


Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

**1.2.1 QnM**  
**Number of Add on/ Certificate/  
Value Added Programmes offered  
During Last Five Years**

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**2022-23**



MAHATMA EDUCATION SOCIETY'S  
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE  
CHEMBUR NAKA, MUMBAI- 400 071.  
(NAAC Re-Accredited Grade "B++" CGPA 2.89)

*Pillai*

### Bridge Course For F.Y.B.Com

#### ABOUT MAHATMA EDUCATION SOCIETY

Mahatma Education Society (MES) embarked upon its mission of "Education for All" with the Chembur English High School in the year 1970. The vision, dedication, global outlook, tenacious struggle and undaunted spirit of the Chairman and C.E.O., Dr. K.M. Vasudevan Pillai and the forward looking, untiring energy of the Secretary and Chairperson, Management Board Dr. (Mrs.) Daphne Pillai have now transformed the Mahatma Education Society into a vast educational organization.

The Society now manages a total of 48 educational institutions, spanning over seven campuses which provide quality education, from kindergarten to post graduate professional courses in the faculty of Engineering, Architecture, Management, Teacher Training, Arts, Science and Commerce to more than 35,000 students with 2000 teachers and 1500 members of non-teaching staff

#### ABOUT MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE

Mahatma Night Degree College of Arts and Commerce is permanently affiliated to the University of Mumbai since 1997. The college was established in 1986 with the primary objective of providing facilities for higher education for less privileged youth who cannot become full time students at day colleges.

The college is located at Chembur, a central suburb of Mumbai. With a very modest beginning of merely 60 students, today the college has a large student fraternity exceeding 1,400 ambitious learners and a galaxy of committed and dedicated teachers of high caliber.

The college runs the three-year integrated B.Com. (Regular) Degree Course of the University of Mumbai. Catering to the need of the economically underprivileged students of the city, who are part time learners, employed during the day, the college has been contributing to the upliftment of the academically and economically challenged section of the society by empowering and equipping the first-generation learners to become better citizens.

The college is Re-accredited (3rd Cycle) "B++" Grade with CGPA 2.89 by the Council of Assessment and Accreditation (NAAC) in the year 2016 and also recognised by the UGC u/s 2(f) and 12(B) of the UGC Act, 1956 for Central assistance since the year 2009. Under the able guidance and leadership of our visionaries Dr. K. M. Vasudevan Pillai, Chairman and CEO-Mahatma Education Society and Dr. Daphne Pillai, Secretary and Chairperson Management Board of MES, the college has made great strides in their social responsibility contributing to society at large.

Mahatma Education Society's  
 Mahatma Night Degree College of Arts & Commerce  
 Chembur, Mumbai-400 071  
**PRINCIPAL**  
*Anaya*

#### ABOUT CERTIFICATE COURSE

Title of the Course:  
"Fundamentals of Accounting and Finance."

#### Objectives of the Course:

It is observed that the students from Science, Arts or Vocational courses (at HSC level) also take admission in First Year Commerce. Therefore, do not have basic knowledge of terminologies, rules of accounting like debit, credit etc. Further the students from Commerce background also need a revision of the said knowledge. Thus, the course is aimed at the following objective.

- ✦ To make students understand the fundamentals of Accountancy and Finance which includes,
  - Terminologies of Accountancy and Finance
  - Golden Rules of Accounting
  - Journal Entries
  - Preparation of Ledgers

#### Outcome of the course:

At the end of the course, it is expected that the students will be

1. Familiar with the basics Accounting and Finance terminologies
2. Familiar with the Golden Rules of Accounting
3. Able to pass the journalise the entries
4. Able to prepare the ledgers accounts.

#### Syllabus and Duration of the course:

✦ Basic terms which are used in the day-to-day business activities and accounting of the business.
✦ Golden rules for: Personal Account <ul style="list-style-type: none"> <li>● Nominal Account</li> <li>● Real Account</li> <li>● Artificial Account</li> </ul>
✦ Journal Entries (Basics) related to FYJC
✦ Preparation of ledger

Duration: 15 Days (30 Hrs.)

Name of Course Coordinator: Dr. Anaya Aditya Markandeya

Course Fee: Nil



MAHATMA EDUCATION SOCIETY'S  
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE  
CHEMBUR NAKA, MUMBAI- 400 071.  
(NAAC Re-Accredited Grade "B++" CGPA 2.89)

*Pillai*

### Bridge Course - S.Y.B.Com

#### ABOUT MAHATMA EDUCATION SOCIETY

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The college runs the three-year integrated B.Com. (Regular) Degree Course of the University of Mumbai. Catering to the need of the economically underprivileged students of the local area, who are part time learners, employed during the day, the college has been contributing to the upliftment of the academically and economically challenged section of the society by empowering and equipping the first-generation learners to become better citizens.

The college is Re-accredited (3rd Cycle) "B++" Grade with CGPA 2.89 by National Council of Assessment and Accreditation (NAAC) in the year 2016 and also recognized by the UGC u/s 2(f) and 12(B) of the UGC Act, 1956 for Central assistance since the year 2009. Under the able guidance and leadership of our visionaries Dr. K. M. Vasudevan Pillai, Chairman and CEO-Mahatma Education Society and Dr. Daphne Pillai, Secretary and Chairperson Management Board of MES, the college has made great strides in their social responsibility contributing to society at large.

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 Mahatma Night Degree College of Arts and Commerce  
 Chembur, Mumbai-400 071  
**PRINCIPAL**

#### ABOUT CERTIFICATE COURSE

Title of the Course – Economics of Thought and Economics of Development

#### Objective of the Course -

1. To introduce the dominant school of thoughts in economics and discuss the economic development issues in India.
2. To study various historical events, issue of poverty and inequality, expenditure constraints faced by governments.
3. To develop critical thinking in the students.

#### Outcome of the Course

1. Students will understand the importance of schools of thought in economics and developmental issues in India.
2. Students will be able to understand economic events of the past influenced by various economist and analyse the current economic issues.
3. Students will be understand current economic situation and learn policy implications based on various school of thoughts.

#### Course Duration And Certification

1. This is a Three week course and have 2 hours of lecture per day including assignment, presentation and quiz examination. (Monday to Friday)
2. Students will be asked to submit the assignment and attend an objective type quiz exam every week.
3. Certificates will be issued only after assignment submission and participation in quiz exam.

#### Syllabus of the Course

1. Mercantilism, Classical Economist – Adam Smith, David Ricardo, Thomas Robert Malthus, Karl Mark, The great depression of 1929 and J.M. Keynes, Milton Friedman
2. Growth and development, Definition of poverty and inequality, Sustainable development. Major features of less developed countries (LDC's), Urbanization, Indian MSME policy for small firms. Contribution to the economy  
Trends in Indian public spending, The size of public expenditure  
Explanations of the growth in public expenditure Balance between welfare and Growth

*Shukla*

Course Coordinator – Asst. Prof. Harsh D Shukla



MAHATMA EDUCATION SOCIETY'S  
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE  
CHEMBUR NAKA, MUMBAI- 400 071.  
(NAAC Re-Accredited Grade "B++" CGPA 2.89)

*Pillai*

**Certificate Course for T.Y.B.Com**

**ABOUT MAHATMA EDUCATION SOCIETY**

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The college runs the three-year integrated B.Com. (Regular) Degree Course of the University of Mumbai. Catering to the need of the economically underprivileged students of the local area, who are part time learners, employed during the day, the college has been contributing to the upliftment of the academically and economically challenged section of the society by empowering and equipping the first-generation learners to become better citizens.

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 Chembur, Mumbai - 400071  
 PRINCIPAL

**ABOUT CERTIFICATE COURSE**

Title of the Course:  
**"Advance Income Tax and Filing of Income Tax Return"**

**Objectives of the Course:**

- 1.To understand the concepts of Return of income
- 2.To understand and study the Advance Tax and its calculation
- 3.To study the Tax Deducted at Source (TDS)
- 4.To study Filing of Income Tax return of ITR-I

**Outcome of the course:**

**At the end of this course it is expected that the Commerce students will be able to**

- 1.Understand the different sections for Return of Income
- 2 Calculate the advance tax for salaries persons
- 3.Calculate TDS and application of Deduction from total Income
- 4.File Return of Income as per ITR-I

**Syllabus and Duration of the course:**

Return of Income (Filing of Return)
Compulsory filing of Return of Income (Section 139(1))
Belated Return (Section 139(4))
Revised Return (Section 139(5))
Defective Return (Section 139(9))
Provisions of Advance Tax
Liability to pay advance tax (Section 207 and 208)
Computation of Advance Tax (Section 209)
Instalments of advance tax and Due date (Section 2011)
Tax Deducted at Source
Deduction of tax at source (Section 192 to 196)
No deduction of tax in certain cases (Section 197A)
Deduction Under Chapter VI A
Deduction u/s 80C, 80CCC, 80CCD, 80D, 80DD, 80G, 80E, 80GTTA, 80TTB, 80U
Practical Hands-on training for filing of Income for Salaried Person

**Duration:** 15 Days (30 Hrs.)

**Name of Course Coordinator:** Dr. Eknath Kundlik Zhrekar

**Course Fee:** NIL.



Mahatma Education Society's  
Mahatma Night Degree College  
of Arts & Commerce

(U.S. No. 1000000 with 0001 2010000000)

Opp. Eln. Hospital, Chembur, Vada, Chembur

Mumbai 400 071

Tel: (022) 25224856/25227993

Website: www.mahatma.edu.in

# Certificate Course in Civil Defence and Yoga

**Principal**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

The Society has been established in the year 1972. The main motto of the Society is to provide quality education to the students of the area. The Society has been established in the year 1972. The main motto of the Society is to provide quality education to the students of the area. The Society has been established in the year 1972. The main motto of the Society is to provide quality education to the students of the area.

The Society has managed a total of 14 educational institutions spanning over seven zones and established over 10,000 students. The Society has managed a total of 14 educational institutions spanning over seven zones and established over 10,000 students. The Society has managed a total of 14 educational institutions spanning over seven zones and established over 10,000 students.

### ABOUT MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE

Mahatma Night Degree College of Arts and Commerce is permanently affiliated to the University of Mumbai since 1967. The college was established in 1968 with the primary objective of providing facilities for higher education for less privileged youth who cannot become full time students in day time colleges.

The college is located at Chembur, a central suburb of Mumbai. With a very modest beginning of merely 100 students, today the college has a large student fraternity exceeding 1,400 ambitious learners and a galaxy of committed and dedicated teachers of high caliber.

The college runs the three-year integrated B.A. (Regular) Degree Course of the University of Mumbai, catering to the need of the economically underprivileged students of the local area, who are part time learners, employed during the day. The college has been contributing to the upliftment of the academically and economically challenged sections of the society by empowering and equipping the first generation learners to become better citizens.

The college is an accredited institution by the UGC with 100% UGC National Council of Assessment and Accreditation (NCAA) in the year 2010 and is recognized by the UGC, U.S. and U.K. The college is an accredited institution by the UGC with 100% UGC National Council of Assessment and Accreditation (NCAA) in the year 2010 and is recognized by the UGC, U.S. and U.K.

### Name of the Course: Certificate Course in Civil Defence and Yoga

**Duration:** 20 hours to be completed by the students. (Theory, Practical, and Viva-voce).  
Exam Fee: Rs. 1000/-

**Objective of the Course:** To impart basic knowledge and training in Civil Defence and Yoga to students.

### Syllabus:

- 1. Introduction to Civil Defence
- 2. Disaster and Crisis Management
- 3. Techniques and exercises
- 4. First Aid
- 5. CVP Common Yoga Practices
- 6. Pranayam
- 7. Yoga Breathing Practices for mental study balance and training.

**Teaching Methodology:** Classroom teaching accompanied by demonstration and hands-on training.

**Instructors:** Dr. Laxmidevi of Civil Defence, Arva J. Mahod, Mumbai 400 069 will conduct the Civil Defence Course from 7pm to 9pm for 5 days.

**Yoga instructor:** will be conducted by Dr. Chandrothakumar Karve of TNEVA Chakrapur Residents Welfare Association. Time: 11:00am to 4:00pm for 5 days.

**Venue:** Mahatma Night Degree College of Arts and Commerce, ground floor, Chembur East.

**Course Fee:** Rs. 1000/- (Includes all the expenses of the course).

**Course Organizer & Contact Person:**  
Opp. Eln. Hospital, Chembur, Vada, Chembur, Mumbai - 400 071

**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

**And**

**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self Employment Training Society"

*Chmaku*

**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

For SATYAM INSTITUTE OF TAX ACCOUNTANT

*M. S. Patil*

Proprietor

### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Training on Certified Tax Accountant Plus ( Fees Rs. 1200)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student


## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provide report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

  
**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent.

Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
Proprietor

(Signature)

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur


\_\_\_\_\_ Date



(Signature)

**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.




  
**PRINCIPAL**  
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Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



Mahatma Education Society's  
**Mahatma Night Degree College of Arts and Commerce**  
Opposite Fire Brigade, Chembur Naka  
Chembur Mumbai- 400 071  
(NAAC Re-Accredited)

**1.2.1 QnM**  
**Number of Add on/ Certificate/  
Value Added Programmes offered  
During Last Five Years**

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**2021-22**

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Mahatma Education Society's  
Mahatma Night Degree College  
of Arts & Commerce

(MAA, Reg. No. 25224856/25222983)

Opp. PVR, Shivajinagar, Chennai - 600 017

Phone: 400071

Tel: 022-25224856/25222983

Website: www.mahatma.ac.in

# Certificate Course in Civil Defence and Yoga

**Principal**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chennai - 400 071.

### QUALIFICATION OF THE FACULTY

Mahatma Education Society (MES) has started with the Ministry of Education, Govt of India, the Central Board of Secondary Education (CBSE) with the Certificate in Civil Defence and Yoga in the year 1978. The vision, dedication, great initiative, resource struggle and consistent spirit of the Chairman and staff of MES, Chennai, has led to the forward looking, active entry of the Society and Chairperson, Management Board Dr. (Mrs.) Thangaraj Pillai to give birth to the Mahatma Education Society and a certificate in civil defence and yoga.

The Society has managed a total of 18 annual batches, training over 10000 students through its day education from kindergarten to post graduate professional courses in the faculty of Engineering, Architecture, Management, Teacher Training, Arts, Science and Commerce to over 10,000 students with 2000 teachers and 1500 members of its teaching staff.

### ABOUT MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE

Mahatma Night Degree College of Arts and Commerce is permanently affiliated to the University of Madras since 1967. The college was established in 1964 with the primary objective of providing facilities for higher education for less privileged youth who cannot become full time students in the colleges.

The college is located at Chembur, a suburb of Chennai. With a very modest beginning of merely 50 students, today the college has a large student body of over 1,400 students in its faculty and a cadre of committed and dedicated teachers of high caliber.

The college has the three year integrated B.A., B.Com and B.Com (Hons) of the University of Madras catering to the need of the economically underprivileged students of the local area, who are not able to attend colleges during the day. The college has been contributing to the upliftment of the academically and economically challenged students of the society by empowering and equipping the first generation workers to become self-reliant.

The college is an accredited (100%) by the State Board of Technical Education, Government of Tamil Nadu and is recognized by the Tamil Nadu State Council of Higher Secondary Education. The vision, dedication and leadership of our chairperson, Dr. K. M. Thangaraj Pillai, Chairman and CEO Mahatma Education Society

and Dr. Thangaraj Pillai, Secretary and Chairperson, Management Board of MES, the college has made great strides in their social responsibility contributing to society at large.

### Name of the Course/Certificate Course in Civil Defence and Yoga

**Duration:** 20 hours course organized by the RCU Unit of Mahatma Night Degree College of Arts and Commerce, Chennai - Madras 400042.

**Objective of the Course:** To impart basic knowledge and training of Civil Defence and yoga to students.

### Modules

- 1. Introduction to Civil Defence
- 2. Disaster and Disaster Management
- 3. Techniques and methods
- 4. First Aid
- 5. CDF Courses Yoga Program
- 6. Conclusion
- 7. Yoga Involving Practices for mind body balance and healing

**Teaching Methodology:** Question teaching accompanied by demonstration and hands on training.

**Trainers:** Dr. Gunabharathi, Controller of Civil Defence, Anna University, Chennai will conduct the Civil Defence Course from 2pm to 4pm for 3 days.

**Yoga sessions will be conducted by Dr. Chandrashekar Karve of TNRMS (Tamil Nadu) Residents Welfare Association, Tamil Nadu for 4 hours for 3 days.**

**Venue:** Mahatma Night Degree College of Arts and Commerce, ground floor multipurpose hall.

**Course Fee:** Rs. 300/- (Rs. fee) fee will be refunded on completion of the course.

**Course Co-ordinator & Contact Person:**  
Asst. Prof. Dr. Lata Krishna Mohan, No. 387928782

**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

And


**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self  
Employment Training Society"

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
Proprietor

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on Certificate Course on *Advanced Certificate Course in Excel* at Mahatma Night Degree College of Arts & Commerce, Chembur

*For the year of 2021-22*

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

**Satyam Institute of Tax Accountant**, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number –MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No – 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTSTS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council

#### Courses

*Advanced Certificate Course in Excel (30 Hours)*

For Tally, ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

*Chhiker*

PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Advanced Certificate Course in Excel (30 Hours) ( Fees Rs. 800)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student

## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
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Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

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Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT.

\_\_\_\_\_  
(Signature)

*M. S.*  
Proprietor

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

\_\_\_\_\_ Date

*Ahmed*

(Signature)  
PRINCIPAL

**Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.**



*Ahmed*  
**PRINCIPAL  
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Chembur, Mumbai - 400 071.**

Memorandum of Understanding  
Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

**And**

**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self  
Employment Training Society"

*Chakraborty*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

For SATYAM INSTITUTE OF TAX ACCOUNTANT

*Mah...*  
Proprietor

## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on *Advanced Certificate Course in Tally EPR-9* at Mahatma Night Degree College of Arts & Commerce, Chembur

For the year of 2021-22

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

Satyam Institute of Tax Accountant, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number –MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No – 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTSTS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council

#### Courses

*Advanced Certificate Course in Tally EPR-9 (30 Hours)*

For Tally. ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

*Amela*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Advanced Certificate Course in Tally EPR-9 (Fees Rs. 800)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student


## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provide report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent.

Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
Proprietor

\_\_\_\_\_  
(Signature)

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

\_\_\_\_\_ Date



(Signature)

PRINCIPAL

Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.





PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**


And


**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self Employment Training Society"

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
Proprietor

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on *Advanced Certificate Course on Tally Expert* at Mahatma Night Degree College of Arts & Commerce, Chembur

For the year of 2021-22

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

Satyam Institute of Tax Accountant, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number -MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No - 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

### WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTSTS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council

#### Courses

*Advanced Certificate Course on Tally Expert (40 Hours)*

For Tally, ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Advanced Certificate Course on Tally Expert (Fees Rs. 1200)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student

## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provide report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

*Chmela*  
**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent.

Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
Proprietor

(Signature)

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

\_\_\_\_\_ Date




(Signature)

**PRINCIPAL**

**Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.**



  
**PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.**

Mahatma Education Society's


**Mahatma Night Degree College of Arts and Commerce**

Opposite Fire Brigade, Chembur Naka

Chembur Mumbai- 400 071

(NAAC Re-Accredited)

**1.2.1 QnM**  
**Number of Add on/ Certificate/  
Value Added Programmes offered  
During Last Five Years**

  
**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

**2020-21**

**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

And

**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self  
Employment Training Society"

*Chmela*

**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

For SATYAM INSTITUTE OF TAX ACCOUNTANT

*M. S.*  
Proprietor



## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on *Certificate Course on Tally Expert* at Mahatma Night Degree College of Arts & Commerce, Chembur

For the year of 2020-21

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

Satyam Institute of Tax Accountant, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number –MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No – 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTSTS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council

#### Courses

*Certificate Course on Tally Expert (40 Hours)*

For Tally, ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.



PRINCIPAL

Mahatma Education Society's

Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400071

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Certificate Course in Tax Expert (Fees Rs. 1200)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student

## 6. Batch and Class Duration

Course will conduct Online via Google Meet

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provide report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent.

Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT

(Signature)

*Mah*  
Proprietor

*Almoku*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

\_\_\_\_\_ Date

(Signature)

PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



**Memorandum of Understanding**  
Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

**And**

**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self  
Employment Training Society"



**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 671.

For SATYAM INSTITUTE OF TAX ACCOUNTANT



## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on *Certificate Course in Tally EPR-9* at Mahatma Night Degree College of Arts & Commerce, Chembur

*For the year of 2020-21*

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

Satyam Institute of Tax Accountant, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number –MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No – 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTSTS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council


#### Courses

*Certificate Course in Tally EPR-9 (30 Hours)*

For Tally. ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Certificate Course in Tally EPR-9 (Fees Rs. 800)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student

## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provide report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

*Almika*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Kight Centre College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent.

Signed  
By Proprietor  
Satyam Institute of Tax Accountant

\_\_\_\_\_ Date

For SATYAM INSTITUTE OF TAX ACCOUNTANT

  
\_\_\_\_\_  
(Signature) Proprietor

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

\_\_\_\_\_ Date




(Signature)

**PRINCIPAL**

**Mahatma Education Society's  
Mahatma Night Degree Collage Of Arts & Commerce  
Chembur, Mumbai - 400 071.**



  
**PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.**

**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**

And

**Satyam Institute of Tax Accountant, Panvel**



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self Employment Training Society"

*Chandra*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

For SATYAM INSTITUTE OF TAX ACCOUNTANT

*M...*  
Proprietor



## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Online Vocational Training on *Certificate Course in Advanced Excel* at Mahatma Night Degree College of Arts & Commerce, Chembur

*For the year of 2020-21*

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, duly Registered under Mumbai University having its registered office at Chembur Naka, Mumbai-400071, herein after referred as "MNDC" which is located in Chembur

and

Satyam Institute of Tax Accountant, an Educational Institute duly registered under MTSTS (ATC-EMC Registration Number –MTSTS/ATC/2016/330), having its office at 104, Ambika Heritage, Plot No – 63, Sector-17, Kalamboli, Panvel hereinafter referred to as "Satyam"

### WHEREAS:

MNDC affiliated to Mumbai University engaged in the activity of providing Degree Education

Satyam is engaged in Educational Institute providing Vocational training of Accounts & Taxation by the MTS'IS and providing employment opportunities to the trained students

### 1. Purpose

#### 1.1 Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting Free online Training and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

#### 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Free Vocational certification training programs approved by Maharashtra Technical & Self Employment Training Society & British Council


#### Courses

- *Certificate Course in Advanced Excel (30 Hours)*

For Tally, ERP 9 and Taxation faculty will take online sessions and Tally and Excel students a certificate (Hard Copy) from MTSTS.

#### 1.3 Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and Franchise or joint venture partnership relationships between the parties.

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## 2. Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at college and shall not divulge any such information or material to a third party other than the Data required for placement of the trained candidates.

## 3. Certificate Fees

*Certificate Course in Advanced Excel (30 Hours) ( Fees Rs. 800)*

## 4. Exams & Certification

- There will not be any Course Fees
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be Conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates within 1 month from completion of course from MTSTS

## 5. Fees Terms

- Certificate Fees paid by student will not be refundable under any circumstances
- Fees once paid is not transferrable to any other student


## 6. Batch and Class Duration

Course will conduct Online via Google Meet

## 7. Satyam Responsibility: -

Following will be the role and responsibilities associates with Satyam

- Certificate distribution after successfully completion of course
  - To conduct exam of students on modular basis
  - To complete the syllabus of course
  - To provide expertise faculty member to teach
8. Both parties shall not use the name and brand of the other party in any advertisement or make any public announcement without the prior written approval of the other.
9. Satyam Institute of Tax Accountant will be timely provided report of students' progress and course completion to the College
10. All the details and information of students will be kept confidential.
11. For online courses a college share will be decided on no profit as covid19 pandemic ,

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



Mahatma Education Society's


**Mahatma Night Degree College of Arts and Commerce**

Opposite Fire Brigade, Chembur Naka

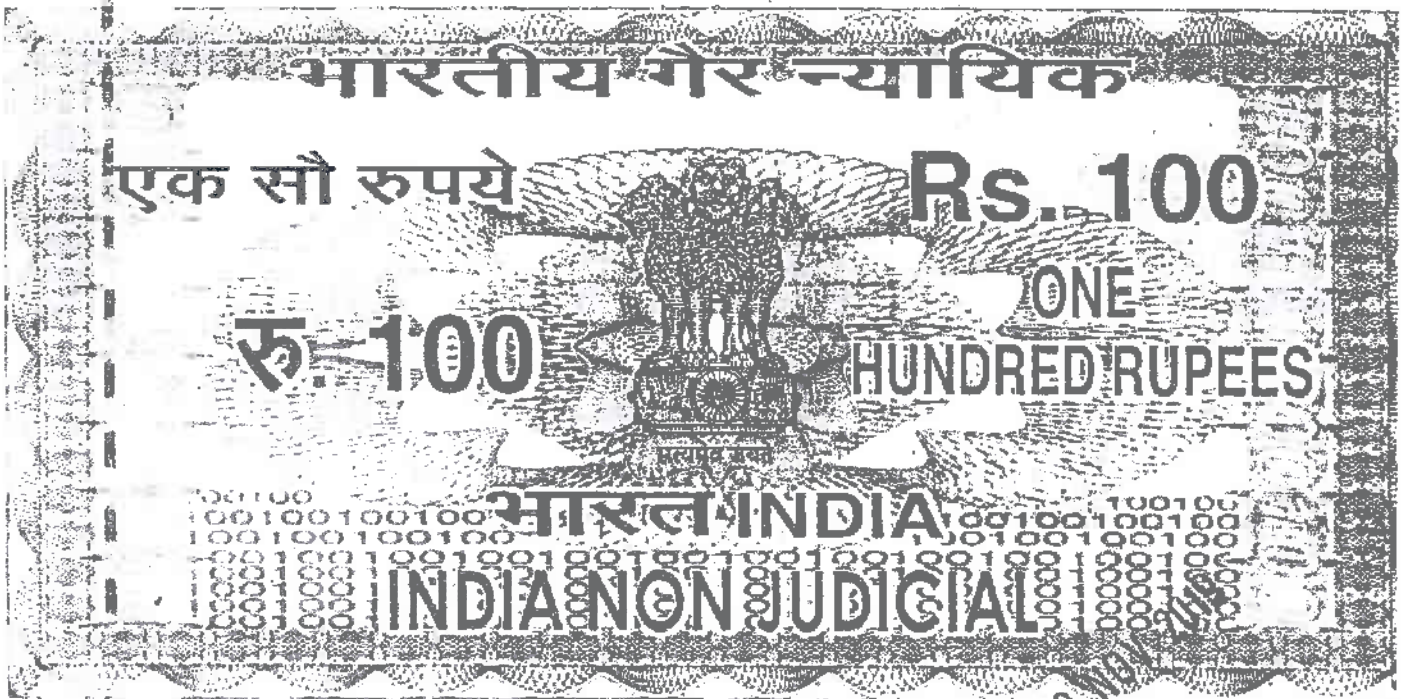
Chembur Mumbai- 400 071

(NAAC Re-Accredited)

**1.2.1 QnM**  
**Number of Add on/ Certificate/  
Value Added Programmes offered  
During Last Five Years**

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

**2019-20**



महाराष्ट्र MAHARASHTRA

© 2019

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महाराष्ट्र कोषागार कार्यालय कोषागार  
11 NOV 2019  
मुद्रांक प्रमुख लिपीक / लिपीक

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

TATA INSTITUTE OF SOCIAL SCIENCES, MUMBAI

AND

MAHATMA NIGHT DEGREE COLLEGE OF ARTS & COMMERCE, CHEMBUR

ON

NATIONAL UNIVERSITY STUDENTS' SKILL DEVELOPMENT PROGRAMME (NUSSD)

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made at Mumbai and entered into on 25<sup>th</sup> November, 2019

*Principal*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 871.

*[Signature]*



1



*[Signature]*

BY AND BETWEEN

Tata Institute of Social Sciences (herein after referred to as "TISS"), a Deemed to be University under section 3 of the University Grants Commission Act (UGC) of India, 1956, is a premier institute in India in social sciences, human development and public policy, having its main campus at V.N. Purav Marg, Deonar, Mumbai-400088, herein referred to as 'First Party';

AND

Mahatma Night Degree College of Arts & Commerce, Chembur, established in 1986 with the primary objective of providing facilities for higher education for less privileged youth who cannot become full time students at day colleges, is permanently affiliated to the University of Mumbai, having its campus at Mahatma Education Society's Mahatma Night Junior & Degree College of Arts & Commerce Chembur Naka, Mumbai - 400 071, Maharashtra State, India, hereinafter referred to as 'Second Party';

TISS and Mahatma Night Degree College of Arts & Commerce shall herein after collectively be called "the parties" and individually as "the party".

**1. STATEMENT OF PURPOSE**

The employability of India's university graduates continues to remain weak even while there is an acute shortage of skilled manpower in an increasing number of high demand sectors. The youth are thus disillusioned about job opportunities post their studies. Though they have educational degrees, they lack the skills and the experience to get employed.

Skilling the youth to enhance their employability and enabling them to be effective contributors to the nation's growth and development assumes paramount importance in the current context.

The Tata Institute of Social Sciences has been working to reach the youth through an innovative programme called 'National University Students' Skill Development (NUSSD)' for the same purpose. The aim is to enable the youth enrolled in the various degree programs in Colleges and Universities in India to acquire skills that would give them a Certificate/Diploma in a specific high demand domain area in addition to their

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**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

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*Chmeka*

degree. Students will be introduced to holistic education which encompasses components of employment oriented training, exposure to community services, life skills training and civic education to fulfill the changing requirement of higher education and thereby bringing about vocationalisation of higher education. Eventually, this programme is poised to cover all the youth in the university system wanting to enhance their employment potential by gaining skills along with a graduate degree in their chosen discipline

## 2. PROGRAMME BACKGROUND

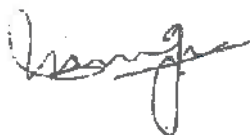
The National University Students' Skill Development (NUSSD) Programme is a unique initiative on skill development designed and delivered by the Tata Institute of Social Sciences (TISS). The programme was initiated in 2013 in collaboration with Ministry of Youth Affairs and Sports, Government of India (GoI) and National Skill Development Agency (NSDA). GoI to enable graduating youth acquire employable skills while pursuing their graduation or post-graduation so that they are job-ready as and when they pass out from the colleges. After completion of a successful pilot in 34 colleges of 11 Universities, spread across 9 States, the programme is being implemented across 200 colleges, including Engineering and Management colleges. The programme is currently in its second phase and covers a student population of more than 20000, spread across several states in the country.

The United Nations (UN) Steering Committee on Children and Youth has recognized NUSSD programme among the best skill development practices in the country.

NUSSD offers Certificate Programme in 'Management and Soft Skills' and linked domain courses leading to a Diploma (e.g. Diploma in Entrepreneurship) in parallel to the regular coursework. The classes are held in the participating College or University and the programme is designed on a schedule that minimizes disruption of regular studies and personal pursuits of participating students.

## 3. OBJECTIVES OF THE PROGRAMME

The NUSSD programme aims to increase employability of graduating youths by imparting knowledge, skills and competencies in relevant field. The programme also intends to develop the inner potential, critical thinking a sense of civic responsibility among students.



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*Chmku*  
PRINCIPAL

Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commer  
Chembur, Mumbai - 400 071.

Overall, the NUSSD programme aims at:

1. Enhancing employability skills of students to have a suitable career option after graduation.
2. Develop skills, competencies and knowledge to intervene in an equal and sustainable manner in the social and economic development of people.
3. Foster socially conscientious students grounded in respect for people and concerned about the welfare of others.

#### 4. NUSSD COURSE STRUCTURE

NUSSD courses are developed by premier institutions/domain experts and subjected to scrutiny by accreditation bodies. Each course is reviewed by an expert committee on regular basis to incorporate and update the recent developments and changing requirements of the industry.

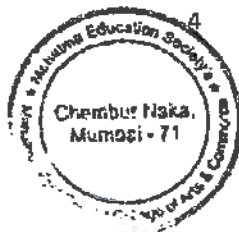
The NUSSD courses are built on the existing academic structure and add elements to enhance employability and build capacity to address key regional challenges and opportunities.


##### (I) Course Curriculum Details

- Credits earned
  - ✓ Certificate Course (Foundation course/ 20 credits\*)
  - ✓ Domain Diploma (Domain Certificate course + 20 credits\*)

{1 Credit\* = 15 Hours of Classroom Training OR 30 Hours of Internship}

- Curriculum Development, Expert Group and Accreditation
  - ✓ Group of Skill Area Specialization Experts drawn from academia, government and industry in each of skill areas as well as competencies, develop curriculum in specific specializations.
  - ✓ The expert group evolves criteria for course delivery, assessment and accreditation.
  - ✓ The Course is accredited by the Academic Council of the Tata Institute of Social Sciences (TISS).



  
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(ii) Course Design

- NUSSD Courses are designed in a modular, interlinked and interactive manner; cumulatively building knowledge, skills, and competencies administered through classes and field work.
- The course credits are spread over the years (Second and Third) of graduation and the students are taught courses (lectures and tutorials) followed by Field work / Internship in appropriate work location.
- Field work / internship in urban / rural contexts in community and industrial set up are organized during holiday /vacation to gain hands-on practical experience.
- During the training, students will be introduced to the purpose of NUSSD programme and need for skill development through a series of Interactive sessions at the university and its affiliated colleges.

(iii) Foundation skills for professional competencies

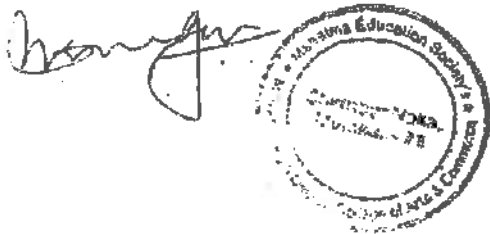
All students enrolled for NUSSD will gain competency in following areas -  
(Foundation Courses for professional competencies):

Certificate in Management and Soft Skills

1. English Communication
2. Youth Leadership & People Skills
3. Legal Literacy
4. Financial Literacy
5. Digital Literacy
6. Working with Communities (leading to a field practicum)

Competency in digital application would be integral part of gaining competency in other modules; and subsequent skill development process.

  
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(iv) Domain Specific Training

Domain Courses (Phase 2)- Diploma in Specific Domain

Student can choose any one inter-related skill areas in their third year of graduation.

1. Diploma in Banking and Financial Services
2. Diploma in Hospital Services Management
3. Diploma in Ecommerce and Digital Marketing
4. Diploma in Physician Assistant
5. Diploma in Sustainable Agriculture
6. Diploma in Accounts and Taxation
7. Diploma in Export and Import Management
8. Diploma in Logistics and Supply Chain Management
9. Diploma in Sales and Marketing
10. Diploma in Fashion Designing
11. Diploma in Retail Management
12. Diploma in Entrepreneurship

A number of other domain areas will be added as per the regional requirements and employment opportunities at different locations.

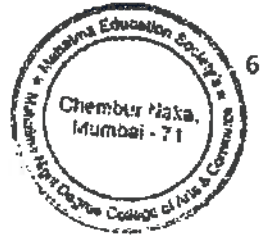
(v) Expert Teachers, Trainers, Internship and Field Work Facilitators

- From the catchment area of the College, a pool of experts from academia, industry, government, autonomous bodies and civil society are identified, assessed on competencies and enrolled to deliver course modules including lectures, tutorials and field work. Enrollment of teachers and trainers is done for each of the domain areas, and specific modules. The payment of teachers and trainers for each of the domain areas will be made on hourly basis after the successful delivery of particular course as per the NUSSD provisions.
- From the pool of part-time teachers and trainers, key resource persons are being identified to teach and mentors students for each of the domain areas and specific skills.

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PRINCIPAL

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Maharaja Krishna College Of Arts & Commerce  
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- Thus, a cohesive group of experts for each of the vocational education specialization is formed to deliver the course.
- NGOs and support agencies, industries and businesses are identified and enrolled to facilitate field work and internship. NGOs and support agencies may not be given financial compensation for the staff time provided.

**5. CERTIFICATION**

On successful completion of the programme, students will receive certification (Certificate and/or Diploma) from the National University Students' Skill Development Programme of TISS.

Certification (Certificate and/or Diploma) by the TISS-NUSSD may also carry the name of industry/academic partner to ensure that there is industry recognition to enhance employability of the graduates both locally and nationally.

**6. OUTCOMES EXPECTED**

It is expected that the successful implementation of NUSSD programme will enhance employability of the participants to a considerable level, enable them to gain certification which is recognized by Industry for skills and competencies, and also help in enhancing employability of the graduates both locally and nationally.

A good number of skilled graduates would emerge as transformation leaders after the successful completion of the course. Eventually, the availability of skilled human resources will be in several million college graduates.

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 Mahatma Night Degree College Of Arts & Commer  
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**7. COLLABORATION AGREEMENT**

The Mahatma Night Degree College of Arts & Commerce, Chembur and TISS-NUSSD agree to explore and assist in developing mechanisms that will serve to encourage and enhance cooperative work between the institutions in areas of mutual interest, such as delivery of NUSSD courses through a dynamic partnership.

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The Mahatma Night Degree College of Arts & Commerce, Chembur shall provide all administrative and operational support to NUSSD programme by establishing an Office of NUSSD within the college campus. The roles and responsibilities of the parties are given below.

**8. ROLES AND RESPONSIBILITIES:**

Sr No	Tata Institute of Social Sciences	Mahatma Night Degree College of Arts & Commerce, Chembur
1	Designate a Programme Officer to manage the relationship with the participating college and deliver the NUSSD programme at the college. The Programme Officer shall be engaged and paid by NUSSD, TISS.	Designate a senior faculty member of the college as NUSSD Convener. The NUSSD-Convener will co-lead the NUSSD programme delivery process with the NUSSD Programme Management team. It is the responsibility of the Convener to work with the Program Officer for the smooth implementation of the programme
2	Identify and empanel a pool of trainers for each course. Organize Training of Trainers (ToT) programmes to orient the trainers on course content and pedagogy. The trainers are paid honorarium by NUSSD, TISS	Ensure the enrolment of a good number of students in NUSSD programme in the college through advocacy and counselling
3	Develop and provide course curriculum and content for all the modules. Revise the course curriculum and content as and when required.	Help identify potential trainers and share their profiles with NUSSD, TISS
4	Work with the college to prepare a training calendar. It is designed on a schedule that minimizes disruption of regular works at the college and personal pursuits of students.	May advice in-house trainers to attend Training of Trainers (ToT) programme at NUSSD, TISS.
5	Deliver the training at the college as per the agreed training schedule.	Ensure allocation of required number of hours for NUSSD in the college academic time table for smooth delivery of the programme.

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6	Conduct periodical assessment as per the norms prescribed by the Academic Council of TISS.	Provide infrastructure facilities including Class rooms, Computer lab, Projector, Seminar Halls / Auditorium to conduct NUSSD programmes
7	Award certificate to students who complete the course successfully	Provide office space to the Programme Officer to operate smoothly from the college.
8	Monitoring and evaluation of the programme	Connect with local Industry through the network of the college to identify opportunities for fieldwork and internship for students.
9	Develop and establish a feedback mechanism to receive feedback from all stakeholders, including the students to improve the quality of the programme	
10	Connect with local Industry through the network of the college to identify opportunities for fieldwork and internship for students.	

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PRINCIPAL

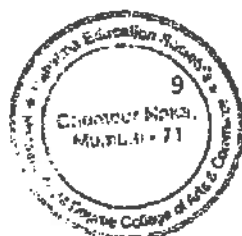
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 074.

#### 9. FINANCIAL IMPLICATIONS

NUSSD-TISS will charge a nominal course registration fee of Rs. 250/- (Two Hundred & Fifty) only, from the Economically Weaker Students to make students accountable and to ensure their commitment to complete the course and also to sustain the programme. The college would ensure at least 100 (one hundred) students are enrolled and retained to sustain and continue the NUSSD programme. The course fee collected from the students will be remitted to NUSSD-TISS.

NUSSD-TISS will meet all the expenses of workshops, seminars, motivational talks to support the NUSSD program, which will be arranged/organized mutually by the college and NUSSD to prepare students for employability. College will support with infrastructure and equipment for these activities.

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**10. DURATION / TERM OF THE MOU**

This MoU shall be valid for a period of three years from the date of its' being entered into and may be extended by the parties by mutual consent from time to time.

**11. CHANGES / AMMENDMENTS**

No change shall be made to this MoU without the written consent and signed approval of both the parties. Additions/deletions or alterations to this MoU may be effected with the prior written consent and approval concerning the particular change. Documents containing such additions, deletions and/or alterations should be signed by both the Parties and shall form a part of this MoU, and be deemed to be part of this MoU from the date of such amendment.

**12. TERMINATION**

This MoU can be recommended for termination by the parties after serving 3 (three) months' notice in writing. However, if there is failure or breach of understanding or default by either party other than on force majeure grounds it shall be terminated with one month's notice. However, based on unsatisfactory performance and or other reasons TISS-NUSSD may terminate or amend any of the understanding as stated above.

This MOU shall be effective upon the signature of Parties through their authorized officials.

*Chandra*

**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

*[Signature]*

Principal  
Mahatma Night Degree College  
of Arts & Commerce, Chembur



*[Signature]*

Director / Registrar  
Tata Institute of Social Sciences  
**MP Balachandran**  
Acting Registrar  
Tata Institute of Social Sciences  
Slon Trombay Road,  
Deonar, Mumbai 400088.  
Tel (O) : 022 2552 5254

Annexure 1  
Roles and responsibilities of the College Convener  
For TISS-NUSSD Programme

Objective: To increase efficiency of NUSSD Programme in the college and to create an enabling environment for successful completion of the programme by a maximum number of students to reach the goal of shaping the character of students, building their competencies and making them employable to attain successful career in their chosen field.

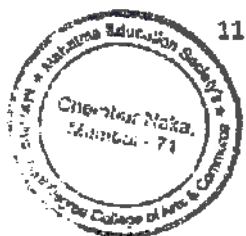
Convener would act as a nodal person between college and TISS NUSSD Team. In order to enable us, to appropriately compensate / remunerate the TISS NUSSD Convener; we earnestly request the College Management to kindly share the name of the TISS NUSSD Convener(s):

1. Motivate students to join skill development programme of TISS NUSSD.
2. Facilitating the admission of students to the TISS NUSSD Programme.
3. Planning and scheduling TISS NUSSD programme in the University/College calendar for the successful implementation of its classes (including Vacations, Weekends & College Holidays).
4. Coordinating with the Principal and other faculty/staff members for the smooth running of the Programme.
5. Arranging infrastructure facilities for the NUSSD Programme.
6. Help the TISS-NUSSD Program Officer monitor and maintain the attendance of daily classes and activities. It will be the responsibility of the TISS-NUSSD Program Officer to update the attendance sheets regularly.
7. Motivating students to attend NUSSD classes regularly (At least, 90% students should meet 75% attendance criteria). Take appropriate remedial measures, in the eventuality of a high drop-out numbers.
8. Informing the Program Officer of any changes in academic calendar for the smooth functioning of the programme & alternate classrooms, must be made available, in advance.
9. Supporting TISS-NUSSD Team to identify trainers for all the courses.
10. Taking feedback from the students with the help of the Program Officer. The Convener must keep the TISS NUSSD Management updated on the feedback pertaining to the quality of Trainers.

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PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

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11. Preparing a weekly report on the programme including any challenges faced and any innovation required for the evolution of the programme.

12. Supporting TISS-NUSSD Programme Officer in the day to day implementation of the programme

13. Constitute a students' core committee with the help of the TISS-NUSSD Program Officer and a working group committee, comprising of HoDs of all departments, Convener, Principal, TISS-NUSSD Program Officer and TISS-NUSSD Program Manager.

14. Organize a weekly meeting with students' core committee and monthly meeting with working group and prepare a report.

15. The students, who are available for Placements; must be the Target Students, enrolled for TISS NUSSD AY 2019 – 2020.

16. The honorarium to be paid to the college convener would be based on the number of students enrolled (no. of the batches formed) for the NUSSD Programme in the college. The details are as below:

Honorarium for Batch Management (per batch)							
First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth
INR 1,000	INR 1,000	INR 1,000	INR 1,000	INR 1,000	INR 1,000	INR 1,000	INR 3,000
Batch Creation	100 Hrs of Training Delivery	100 Hrs of Training Delivery	100 Hrs of Training Delivery	100 Hrs of Training Delivery	Completion of Internship	Certification	Job offers to 50% of the total students trained & 70% of them joining jobs

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**PRINCIPAL**  
 Mahatma Education Society's  
 Mahatma Night Degree College Of Arts & Comm  
 Chembur, Mumbai - 400 071.

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Annexure 2  
Designate as the College Convener  
For TISS-NUSSD Programme

To,

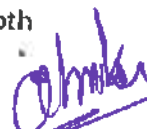
Asst. Prof. Anaya Markandeya  
Mahatma Night Degree College of Arts & Commerce,  
Chembur

We are pleased to designate you as the College Convener for the Mahatma Night Degree College of Arts & Commerce from academic year 2019-20.

The responsibilities as the College Convener are as follows:

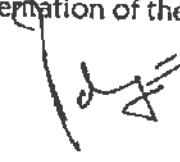
Convener would act as a nodal person between college and NUSSD Team

1. Motivating students to join skill development programme of TISS-NUSSD
2. Facilitating the admission of students to the NUSSD Programme.
3. Planning and scheduling NUSSD programme in the University/College calendar for the successful implementation of its classes.
4. Coordinating with the Principal and other faculty/staff members for the smooth running of the Programme.
5. Arranging infrastructure facilities for the NUSSD Programme.
6. Help the TISS-NUSSD Program officer monitor and maintain the attendance of daily classes and activities. It will be the responsibility of the TISS-NUSSD Program Officer to update the attendance sheets regularly.
7. Motivating students to attend classes regularly.
8. Informing the Program Officer of any changes in academic calendar for the smooth functioning of the programme.
9. Supporting TISS-NUSSD Team to identify trainers for all the courses.
10. Taking feedback from the students with the help of the Program Officer
11. Preparing a weekly report on the programme including any challenges faced and any innovation required for the evolution of the programme.
12. Supporting TISS-NUSSD Programme Officer in day to day implementation of the programme.

  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.







13. Constitute a students' core committee with the help of the TISS-NUSSD Program Officer and a working group committee, comprising of HoDs, Convener, Principal, TISS-NUSSD Program Officer and TISS-NUSSD Program Manager.
14. Organize a weekly meeting with students' core committee and monthly meeting with working group and prepare a report.

TISS-NUSSD and the College Principal reserve the right to extend or terminate this appointment based on your performance as the College Convener.

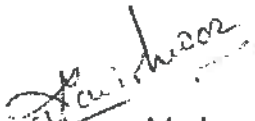


Principal  
Mahatma Night Degree College  
of Arts & Commerce, Chembur




Director / Registrar  
Tata Institute of Social Sciences  
Acting Registrar  
Tata Institute of Social Sciences  
Sion Trombay Road,  
Deonar, Mumbai 400088.  
Tel (O) : 022 2552 5254

I hereby accept my appointment as the College convener along with the terms, conditions and responsibilities that are associated to the position of College Convener. I promise to deliver my best effort in this position.



Asst. Prof. Anaya Markandeya



**PRINCIPAL**  
**Mahatma Education Society's**  
**Mahatma Night Degree College Of Arts & Commerce**  
**Chembur, Mumbai - 400 071.**

Annexure 2

Designate as the College Convener  
For TISS-NUSSD Programme


To,  
Asstt. Prof. Tushar Pawar  
Mahatma Night Degree College of Arts & Commerce,  
Chembur


We are pleased to designate you as the College Convener for the Mahatma Night Degree College of Arts & Commerce from academic year 2019-20.

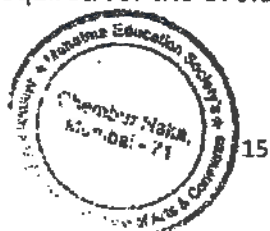
The responsibilities as the College Convener are as follows:

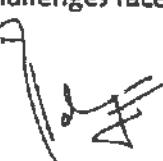
Convener would act as a nodal person between college and NUSSD Team

1. Motivating students to join skill development programme of TISS-NUSSD
2. Facilitating the admission of students to the NUSSD Programme.
3. Planning and scheduling NUSSD programme in the University/College calendar for the successful implementation of its classes.
4. Coordinating with the Principal and other faculty/staff members for the smooth running of the Programme.
5. Arranging infrastructure facilities for the NUSSD Programme.
6. Help the TISS-NUSSD Program officer monitor and maintain the attendance of daily classes and activities. It will be the responsibility of the TISS-NUSSD Program Officer to update the attendance sheets regularly.
7. Motivating students to attend classes regularly.
8. Informing the Program Officer of any changes in academic calendar for the smooth functioning of the programme.
9. Supporting TISS-NUSSD Team to identify trainers for all the courses.
10. Taking feedback from the students with the help of the Program Officer
11. Preparing a weekly report on the programme including any challenges faced and any innovation required for the evolution of the programme.

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.







12. Supporting TISS-NUSSD Programme Officer in day to day implementation of the programme.
13. Constitute a students' core committee with the help of the TISS-NUSSD Program Officer and a working group committee, comprising of HoDs, Convener, Principal, TISS-NUSSD Program Officer and TISS-NUSSD Program Manager.
14. Organize a weekly meeting with students' core committee and monthly meeting with working group and prepare a report.

TISS-NUSSD and the College Prindpal reserve the right to extend or terminate this appointment based on your performance as the College Convener.



Principal  
Mahatma Night Degree College  
of Arts & Commerce, Chembur




Director / Registrar  
Tata Institute of Social Sciences  
Acting Registrar  
Tata Institute of Social Sciences  
Sion Trombay Road,  
Deonar, Mumbai 400088.  
Tel (O) : 022 2552 5254

I hereby accept my appointment as the College convener along with the terms, conditions and responsibilities that are associated to the position of College Convener. I promise to deliver my best effort in this position.



Asstt. Prof. Tushar Pawar



**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



महाराष्ट्र MAHARASHTRA

2019

VR 354261

8 NOV 2019

महाराष्ट्र राज्य सरकार  
आर्थिक विभाग  
राज्यपालिका, रावळपेडा,  
प. रावळपेडा.



Memorandum of Understanding

Between

Mahatma Night Degree College of Arts & Commerce, Chembur



MAHATMA EDUCATION SOCIETY'S  
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE  
Chembur Naka, Mumbai - 400 071. Tel : 2522 4856 / 8414 Fax: 2522 9587  
NAAC ACCREDITED

And

Satyam Institute of Tax Accountant



To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS  
"Maharashtra Technical & Self Employment Training Society"

*Principal*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



For Satyam Institute of Tax Accountant

*[Signature]*  
Proprietor



*[Signature]*  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Vocational Training on Accounts & Taxation and recruitment program at Mahatma Night Degree College of Arts & Commerce, Chembur, Mumbai 400 071 for the academic year 2019-2020

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur, a night college permanently affiliated to the University of Mumbai and run by Mahatma Education Society, an educational trust which is duly registered under the Societies Registration Act, XXI of 1860, Reg. No. BOM 123/70 G.B.B.S.D. having its registered office at Mahatma Education Society, Chembur English High School & Jr. College, Chembur Naka, Opp. Fire Brigade, Chembur, Mumbai 400 071 hereinafter referred to as "MNDC" and

Satyam Institute of Tax Accountants, an Educational Institute duly registered under MTSTS( ATC-EMC Registration Number -MTSTS/ATC/2016/330), Government of Maharashtra, having its Head office at B3, Crystal Plaza, Hiranandani, Sector-7, Kharghar ( Navi Mumbai ), hereinafter referred to as "Satyam"

WHEREAS:

MNDC is engaged in the activity of providing opportunities for higher education to the academically weak and to the economically underprivileged youth of the society who are not full time learners, primarily employed during the day time with an institutional goal of inculcating professional proficiencies, to increase the employability of the learners

Satyam is an Educational Institute engaged in providing Vocational training of Accounts & Taxation & Personality Development by the MTSTS and providing employment opportunities to the trained and skilled students in the industry.

### 1. Purpose

#### Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting this programs at its premises in Chembur, and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU

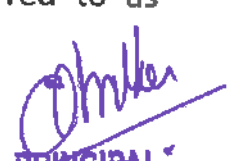
For Satyam Institute Of Tax Accountant

  
Proprietor



PRINCIPAL

Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

  
PRINCIPAL

Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



## 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Vocational Skills certification training programs approved by Maharashtra Technical & Self Employment Training Society.

**Course Name :-**

- **Certified GST Expert (Duration :- 48 hrs.)**
  1. Tally.erp 9
  2. Finalization of Accounts
  3. GST

- Satyam will coordinate with the students, from time to time for placements by corporate from various industries.

## Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and franchise or joint venture partnership relationships between the parties.

## Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at MNDC and shall not divulge any such information or material to a third party other than the data required for placement of the trained candidates.

## Infrastructure


Use of existing facilities like Computers & Internet of MNDC for conducting training.

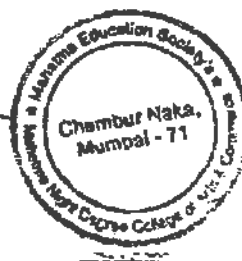
## Computer Maintenance and Software

Satyam will take care of the responsibility of only basic level software issues in computer. Any physical damage or theft of computers or hardware would not be taken care by Satyam

All the Educational software required for the training program will be provided by Satyam

For Satyam Institute Of Tax Accountant

  
Proprietor





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Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.


## Staff Requirement

The following categories of training staff a part of the program which will be provided by SATYAM

1. Training Faculty as per courses planned

## Exams & Certification

- Students will get certificate and Mark sheet form MTSTS ( Govt. recognized )
- There will be no any extra charges for certificates
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates after 1 month from MTSTS
- Gradation system will be:
  - A++=90% and above
  - A+=75% and above
  - A= 60% and above
  - B= 50% and above
  - C= 40%and above

  
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Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

## Course Fees and Share

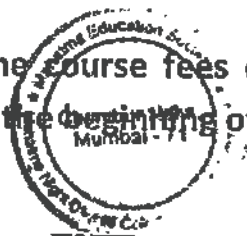
- Fees details and share distribution will be as follows:
  - A nominal fees of Rs. 4000 for the course of "Certified GST Expert" will be collected from students. In addition every student will have to pay a registration fees of Rs.1500/- to MNDC.
  - Course fees will be shared in the ratio of 75:25 (i.e. Satyam share 75% and MNDC share 25%)
    - SATYAM Share :- Rs.3000/- Per Student
    - MNDC Share :- Rs.1000/- Per Student
- Fees will not be refunded to the candidates who remain absent for the course or fail to complete the course




Satyam Institute Of Tax Accountant

  
Proprietor

Students have to pay the course fees of Rs. 4000/- in one single instalment only at the beginning of the course.




  
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Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.



- In case of a delay a student will be given a maximum time of one week to pay the course fees of Rs. 4000/- in one single instalment only .
- In case a student is not able to pay the course fees of Rs. 4000/- and discontinues the course in between, then an amount calculated on pro-rata basis for the number of classes attended by the student will be shared between Satyam and MNDC in the ratio of 50 : 50 .
  - Calculation of pro-rata fees
    - ⊗ Rs. 4000/-/48hrs = Rs. 83.33 per hr. A round figure of Rs.100/- shall be taken as the pro-rata fees per session.
- Fees paid by student will not be refundable under any circumstances
- Responsibility to collect students fees is belongs to MNDC and provide Satyam share after receiving fees from students from time to time.
- Fees once paid is not transferrable to any other student

#### Batch and Class Duration

- Course will conduct in following Slots
  - Evening Session - Minimum 4 days in a week for 1: 30 Hrs

  
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 Chembur, Mumbai - 400 071.

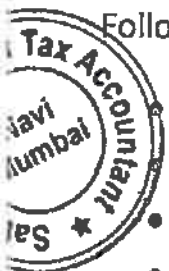
#### Requirement from MNDC

- Computer lab
- Projector
- Internet Facility
- Lab Assistant

#### Satyam Responsibility:-

Following will be the role and responsibilities associates with Satyam

- To conduct seminar in MNDC
- Certificate distribution after successfully completion of course
- To conduct exam of students on modular basis
- To complete the syllabus of course
- To provide expertise faculty member to teach



For Satyam Institute Of Tax Accountant

  
**Proprietor**



  
**PRINCIPAL**

**Mahatma Education Society's**  
 Mahatma Night Degree College of Arts & Commerce  
 Chembur, Mumbai - 400 071.

This MOU is at will and may be modified by mutual consent of both the parties. This MOU shall become effective upon signature by the authorized signatories from both the parties and will remain in effect until modified or terminate by any one of the parties or by mutual consent

Signed

By Proprietor

Satyam Institute of Tax Accountant

30<sup>th</sup> October 2019 Date

For Satyam Institute Of Tax Accountant



Proprietor

(Signature)



**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

30<sup>th</sup> October, 2019 Date



(Signature)  
**PRINCIPAL**

**Mahatma Education Society's**  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.







महाराष्ट्र MAHARASHTRA

2017

SD 580867

09 MAR 2018



**Memorandum of Understanding**

Between

**Mahatma Night Degree College of Arts & Commerce,  
Chembur**



MAHATMA EDUCATION SOCIETY'S  
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE  
Chembur Naka, Mumbai - 400 071. Tel : 2522 4856 / 8414 Fax: 2522 8587  
NAAC ACCREDITED

And

**Satyam Institute of Tax Accountant**



*Chandra*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

To Provide Vocational Accounts & Taxation Training Programs approved by MTSTS "Maharashtra Technical & Self Employment Training Society"

MTSTS Student Certification is valid for self-employment registration in Employment Exchanges as per D.G.E.T.-Government of India order no. EEM No.1/2010/PT-1-VI/7.9  
Government of India Partnership ID number-MH/2013/0057233  
Maharashtra GOVT. REG. NO- SAN/MR/JGH/07343/2004

**Maharashtra Technical & Self Employment  
Training Society (MTSTS)**

Registered under Maharashtra co-op society act (1960-1961), Maha Act 24, Section 9

For Satyam Institute Of Tax Accountant



*Chandra*  
**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce

## Memorandum of Understanding

This Memorandum of Understanding (MOU) is with regards to conducting of Vocational Training on Accounts & Taxation and recruitment program at Mahatma Night Degree College of Arts & Commerce, Chembur, Mumbai 400 071

By and between

Mahatma Night Degree College of Arts & Commerce, Chembur , a night college permanently affiliated to the University of Mumbai and run by Mahatma Education Society, an educational trust which is duly registered under the Societies Registration Act, XXI of 1860, Reg. No. BOM 123/70 G.B.B.S.D. having its registered office at Mahatma Education Society, Chembur English High School & Jr. College , Chembur Naka, Opp. Fire Brigade, Chembur, Mumbai 400 071 hereinafter referred to as "MNDC" and

Satyam Institute of Tax Accountants, an Educational Institute duly registered under MTSTS( ATC-EMC Registration Number -MTSTS/ATC/2016/330), Government of Maharashtra, having its Head office at 2, P6/30, Sai Krupa Apartment, Sector-15, New Panvel ( Navi Mumbai ), hereinafter referred to as "Satyam"

WHEREAS:

MNDC is engaged in the activity of providing opportunities for higher education to the academically weak and to the economically underprivileged youth of the society who are not full time learners ,primarily employed during the day time with an institutional goal of inculcating professional proficiencies, to increase the employability of the learners

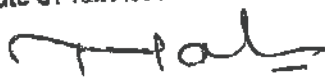
Satyam is an Educational Institute engaged in providing Vocational training of Accounts & Taxation & Personality Development by the MTSTS and providing employment opportunities to the trained and skilled students in the industry.


### 1. Purpose

#### Appointment

MNDC hereby appoints Satyam for the term of this MOU and subject to terms and conditions hereof for conducting this programs at its premises in Chembur, and Satyam hereby accepts such appointment in accordance with the terms and conditions of this MOU.

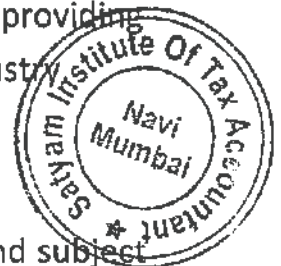
For Satyam Institute Of Tax Accountant

  
Proprietor

  
PRINCIPAL  
Mahatma Education Society's  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

  
PRINCIPAL

Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.



## 1.2 Activities

Satyam shall conduct the following activities under the programs

- Provide the following Vocational Skills certification training programs approved by Maharashtra Technical & Self Employment Training Society.

**Course Name :-**

- **Certified GST Expert (Duration :- 48 hrs.)**
  1. Tally.erp 9
  2. Finalization of Accounts
  3. GST

- Satyam will coordinate with the students, from time to time for placements by corporate from various industries.

## Relationship

This MOU shall not be deemed to create any employer/employee, nor any agency, and franchise or joint venture partnership relationships between the parties.

## Confidentiality

Satyam undertakes to keep and maintain a complete confidentiality on the knowledge and understanding acquired while running the program at MNDC and shall not divulge any such information or material to a third party other than the data required for placement of the trained candidates.

## Infrastructure

Use of existing facilities like Computers & Internet of MNDC for conducting training.


## Computer Maintenance and Software

Satyam will take care of the responsibility of only basic level software issues in computer. Any physical damage or theft of computers or hardware would not be taken care by Satyam

All the Educational software required for the training program will be provided by Satyam

For Satyam Institute Of Tax Accountant

  
Proprietor

  
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## Staff Requirement

The following categories of training staff a part of the program which will be provided by SATYAM

1. Training Faculty as per courses planned

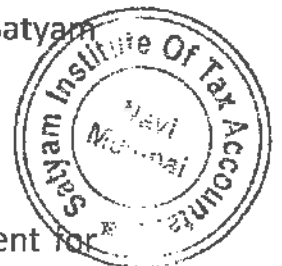
## Exams & Certification

- Students will get certificate and Mark sheet form MTSTS (Govt. recognized )
- There will be no any extra charges for certificates
- Exam will be conducted on modular basis. At the end of every module students need to complete final exam of that respective module
- Exams will be conducted by Satyam
- Examination will be of each and every module for 100 marks out of that 40 marks passing
- After successfully completion of all modules, students will receive certificates after 1 month from MTSTS
- Gradation system will be:
  - A++=90% and above
  - A+=75% and above
  - A= 60% and above
  - B= 50% and above
  - C= 40%and above

  
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## Course Fees and Share


- Fees details and share distribution will be as follows:
  - A nominal fees of Rs. 4000 for the course of "Certified GST Expert" will be collected from students. In addition every student will have to pay a registration fees of Rs.1500/- to MNDC.
  - Course fees will be shared in the ratio of 75:25 (i.e. Satyam share 75% and MNDC share 25%)
    - SATYAM Share :- Rs.3000/- Per Student
    - MNDC Share :- Rs.1000/- Per Student
- Fees will not be refunded to the candidates who remain absent for the course or fail to complete the course

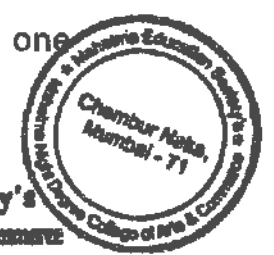


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For Satyam Institute Of Tax Accountant

  
Proprietor

  
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- In case of a delay a student will be given a maximum time of one week to pay the course fees of Rs. 4000/- in one single instalment only.
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  - Calculation of pro-rata fees
    - Rs. 4000/-/48hrs = Rs. 83.33 per hr. A round figure of Rs.100/- shall be taken as the pro-rata fees per session.
- Fees paid by student will not be refundable under any circumstances
- Responsibility to collect students fees is belongs to MNDC and provide Satyam share after receiving fees from students from time to time.
- Fees once paid is not transferrable to any other student

#### Batch and Class Duration

- Course will conduct in following Slots
  - Morning session - Minimum 4 days in a week for 1: 30 Hrs
  - Evening Session - Minimum 4 days in a week for 1: 30 Hrs
  - Sunday to Sunday – 3 hrs

#### Requirement from MNDC

- Computer lab
- Projector
- Internet Facility
- Lab Assistant


#### Satyam Responsibility:-


Following will be the role and responsibilities associates with Satyam

- To conduct seminar in MNDC
- Certificate distribution after successfully completion of course
- To conduct exam of students on modular basis
- To complete the syllabus of course
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For Satyam Institute Of Tax Accountant

  
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Signed

By Proprietor



Satyam Institute of Tax Accountant

For Satyam Institute Of Tax Accountant

04/04/18 Date

Proprietor

(Signature)

**PRINCIPAL**  
Mahatma Education Society's  
Mahatma Night Degree College Of Arts & Commerce  
Chembur, Mumbai - 400 071.

Signed

By Principal

Mahatma Night Degree College of Arts & Commerce, Chembur

04/04/18 Date

(Signature)

**PRINCIPAL**

**Mahatma Education Society's**  
Mahatma Night Degree College of Arts & Commerce  
Chembur, Mumbai - 400 071.

