

Mahatma Education Society's
Mahatma Night Degree College of Arts and Commerce
Chembur Naka, S.T.Road,
Mumbai- 400 071

Best Practices

Best Practice No.1: Intensive Supervised Study Camp

1. Objectives and Goals of Intensive Supervised Study Camp (ISSC)

- To make them understand the question answers of all the unit thoroughly
- To make write answers as per university expectation or university requirement
- To get them minimum passing marks in the university exam

2. **About Activity:**-In the ISSC the students READ, WRITE and REVISE important units of the syllabus. The ISSC is organized for all the subjects offered by the students for the T.Y.B.Com course. Participation is compulsory for all. The camp is planned well in advance by organizing meetings of all the subject teachers to chalk out a POA and timetable. The units of the syllabus are divided into SMALL BITS (important questions) and the teacher sets SMALL TARGETS for the students to achieve. Viz. The teacher asks a question and gives the students 20 minutes to read the answer to that question. She then asks them to close the textbook and write down the answer in the next 15 minutes. One student is made to write the answer on the board for the benefit of all the students. These SMALL TARGETS as explained are EASILY ACHIEVABLE and REALISTIC. The above method is followed for theory subjects namely Business Economic, Marketing and Human Resource Management, and electives. For the subjects Financial Accounting, Costing and Auditing and Management Accounts the methodology for revision is different. The students are asked to read a problem and the solution i.e. posting and adjustments are discussed orally. The subject teachers write and explain on the board typical important examples and tricky questions and adjustments that are most likely to be asked in the examination. Common errors committed by students are discussed and importance of presentation is clearly explained. Every student in the class is given a turn to answer to ensure that there is complete participation.

Best Practice No.2: Community Service Day

1. Objectives and Goals of CSD

- To create awareness of social responsibility among the students

2. About Activity:One of the key goals of Mahatma Education Society has been to expand community service activities on a massive scale to help reach out to many underprivileged people in the society and also inculcate a sense of pride among the students and faculty members in serving the less fortunate in society. The management encourages the faculty and students to go and teach in the nearby villages, plant trees and clean the environment. They initiated a pilot community service program in February 2011 at Dr. K. M. Vasudevan Pillai Campus in Panvel where residents from orphanages, old age homes, tribal children etc. were brought to the Campus and they participated in learning programs and were entertained by the students. Last year the Community Service Day was celebrated with over 700 residents of twenty NGO's who were invited to the Panvel Campus. It was a truly fulfilling experience for the faculty and students and an enriching experience for the participants.

Best Practice No.3: Green Culture

1. Objectives and Goals of Green Culture

- To become accountable, responsible and sustainable towards use of any man-made or natural resources and energy and their conservation.
- To optimize consumption and identify saving opportunities.
- To Promote 5R concept- Refuse, Reduce, Reuse, Repurpose and Recycle
- Making a commitment to save the environment and bring down carbon footprints.
- Conserving energy and promoting green culture

2. About Activity:All our faculty members and students follow green culture. They throw any waste in categorized dustbin i.e. wet and dry waste dustbin. We conduct many sessions on waste management and resource management to create environment friendly culture among students. We also have compost pit where all the canteen waste dumped and recycle for composting. This practice bring a culture of responsible citizen among faculty members, support staff members and students.

The compost pit is constructed in the college in collaboration with 'StreeMuktiSanghatana, Chembur'. The trained the students and peons of the college. The college collects canteen waste, tiffin waste and dump into the pit for composting. Such compost i.e. natural fertilizer is sold to the nursery and in the community to generate revenue. The revenue so generated is utilized to purchase the equipment for the activity. The StreeMuktiSanghatana, Chembur collects e-waste from the college students and reward 'Green Credit' on college's name. During e-waste drive, The NSS volunteers collected e-waste from students and staff members. They also made them aware about the management of the same.