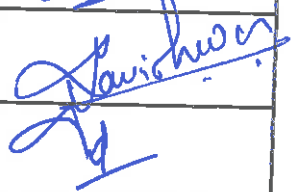



1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on Monday 29th June 2020
3. Addressing the complaints received from students in the AY 2020-21
4. Feedback from members regarding the functioning of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee.
5. Any other matter with the permission of the Chair



Dr. Eknath Zhrekar  
Principal



Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Thursday 29th April 2021 at 4.30 pm on Zoom platform.

Sr. No.	Name		Signature
1	Principal Dr. Eknath Zhrekar	Chairperson	
2	Asst. Prof. Dr. Anaya Markandeya	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	




Dr. Eknath Zhrekar  
Principal



PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Minutes of the online of Mahatma Night Degree College of Arts and Commerce ,  
Chembur, College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee held on Thursday 29th April 2021 at 4.30 pm on Zoom platform.


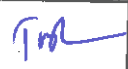
1. Principal Dr. Eknath Zhrekar, greeted the members and welcomed them to the second and concluding meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2020-21. He enquired about the health and well being of all the members during the difficult Covid 19 pandemic period. He appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th June 2020 were read out by Dr. Anaya Markandeya.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Eknath Zhrekar asked whether any written complaints were received by the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee in the academic year 2020-21.
5. As all the students and teachers remained indoors in the AY 2020-21 pandemic period, they did attend college and meet face-to-face. However, there was online interaction among students. Dr. Anaya Markandeya said that the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee had not received any complaints in the AY 2020-21. He confirmed this information with all the other members present.
6. Eknath Zhrekar declared, "There were no complaints registered with the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee by the students for the AY 2020-21."
7. Principal Dr. Eknath Zhrekar asked the members if they had any feed back to give regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee. All the members agreed that the committee had no problems and that they had good communication and coordination amongst themselves.
8. She thanked all the members for their contribution during the year.
9. As there were no other matters to be discussed, he thanked the members and declared the meeting to be closed.

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.


### Special Cell: Committee for SC/ST

As per the UGC guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act NO. 33 OF 1989, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989. The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institution promotes the special interests of students in the reserved category. In case of any grievance in this regard, students can approach the committee for redressal.

### Members of the SC/ST Committee: 2020-21

Sr. No.	Name	Designation	Contact No.	Caste	Gender	Signature
1	Dr. Eknath Zhrekar	Asst. Professor	9224151450	SC	M	
2	Asst. Prof. Tushar Pawar	Asst. Professor	8097631237	SC	M	

  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

### 5.1.4 QnM.

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Year: 2021-22**

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

23rd June 2021

**Notice**


A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Tuesday 29th June 2021 at 4.30 pm on Zoom platform. All members are required to attend. Link will be shared.

**Agenda**

1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on Thursday 29th April 2021.
3. Constitution of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2021-22.
4. Any other matter with the permission of the Chair





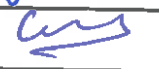


Dr. Eknath Zhrkar  
Principal




**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on 29th June 2021 at 4.30 pm on Zoom platform. The following  
members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Eknath Zhrekar	Chairperson	
2	Asst. Prof. Dr. Anaya Markandeya	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	



Dr. Eknath Zhrekar  
Principal



Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur,  
College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee  
held on 29th June 2021 at 4.30 pm on Zoom platform.

1. Principal Dr. Eknath Zhrekar, greeted the members and welcomed them to the first meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2021-22. He appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th April 2021 were read out by Dr. Anaya Markandeya.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Eknath Zhrekar said that the previous College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee be dissolved and a new committee be constituted for the academic year 2021-22.
5. Principal Dr. Eknath Zhrekar said that Dr. Anaya Markandeya be appointed Member Secretary of the Committee. On receiving a positive response from all members the members were nominated for the positions on the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee AY 2021-22.
6. The College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the year 2021-22 was constituted.
7. He welcomed all the members and encouraged them to continue working in their capacity in the committee.
8. As there were no other matters to be discussed, he thanked the members and declared the meeting to be closed.

College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee 2021-22


Chairman Principal: Dr. Eknath Zhrekar

Member Secretary: Dr. Anaya Markandeya

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 011. 22

Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur Naka, Chembur Mumbai - 71

**College Grievance Redressal Cell and Sexual Harassment and  
Anti Ragging Committee**

**2021-22**

Chairman Principal: Dr. Eknath Zhrekar

Member Secretary: Dr. Anaya Markandeya

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Ajit Pandey Sr Clerk

Dr. Eknath Zhrekar

Principal

PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

27th April 2022

**Notice**

An online meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Friday 29th April 2022 at 4.30 pm in the 2nd floor 202. All members are required to attend.


The Zoom link will be shared with members before the start of the meeting.

**Agenda**

1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on 29th June 2021
3. Addressing the complaints received from students in the AY 2021-22
4. Feedback from members regarding the functioning of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee.
5. Any other matter with the permission of the Chair


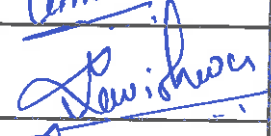


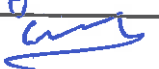


Dr. Eknath Zhrekar  
Principal




**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 974.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on 29th April 2022 at 4.30 pm in 2nd floor staff room.

Sr. No.	Name		Signature
1	Principal Dr. Eknath Zhrekar	Chairperson	
2	Asst. Prof. Dr. Anaya Markandeya	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Ajit Pandey Sr. Clerk	Member	



Dr. Eknath Zhrekar  
Principal



PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Minutes of the online of Mahatma Night Degree College of Arts and Commerce ,  
Chembur, College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee held on 29th April 2022 at 4.30 pm in the second floor staff room no. 202.

1. Principal Dr. Eknath Zhrekar, greeted the members and welcomed them to the second and concluding meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2021-22. He appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th June 2021 were read out by Dr. Anaya Markandeya.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Eknath Zhrekar asked whether any written complaints were received by the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee in the academic year 2021-22.
5. Dr. Anaya Markandeya said that the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee had not received any complaints in the AY 2021-22. He confirmed this information with all the other members present.
6. Dr. Eknath Zhrekar declared, "There were no complaints registered with the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee by the students for the AY 2020-21."
7. Principal Dr. Eknath Zhrekar asked the members if they had any feed back to give regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee. All the members agreed that the committee had no problems and that they had good communication and coordination amongst themselves.
8. He thanked all the members for their contribution during the year.
9. As there were no other matters to be discussed, he thanked the members and declared the meeting to be closed.



*abrekar*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 671.



### Special Cell: Committee for SC/ST

As per the UGC guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act NO. 33 OF 1989, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989. The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institution promotes the special interests of students in the reserved category. In case of any grievance in this regard, students can approach the committee for redressal.

### Members of the SC/ST Committee: 2021-22

Sr. No.	Name	Designation	Contact No.	Caste	Gender	Signature
1	Dr. Eknath Zhrekar	Asst. Professor	9224151450	SC	m	
2	Asst. Prof. Tushar Pawar	Asst. Professor	8097831287	SC	m	

Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

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Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

### **5.1.4 QnM.**

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Year: 2022-23**

*Ohmika*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

23rd June 2022

**Notice**


A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Wednesday 29th June 2022 at 4.30 pm in the 2nd floor staff room no. 202. All members are required to attend.

**Agenda**

1. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
2. Reading of the minutes of the meeting held on 29th April 2022.
3. Constitution of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2022-23.
4. Any other matter with the permission of the Chair


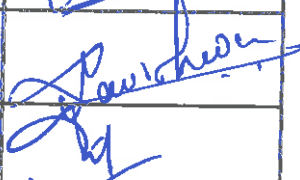





Dr. Eknath Zhrkar  
Principal




PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on 29th June 2022 at 4.30 pm in the 2nd floor staff room no.  
202. The following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Eknath Zhrekar	Chairperson	
2	Asst. Prof. Dr. Anaya Markandeya	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Dinesh Kunder	Member	



Dr. Eknath Zhrekar  
Principal

  
- PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 409 071.

Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur,  
College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee  
held on 29th June 2021 at 4.30 pm in the 2nd floor staff room no. 2020.

1. Principal Dr. Eknath Zhrekar, greeted the members and welcomed them to the first meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2022-23. He appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th April 2023 were read out by Dr. Anaya Markandeya.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Eknath Zhrekar said that the previous College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee be dissolved and a new committee be constituted for the academic year 2022-23.
5. Principal Dr. Eknath Zhrekar requested for the same members to continue on their positions for the AY 2022-23. On receiving a positive response from all members the members were nominated for the same positions on the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee AY 2022-23.
6. The College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the year 2022-23 was constituted.
7. He welcomed all the members and encouraged them to continue working in their capacity in the committee.
8. As there were no other matters to be discussed, he thanked the members and declared the meeting to be closed.

College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee 2022-23


Chairman Principal: Dr. Eknath Zhrekar

Member Secretary: Dr. Anaya Markandeya

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Dinesh Kunder

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 074.

35

Mahatma Education Society's  
Mahatma Night Degree College of Arts and Commerce  
Chembur Naka, Chembur Mumbai - 71

**College Grievance Redressal Cell and Sexual Harassment and  
Anti Ragging Committee**

**2022-23**

Chairman Principal: Dr. Eknath Zhrekar

Member Secretary: Dr. Anaya Markandeya

Member: Associate Prof. Dr. Lata Krishnan Head, Department of Commerce

Member: Mr. Dharmendra Sonawane Office Superintendent

Member: Mr. Dinesh Kundar

Dr. Eknath Zhrekar

Principal

PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Mahatma Night Degree College of Arts and Commerce  
Chembur, Mumbai 71**

27th April 2023

**Notice**


A meeting of the members of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee is scheduled on Saturday 29th April 2023 at 4.30 pm in the 2nd floor staff room of the college. All members are required to attend.

**Agenda**

6. Opening remarks by Chairperson regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee of the college.
7. Reading of the minutes of the meeting held on 29th June 2022
8. Addressing the complaints received from students in the AY 2022-23
9. Feedback from members regarding the functioning of College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee.
10. Any other matter with the permission of the Chair




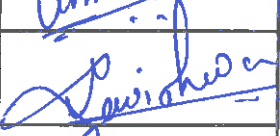



Dr. Eknath Zhrekar  
Principal




PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

Attendance Sheet for the Mahatma Night Degree College of Arts and Commerce  
Chembur College Grievance Redressal Cell and Sexual Harassment and Anti Ragging  
Committee meeting held on Monday 29th April 2023 at 4.30 pm in the 2nd floor staff  
room of the college.

The following members were present for the meeting:

Sr. No.	Name		Signature
1	Principal Dr. Eknath Zhrekar	Chairperson	
2	Asst. Prof. Dr. Anaya Markandeya	Member Secretary	
3	Dr. Lata Krishnan Head, Department of Commerce	Member	
4	Mr. Dharmendra Sonawane Office Superintendent	Member	
5	Mr. Dinesh Kunder	Member	

  
Dr. Eknath Zhrekar  
Principal

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



Minutes of the Mahatma Night Degree College of Arts and Commerce , Chembur,  
College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee  
held on Monday 29th April 2023 at 4.30 pm in the 2nd floor staff room of the college.

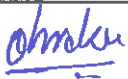

1. Principal Dr. Eknath Zhrekar, greeted the members and welcomed them to the second and concluding meeting of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee for the academic year 2022-23. She appreciated the efforts put in by all the members and requested them to continue with the good work they were doing.
2. The minutes of the meeting held on 29th June 2023 were read out by Dr. Eknath Zhrekar.
3. The minutes were in order and accepted by all the members present at the meeting.
4. Principal Dr. Eknath Zhrekar asked whether any written complaints were received by the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee in the academic year 2022-23.
5. Dr. Eknath Zhrekar said that the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee had not received any complaints in the AY 2022-23. He confirmed this information with all the other members present.
6. Dr. Eknath Zhrekar declared, "There were no complaints registered with the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee by the students for the AY 2022-23."
7. Principal Dr. Eknath Zhrekar asked the members if they had any feedback to give regarding the functioning of the College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee. All the members agreed that the committee had no problems and that they had good communication and coordination amongst themselves.
8. He thanked all the members for their contribution during the year.
9. As there were no other matters to be discussed, he thanked the members and declared the meeting to be closed.

  
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### Special Cell: Committee for SC/ST

As per the UGC guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act NO. 33 OF 1989, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989. The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institution promotes the special interests of students in the reserved category. In case of any grievance in this regard, students can approach the committee for redressal.

### Members of the SC/ST Committee: 2022-23

Sr. No.	Name	Designation	Contact No.	Caste	Gender	Signature
1	Dr. Eknath Zhrekar	Asst. Professor	9224151450	SC	M	
2	Dr. Tushar Pawar	Asst. Professor	809763/287	SC	M	

  
Principal

  
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ज्ञान-विकास विद्युत्कारणे

प्रो. रजनीश जैन  
सचिव

**Prof. Rajnish Jain**  
Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास विभाग, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

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E-mail : secy.ugc@nic.in

F.No. 14-4/2012(CPP-II)

7<sup>th</sup> December, 2018

**PUBLIC NOTICE**

**ON**

**UGC (GRIEVANCE REDRESSAL) REGULATIONS, 2018**

UGC had notified UGC (Grievance Redressal) Regulations, 2012 in official Gazette of India on **23<sup>rd</sup> March, 2013**. These regulations were aimed at addressing and effectively resolving grievances of students related to Higher Educational Institutions.

The UGC had received a number of responses on these regulations and hence constituted an Expert Committee to revisit UGC (Grievance Redressal) Regulations, 2012. The draft University Grants Commission (Grievance Redressal of Students) Regulations, 2018 prepared by the Committee is attached herewith for observations and suggestions of stakeholders. The feedback and comments on the above draft may be sent to UGC via email [grmhei.2018@gmail.com](mailto:grmhei.2018@gmail.com) on or before **31<sup>st</sup> December, 2018**.

**(Prof. Rajnish Jain)**

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**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002**

**NOTIFICATION**

**F.No.14-4/2012 (CPP-II)**

New Delhi, the \_\_ October, 2018

In exercise of the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations:

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT:**

- a) These regulations shall be called as the University Grants Commission (Grievance Redressal of Students) Regulations, 2018.
- b) They shall apply to all HEIs, whether established or incorporated by or under a Central Act or a State Act, and every institution recognised by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a university declared as such under Section 3 of the said Act.
- c) They shall come into force from the date of their publication in the Official Gazette.

**2. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:**

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (b) "aggrieved student" means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a person seeking admission to any institution of higher education;
- (c) "college" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any

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qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;

(d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.

(e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;

(f) "grievances" include the following complaints of the aggrieved students, namely:

- i. making admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the admission process adopted by the institution;
- iii. refusing admission in accordance with the declared admission policy of the institution;
- iv. non publication of prospectus, (either hard copy / online) as specified in these regulations;
- v. publishing any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified in the declared admission policy to be charged by such institution;

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- viii. breach in reservation policy in admission as may be applicable;
  - ix. nonpayment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
  - x. delay in conduct of examinations or declaration of results beyond the specified schedule in the academic calendar;
  - xi. on provision of student amenities as may have been promised or required to be provided by the institution;
  - xii. non transparent or unfair evaluation practices;
  - xiii. Refund of fees, in case a student withdraws the admission within the stipulated time as mentioned in the prospectus, as notified by the Commission from time to time.
- (g) "Department Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a Department.
- (h) "Institutional Grievance Redressal Committee" means a committee constituted under these regulations, at the level of an Institution.
- (i) "College Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a college.
- (j) "University Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a University.
- (k) "Higher Educational Institution" means a University within the meaning of clause (f) of Section 2, a college within the meaning of clause (b) of sub-section (1) of Section 12A, and an institution deemed to be a University declared under Section 3, of the University Grants Commission Act, 1956;
- (l) "Institution" for the purposes of these regulations, means any university, college or such other institutions, as the case may be;
- (m) "Office of profit" means an office which is capable of yielding a profit or pecuniary gain, and to which some pay, salary, emolument, remuneration or non-compensatory allowance is attached;

(n) "Ombudsperson" means the Ombudsperson appointed under these regulations;

(o) "University" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

### 3. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

- i. Every higher educational institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:
  - (a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;
  - (b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;
  - (c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;
  - (d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;

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- (e) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
- (f) rules / regulations for imposition and collection of any fines specified heads or categories, minimum and maximum fine may be imposed.
- (g) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student;
- (h) details of the teaching faculty, including their educational qualifications, alongwith the category they belong to Regular / visiting — and teaching experience of every member of its teaching faculty.
- (i) information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution.
- (k) any other information as may be specified by the Commission:

Provided that an institution shall publish / upload information referred to in items (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in different newspapers and through other media:

- ii. Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its



publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

#### **4. GRIEVANCE REDRESSAL COMMITTEES (GRC):**

##### **A. Department Grievance Redressal Committee (DGRC)**

- (i) In case of universities, all complaints relating to a department shall first be addressed to Department Grievance Redressal Committee (DGRC) to be constituted at the level of departments/school/center whose composition shall be as follows:
  - a) Head of the Department / School / Center – Chairperson
  - b) a Professor from outside the department / school / center to be nominated by the Head of HEI – Member
  - c) A faculty member well-versed with grievance redressal mechanism to be nominated by the Head of the Department – Member.
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The DGRC shall follow the principles of natural justice while deciding the grievances of the students.
- (v) The DGRC shall make efforts to resolve the grievance within the stipulated period and shall submit its report to the Head of the Institution within a period of 15 days from the date of receipt of complaint to the DGRC.
- (vi) The DGRC shall provide a copy of the report to the aggrieved person(s).

##### **B. Institutional Grievance Redressal Committee (IGRC)**

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- (i) The complaints not related to departments/schools / center and the grievances not resolved at the DGRC shall be referred to the Institutional Grievance Redressal Committee (IGRC) to be constituted by Head of the HEI, whose composition shall be as follows:
- (a) Pro-Vice Chancellor / Dean/ Senior academician of HEI – Chairperson.
  - (b) Dean of students/Dean, Students Welfare
  - (c) Two senior academicians other than Chairperson.
  - (d) Proctor / Senior academician
- (ii) The above Committee shall be approved by the statutory body of institution (Executive Council or its equivalent).
- (iii) The Chairperson of IGRC and DGRC shall not be the same. The tenure of the Committee members shall be two years.
- (iv) The quorum for the meetings shall be three, including Chairperson.
- (v) The IGRC shall consider the recommendation of DGRC while giving its recommendations. However, the IGRC shall have the power to review recommendations of the DGRC.
- (vi) The IGRC shall follow the principles of natural justice while deciding the grievances.
- (vii) The IGRC shall send the report and the recommendations to the Head of the HEI within in a period of 15 workings days from the date of receipt of grievance, or appeal or recommendations of the DGRC.
- (viii) The IGRC shall provide a copy of the report to the aggrieved person(s).

C. College Grievance Redressal Committee (CGRC)

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- (i) In case of colleges, all complaints shall first be addressed to College Grievance Redressal Committee (CGRC) whose composition shall be as follows:
- a) Principal of the college -Chairperson
  - b) Two senior faculty members nominated by the principal of the College.
- (ii) The tenure of the members shall be two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The CGRC shall follow the principles of natural justice while considering the grievances of the students.
- (v) The CGRC shall send the report and recommendations to the Vice-Chancellor of the affiliating university within a period of 15 days of receiving the complaint.

**D. University Grievance Redressal Committee (UGRC)**

- (i) In case of grievances not resolved by CGRC, it shall be referred to University Grievance Redressal Committee (UGRC) for which the Vice-chancellor of the affiliating university shall constitute a University Grievance Redressal Committee (UGRC) consisting of five members for a individual colleges or a group of colleges keeping in view the location of the college(s). The UGRC shall be constituted by the Vice-chancellor of the affiliating university consisting of :
- a) A senior Professor of the university – Chairperson
  - b) Dean, Student Welfare or its equivalent - Member
  - c) Three Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice-Chancellor – Members
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.

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(iv) The CGRC shall follow the principle of normal justice while deciding the grievance of the students.

(v) The CGRC shall send the report and the recommendations to the principal of the college within a period of 15 days of receiving the complaint.

E. Any person aggrieved by the decision of the Institutional Grievance Redressal Committee or University Grievance Redressal Committee may within in a period of six days prefer an appeal to the Ombudsperson.

**5. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:**

(i) Each HEI shall appoint an Ombudsperson for redressal of grievances of students under these regulations.

(ii) The Ombudsperson shall be a person not related to the university and who is a retired Vice-Chancellor, Registrar or a faculty member who has at least ten years of experience as a Professor.

(iii) The Ombudsperson shall not be in any conflict of interest with the university, either before or after his appointment.

(iv) The Ombudsperson, or any member of his immediate family shall not -

(a) hold or have held at any point in the past, any post or, employment in any office of profit in the university;

(b) have any significant relationship, including personal, family, professional or financial, with the university;

(c) hold any position in university by whatever name called, in the administration or governance structure of the university.

(v) The Ombudsperson in a State University shall be appointed by the Executive council of the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-

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- (a) Nominee of the Governor of the State or his nominee - Chairperson
  - (b) Vice-Chancellor of a University of State to be nominated by the State Government - Member
  - (c) Vice-Chancellor of the concerned State University - Member
  - (d) Registrar of the concerned State University - Secretary (non-voting)
- (vi) The Ombudsperson in a Central University and institution deemed to be university shall be appointed by the Executive Council of the Central University or the equivalent statutory body of the Deemed to be University, as the case may be, on part - time basis from a panel of three member recommended by the search committee consisting of the following members, namely:-

- (a) Nominee of University Grants Commission - Chairperson
- (b) One Vice Chancellor from Central University to be nominated by UGC (for Central Universities) - Member

OR

One Vice Chancellor from institution deemed to be university to be nominated by the UGC (for Deemed to be Universities) - Member

- (c) The Vice Chancellor of the university - Member
  - (d) The Registrar of the university - Secretary (Non-Voting)
- (vii) The Ombudsperson shall be a part time officer appointed for a period of three years from the date he/she assumes the office and may be reappointed for another one term in the same university.
- (viii) The Ombudsperson shall be paid the sitting fee per day as per the norms of the university for hearing the cases, in addition to the reimbursement of the conveyance.

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- (ix) The Ombudsperson may be removed on charges of proven misconduct or misbehavior or as defined under these regulations, by the concerned appointing authority i.e. the Executive Council of the University.

#### 6. FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear any appeal of an applicant for admission as student or student of the university against the university or institution affiliated to it as the case may be, after the student has availed all remedies available in such institution for redressal of grievance such as IGRC / UGRC;
- (ii) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsperson. However, the issues of malpractices in the examination and evaluation processes may be referred to the Ombudsperson.
- (iii) Ombudsperson may seek the assistance of any person as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the student(s).

#### 7. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSON AND GRIEVANCE REDRESSAL COMMITTEE:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student of that institution may submit an application seeking grievance redressal.
- (ii) On receipt of any online complaint, the institution shall refer the complaint to the appropriate Grievance Redressal Committee, as the case may be, along with its comments within 15 days of receipt of complaint on online portal.
- (iii) The Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved person.

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- (iv) An aggrieved person may appear either in person or be represented by such person as may be authorized to present his/her case.
- (v) The Grievances not resolved at the appropriate Grievance Redressal Committee(s) shall be referred to the Ombudsperson.
- (vi) The institution shall co-operate with the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsperson to the Vice Chancellor.
- (vii) On the conclusion of proceedings, the Ombudsperson shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue, after giving due hearing to both the parties.
- (viii) Every order under the signature of the Ombudsperson shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (ix) The institution shall comply with the recommendations of the Ombudsperson. Any recommendations of the Ombudsperson not complied with by the institution shall be reported by the Ombudsperson to the Commission.
- (x) In case of any false or frivolous complaint, the Ombudsperson may recommend appropriate action against the complainant.

**8. INFORMATION REGARDING OMBUDSPERSON GRIEVANCE REDRESSAL COMMITTEE:**

The institution shall provide detailed information regarding provisions of Grievance Redressal Committee(s) and Ombudsperson on their website and in their prospectus prominently.

**9. CONSEQUENCES OF NON-COMPLIANCE:**

The Commission shall in respect of any institution which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal

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Committee(s), as the case may be, may proceed to take one or more of the following actions, namely:

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college;
- (f) The Commission may take necessary and appropriate action as it may deemed fit, in case of an institution deemed to be university;
- (g) recommend to the concerned State Government for necessary and appropriate action, in case of a university established or incorporated under a State Act;
- (h) The Commission may take necessary and appropriate actions against any institution for non-compliance.

Provided that no action shall be taken by the Commission under this regulation unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

(Prof. Rajnish Jain)  
Secretary

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Mahatma Jyotiba Phule Society's  
Chamber, Mumbai - 400 011.



## CGRC


COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)  
view College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee 2020-21 (.pdf)  
APPLICATION FOR REDRESSAL OF GRIEVANCE/S TO COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

### PROCEDURE AND DIRECTIVES FOR FUNCTIONING OF COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

#### 1. Role and Functions of CGRC

The CGRC shall exercise the following role and perform the following functions, namely-

- To receive the applications of the students from the portal available on the website of College/ Institute and process them further.
- To attend all applications relating to the grievances of the students.
- To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
- To hear all the concerned parties and settle grievances as early as possible.
- To counsel the students whenever necessary to resolve their grievances.
- To give advice to the students through correspondence.
- The CGRC shall not discuss with any sub-judice grievances.
- It shall make efforts to settle the disputes amicably.

  
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- To prepare and submit recommendations relating to the redressal of grievances to the concerned.
- To consider and submit recommendations and suggestion in respect of reforms in the working of various sections/units/departments/cells of the College/ Institution relating to the redressal of grievances of students.
- To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.
- To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

## **2. Appearance before CGRC**

The complainant student may appear in person. If he/she is incapable to attend / represent his/her grievances, then his/her representative (preferably parents) other than legal practitioner may be authorized to present his/her case in any proceedings before the CGRC.

## **3. Language of Proceedings of Meetings of CGRC**

Preferably Marathi language may be used in proceedings of meetings of CGRC. The complainant student can request for any other language to the CGRC.

## **4. Nature of Applications to be Entertained by the CGRC**

The grievances or common grievances of students related to College/ Institution only shall be considered by the CGRC.


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### **5. Registration of Grievances on the Portal**

- Any student desiring redressal of his grievance/s may register his/her grievance/s online on the portal available on website of his/her College/Institution.
- The student shall fill all the information required for registration and upload the supporting documents.
- The grievances with insufficient/incomplete information shall not be entertained by CGRC.

### **6. Recommendations for Final Action**


- The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the agenda.
- The Chairman and Member Secretary shall see the implementation of resolutions/ decisions made during the meeting of CGRC on top priority basis.
- The Member Secretary shall upload the Decisions/Resolutions/ Minutes/ Action Taken Report of CGRC on the portal.
- If the CGRC comes to the conclusion that any of the employees/officials is involved in misconduct, they can recommend departmental enquiry against him/her.

  
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## **7. Appeal on the Decisions**

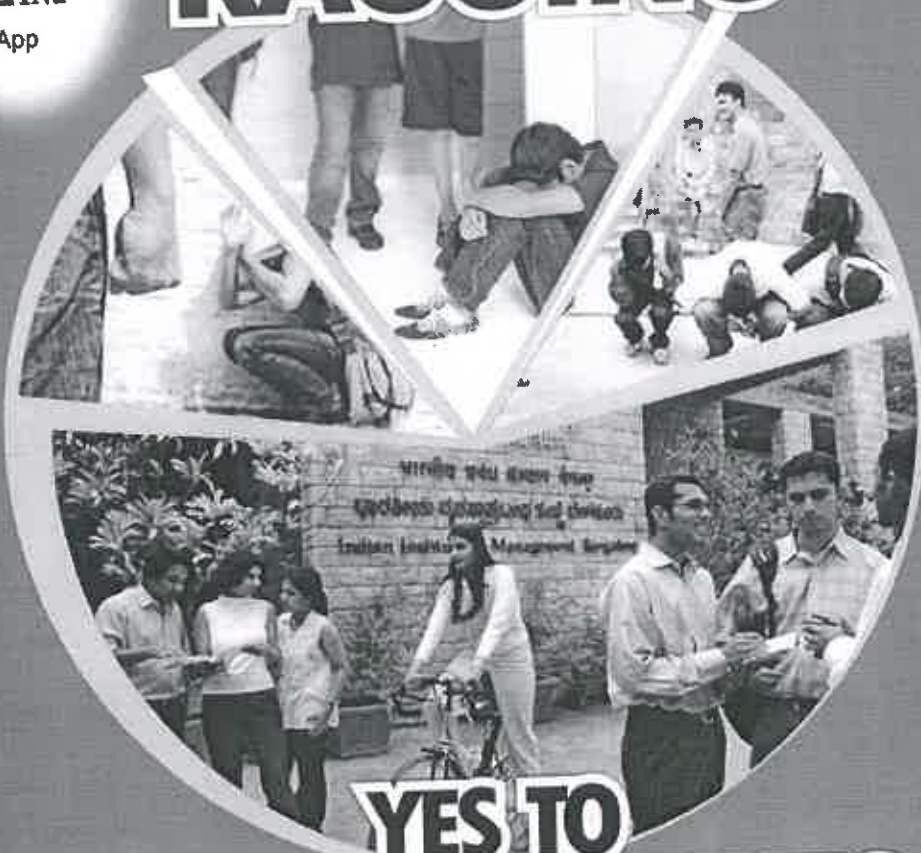
- The student may prefer an appeal on the decision given by CGRC to University Grievance Redressal Cell (UGRC) within 30 days from the receipt of the decision of the CGRC.
- In such case the student shall apply again on the portal available on the website of University of Mumbai, [www.mu.ac.in](http://www.mu.ac.in) within 30 days from the receipt of the decision of the CGRC.

  
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App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging? Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the Institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
UGC Anti-Ragging Helpline  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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Foolishly I ragged  
& got suspended

Will I get  
prosecuted?

What about my  
Job prospects?



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**MY FUTURE IS A BIG**

?

*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

Are You Being Ragged ?

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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BEFORE YOU EVEN  
THINK OF RAGGING

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App



THINK OF

Humiliation

Suspension

Blacklisting

Ruined Career

Expulsion

Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember RAGGING is for LOSERS

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

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# DON'T RAG, JUST INTERACT



Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antiragging.in](http://www.antiragging.in) to  
see UGC Anti Ragging  
Regulations

**RAGGING  
IN ANY FORM IS  
PUNISHABLE**

Are you being ragged ?

Immediately call UGC Anti Ragging Helpline  
1800-180-5522 (24X7 Toll Free)  
Or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

Issued in public interest by  
Ministry of Human Resource Development  
Department of Higher Education  
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Join hands to make your campus ragging free



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**COMPLAINT BOX**

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SUGGESTION  
Box



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- Faculty
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- Home > CGRC

### CGRC

#### COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

view College Grievance Redressal Cell and Sexual Harassment and Anti Ragging Committee 2020-21 (.pdf)


#### PROCEDURE AND DIRECTIVES FOR FUNCTIONING OF COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

#### 1. Role and Functions of CGRC

#### APPLICATION FOR REDRESSAL OF GRIEVANCE/S TO COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

The CGRC shall exercise the following role and perform the following functions, namely-

- ② To receive the applications of the students from the portal available on the website of College/ Institute and process them further.
- ② To attend all applications relating to the grievances of the students.
- ② To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
- ② To hear all the concerned parties and settle grievances as early as possible.

  
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 Chembur, Mumbai - 400071.



② The CGRC shall not discuss with any sub-judice grievances

② It shall make efforts to settle the disputes amicably.

② To prepare and submit recommendations relating to the redressal of grievances to the concerned.

② To consider and submit recommendations and suggestion in respect of reforms in the working of various sections/units/departments/cells of the College/ Institution relating to the redressal of grievances of students.

② To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.

② To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

## 2. Appearance before CGRC

The complainant student may appear in person. If he/she is incapable to attend / represent his/her grievances, then his/her representative (preferably parents) other than legal practitioner may be authorized to present his/her case in any proceedings before the CGRC.

## 3. Language of Proceedings of Meetings of CGRC

Preferably Marathi language may be used in proceedings of meetings of CGRC. The complainant student can request for any other language to the CGRC.

*Almkin*

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# APPLICATION FOR REDRESSAL OF Grievance/s to CGRC

Alumni

CGRC: Grievances of Common Activities of students related to NIPTE

E-Resources

Institution only shall be considered by the CGRC.

To,  
The Chairman,  
College Grievance Redressal Cell (CGRC),

Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,  
I/We am/are hereby forwarding my/our application for Redressal of Grievance/s. Kindly accept it and do the further processing. My/our personal details and particulars about my/our grievances are as follows:

lata@mes.ac.in Switch account

Not shared

\* Indicates required question

First Name of the Student \*

Your answer

*Calmku*

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Chandrapur, Ward No. 1 - 400 071.

Middle Name of the Student \*

Your answer

## 5. Registration of Grievances on the Portal

- Any student desiring redressal of his grievance/s may register his/her grievance/s online on the portal available on website of his/her College/Institution.
- The student shall fill all the information required for registration and upload the supporting documents.
- The grievances with insufficient/incomplete information shall not be entertained by CGRC.

## 6. Recommendations for Final Action

- The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the agenda.
- The Chairman and Member Secretary shall see the implementation of resolutions/ decisions made during the meeting of CGRC on top priority basis.
- The Member Secretary shall upload the Decisions/Resolutions/ Minutes/ Action Taken Report of CGRC on the portal.
- If the CGRC comes to the conclusion that any of the employees/officials is involved in misconduct, they can recommend departmental enquiry against him/her.



- About ▾
- Academics ▾
- Faculty ▾
- Students ▾
- Alumni ▾
- CGRC
- IQAC ▾
- CDC ▾
- Activities ▾
- Research ▾
- NIRF
- E-Resources ▾

Your answer

Department \*

Your answer

Residential Address of the Student \*

Your answer

Permanent Address of the Student \*

Your answer

Email of the Student \*

Your answer

Mobile No. of the Student \*

*Cohmeka*

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- About ▾
- Academics ▾
- Faculty ▾
- Students ▾
- Alumni ▾
- CGRC
- IQAC ▾
- CDC ▾
- Activities ▾
- Research ▾
- NIRF
- E-Resources ▾

WhatsApp No. of the Student \*

Your answer

Landline No. of the Student (If Any)

Your answer

Faculty \*

- Commerce and Management (Commerce, Management)

Programme of Study \*

- UG

Class \*

- FYBCOM A
- FYBCOM B
- SYBCOM A

*Celmeku*  
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 Nagar, Mumbai - 400 004

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- Home
- Academics
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- CDC
- Activities
- Research
- NIRF
- E-Resources

Year of Study \*

First

Second

Third

Roll No \*

Your answer

Name of the Teacher/s / Officer/s / Staff /Section/s / \*  
Department/s against whom the Complaint is to be Lodged

Your answer

Nature of Grievance/s in which Redressal is Sought \*

Your answer

*Chmku*

**INTERNAL**  
 Mahatma Night Degree College of Arts & Commerce  
 Mahatma Night Degree College of Arts & Commerce  
 Chembur, Mumbai - 400 071.

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The following e-mail addresses:

mahatmandcgrievance@mes.ac.in

Faculty >

Students >

Alumni >

CGRC

IQAC >

CDC >

Activities >

Research >

NIRF

E-Resources >

Your answer

Declaration from the Student/s. I/We hereby declare that \*  
the above information furnished by me/us is true to the  
best of my/our knowledge. In case if it is turned false I/We  
am/are personally responsible for the punishment.

Date

dd/mm/yyyy

Place \*

Your answer

Submit

Clear form

Never submit passwords through Google Forms.

*Chmken*  
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Campus, Pimpri - 411 004

### 7. Appeal on the Decisions

- The student may prefer an appeal on the decision given by CGRC to University Grievance Redressal Cell (UGRC) within 30 days from the receipt of the decision of the CGRC.

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CGRC

Alumni

Students

Faculty

About

the receipt of the decision of the CGRC.



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Designed by VIDYADHAN EDUCATIONAL DEVELOPMENT LIMITED

COMPANIES: PANVEL | NEW PANVEL | KHANDA | PASAYANI | GORAI | CHEMBUR

*Signature*  
PRESIDENTIAL  
Mahatma Education Society's  
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